School Employer Advisory Committee

August 7, 2025

CalPERS

Housekeeping (1 of 2)

Webinar is being recorded

Attendee mics are muted

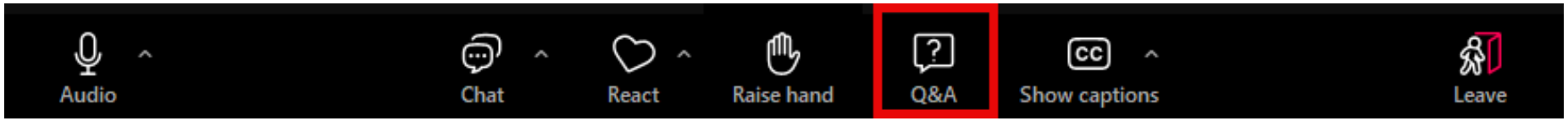
Meeting materials available on www.calpers.ca.gov

Email: CalPERS_SEAC@calpers.ca.gov

Housekeeping (2 of 2)

Options to submit a question for panelist(s):

- Q&A feature
- Raise Hand feature
  - Use raise hand feature to indicate you have a question. Time permitting, the host will call on you to unmute your mic and pose your question.
  - While unmuted, your profile picture and name will display to the host and panelists
  - Only your name will display to the other attendees
  - Select **Lower Hand** to lower, if needed.
    Note: This will not mute your mic if you're unmuted.



Agenda (1 of 2)

myCalPERS Technical Support Resources – Mai Khang

Charter Schools – Andy Nguyen

Service Prior to Membership (SPM) and Arrears – Veronica Silva-Gil and Tad Baker

Special and Pensionable Compensation – Kenneth Noss

Break – 10 minutes

Agenda (2 of 2)

Post-Retirement Employment – Courtney McGourty

Permanent Separations – Andrew Harris

CalPERS Employer and Member Education Resources – Vernon Thomson

myCalPERS System Registration – Brad Hanson

Roundtable – Brad Hanson

myCalPERS
Technical Support Resources

Mai Khang

Employer Account Management Division

Technical Support Overview

System Access Administrator (SAA) Resources

Technical Troubleshooting

Test Environment

Cognos Reports

System Access Administrator (SAA)

Tasks an SAA handle include:

- Assigning usernames and passwords
- Deactivating users
- Assigning appropriate access roles
- Maintaining agency and business partner contact information

System Access Administrator Resources

System Access Administrators
webpage

myCalPERS System Access Administration (PDF, 2.2 MB)
student guide



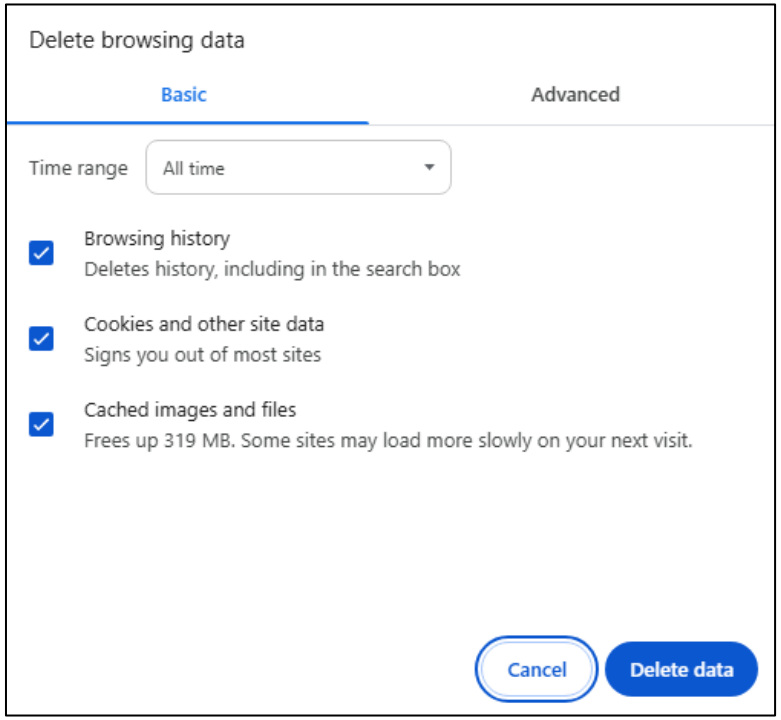
Technical Troubleshooting

For login and connectivity issues:

- Clear cache and cookies
- Update browser

For a forgotten password:

- Request a password reset from your SAA
  - Password reset steps for SAAs can be found in the myCalPERS System Access Administration (PDF, 2.2 MB) student guide



Test Environment (1 of 3)

The test environment is a clone of the live environment (production) and can be used to test file uploads

Links to access the test environment can be located on our Technical Resources webpage under File Readiness Testing

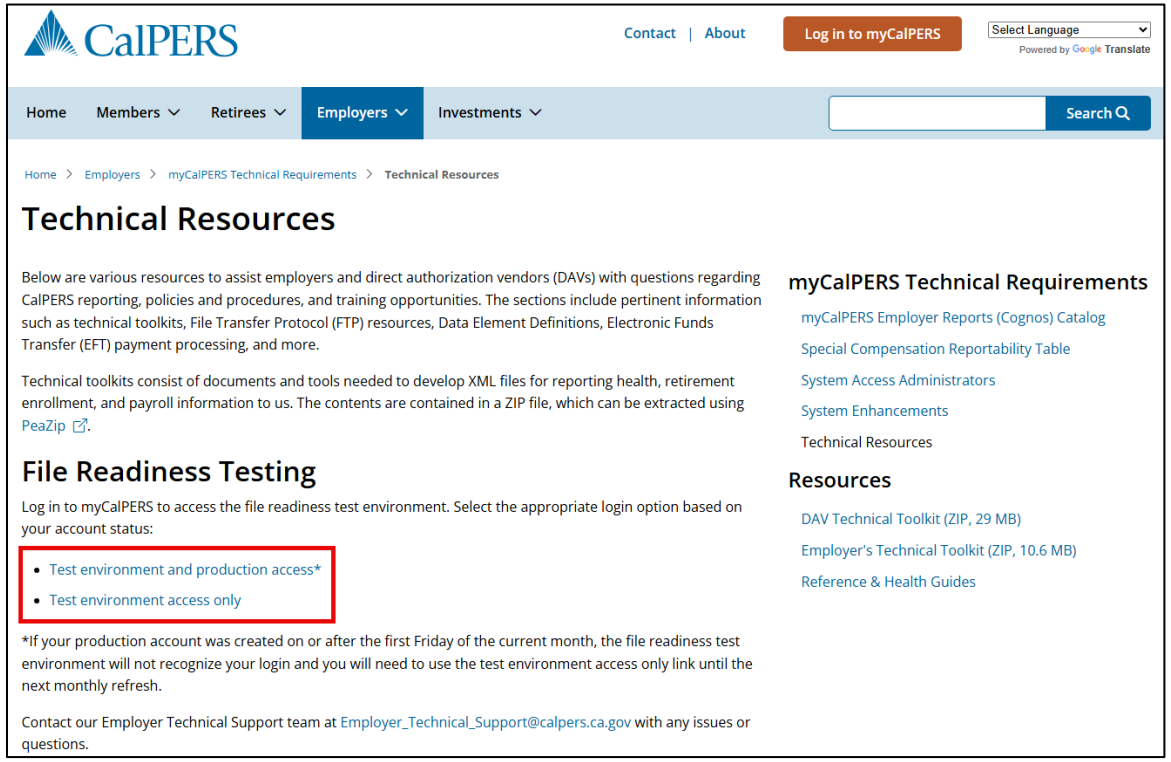
Test Environment (2 of 3)

Test environment and production access

- For accounts already loaded into the test environment (i.e., added prior to the most recent monthly refresh)

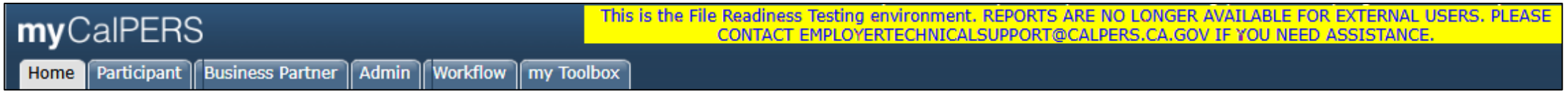
Test environment access only

- For accounts created in the test environment after the most recent monthly refresh



Test Environment (3 of 3)

Tip: The presence of a yellow banner reading ‘This is the File Readiness Testing environment…’ confirms you are in the testing environment.

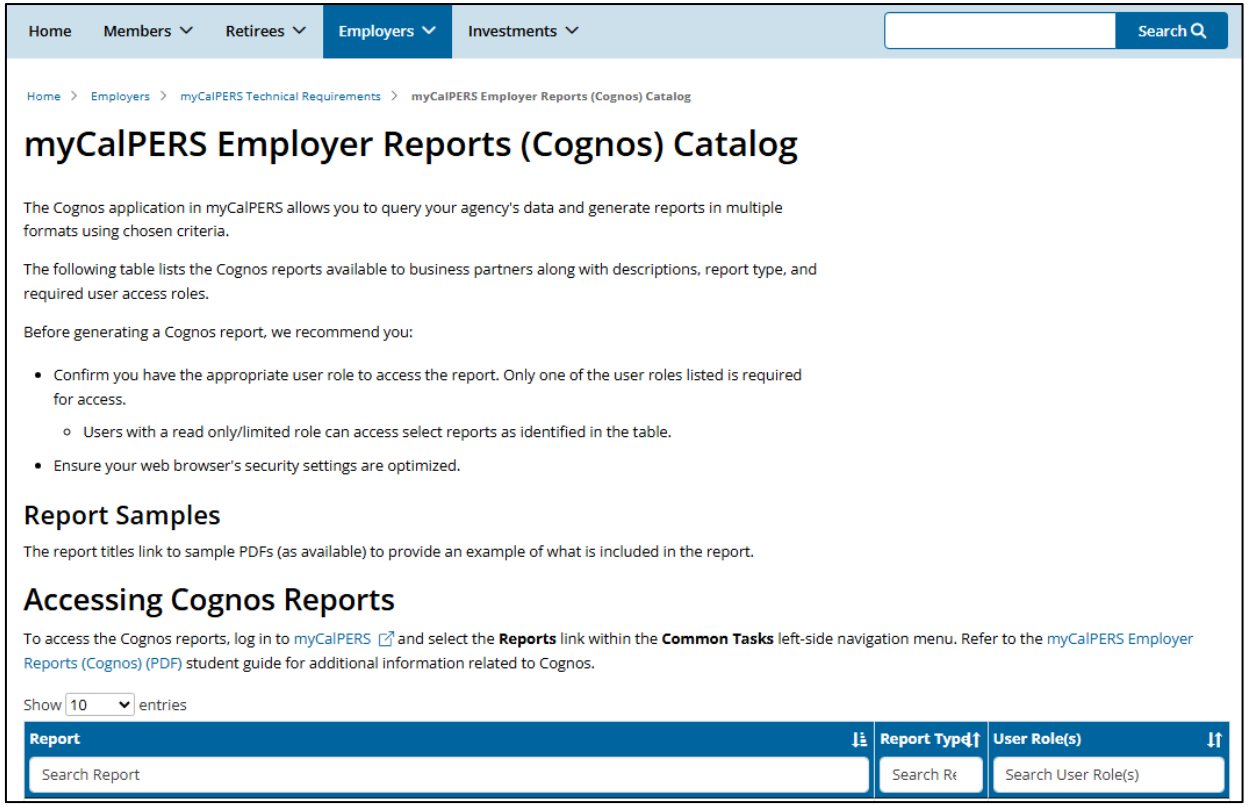


Cognos Reports (1 of 3)

We have over 70 Cognos Reports

Search through the myCalPERS Employer Reports (Cognos) Catalog by:

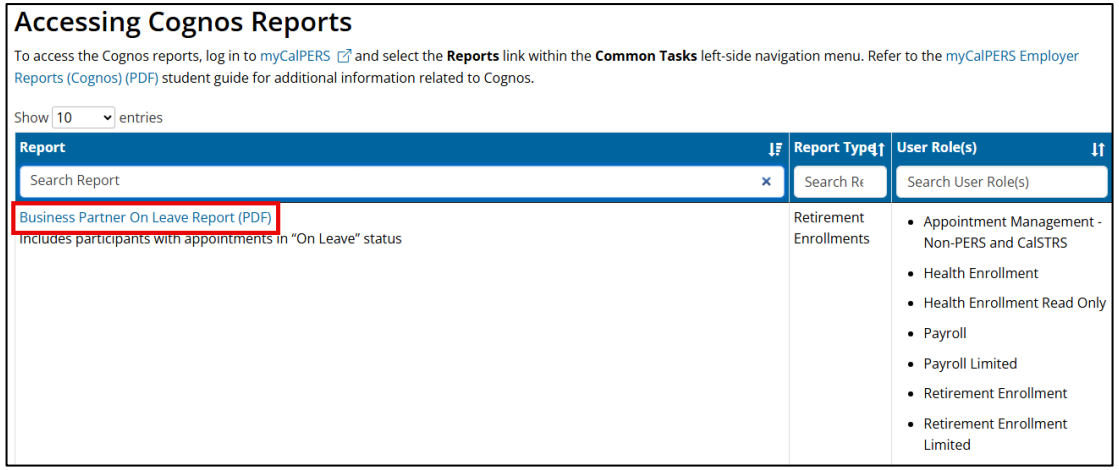
- Using keywords
- Filtering for report type
- Filtering by user roles



Cognos Reports (2 of 3)

The Cognos Catalog provides sample Cognos reports

Select the report name (as available) to open the sample report

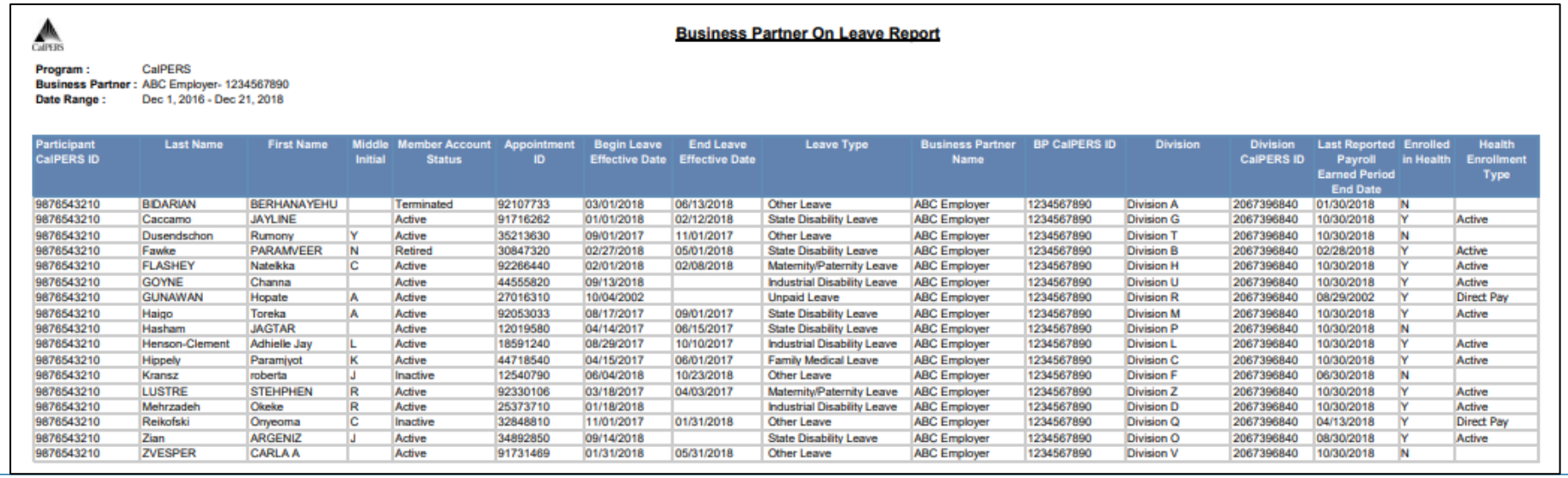


Accessing Cognos Reports

To access the Cognos reports, log in to myCalPERS and select the **Reports** link within the **Common Tasks** left-side navigation menu. Refer to the myCalPERS Employer Reports (Cognos) (PDF) student guide for additional information related to Cognos.

Show 10 entries

Report	Report Type	User Role(s)
Search Report	Search Re	Search User Role(s)
Business Partner On Leave Report (PDF) Includes participants with appointments in "On Leave" status	Retirement Enrollments	• Appointment Management - Non-PERS and CalSTRS • Health Enrollment • Health Enrollment Read Only • Payroll • Payroll Limited • Retirement Enrollment • Retirement Enrollment Limited



Business Partner On Leave Report

Program : CalPERS
Business Partner : ABC Employer- 1234567890
Date Range : Dec 1, 2016 - Dec 21, 2018

Participant CalPERS ID	Last Name	First Name	Middle Initial	Member Account Status	Appointment ID	Begin Leave Effective Date	End Leave Effective Date	Leave Type	Business Partner Name	BP CalPERS ID	Division	Division CalPERS ID	Last Reported Payroll Earned Period End Date	Enrolled in Health	Health Enrollment Type
9876543210	BIDARIAN	BERHANAYEHU		Terminated	92107733	03/01/2018	06/13/2018	Other Leave	ABC Employer	1234567890	Division A	2067396840	01/30/2018	N	
9876543210	Caccamo	JAYLINE		Active	91716262	01/01/2018	02/12/2018	State Disability Leave	ABC Employer	1234567890	Division G	2067396840	10/30/2018	Y	Active
9876543210	Dusendschon	Rumony	Y	Active	35213630	09/01/2017	11/01/2017	Other Leave	ABC Employer	1234567890	Division T	2067396840	10/30/2018	N	
9876543210	Fawke	PARAMVEER	N	Retired	30847320	02/27/2018	05/01/2018	State Disability Leave	ABC Employer	1234567890	Division B	2067396840	02/28/2018	Y	Active
9876543210	FLASHEY	Natelkka	C	Active	92266440	02/01/2018	02/08/2018	Maternity/Paternity Leave	ABC Employer	1234567890	Division H	2067396840	10/30/2018	Y	Active
9876543210	GOYNE	Channa		Active	44555820	09/13/2018		Industrial Disability Leave	ABC Employer	1234567890	Division U	2067396840	10/30/2018	Y	Active
9876543210	GUNAWAN	Hopate	A	Active	27016310	10/04/2002		Unpaid Leave	ABC Employer	1234567890	Division R	2067396840	08/29/2002	Y	Direct Pay
9876543210	Haigo	Toreka	A	Active	92053033	08/17/2017	09/01/2017	State Disability Leave	ABC Employer	1234567890	Division M	2067396840	10/30/2018	Y	Active
9876543210	Hasham	JAGTAR		Active	12019580	04/14/2017	06/15/2017	State Disability Leave	ABC Employer	1234567890	Division P	2067396840	10/30/2018	N	
9876543210	Henson-Clement	Adhielle Jay	L	Active	18591240	08/29/2017	10/10/2017	Industrial Disability Leave	ABC Employer	1234567890	Division L	2067396840	10/30/2018	Y	Active
9876543210	Hippely	Paramjyot	K	Active	44718540	04/15/2017	06/01/2017	Family Medical Leave	ABC Employer	1234567890	Division C	2067396840	10/30/2018	Y	Active
9876543210	Kransz	roberta	J	Inactive	12540790	06/04/2018	10/23/2018	Other Leave	ABC Employer	1234567890	Division F	2067396840	06/30/2018	N	
9876543210	LUSTRE	STEHPHEN	R	Active	92330106	03/18/2017	04/03/2017	Maternity/Paternity Leave	ABC Employer	1234567890	Division Z	2067396840	10/30/2018	Y	Active
9876543210	Mehrzadeh	Okeke	R	Active	25373710	01/18/2018		Industrial Disability Leave	ABC Employer	1234567890	Division D	2067396840	10/30/2018	Y	Active
9876543210	Reikofski	Onyeoma	C	Inactive	32848810	11/01/2017	01/31/2018	Other Leave	ABC Employer	1234567890	Division Q	2067396840	04/13/2018	Y	Direct Pay
9876543210	Zian	ARGENIZ	J	Active	34892850	09/14/2018		State Disability Leave	ABC Employer	1234567890	Division O	2067396840	08/30/2018	Y	Active
9876543210	ZVESPER	CARLA A		Active	91731469	01/31/2018	05/31/2018	Other Leave	ABC Employer	1234567890	Division V	2067396840	10/30/2018	N	

Cognos Reports (3 of 3)

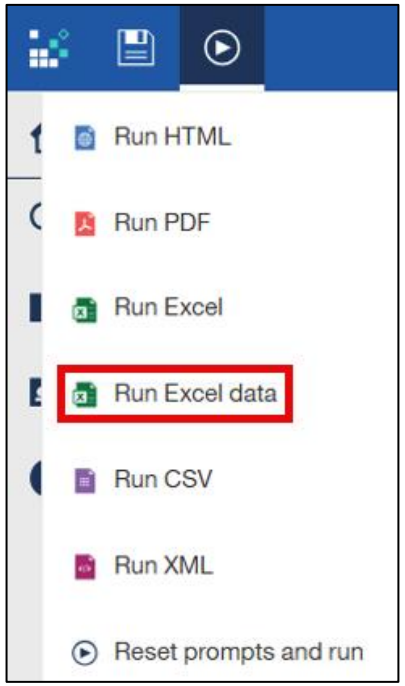
myCalPERS Employer Reports (Cognos) (PDF) student guide

- Steps on how to:
  - Run reports in various formats
  - Run reports in the background

    Note: Do not change the delivery method to print or email.
  - Schedule reports

To create a customized report:

- Select ‘Run Excel data’ to pull the data into an Excel spreadsheet
- Apply filters to display only the desired data



myCalPERS Technical Support

Contact Us

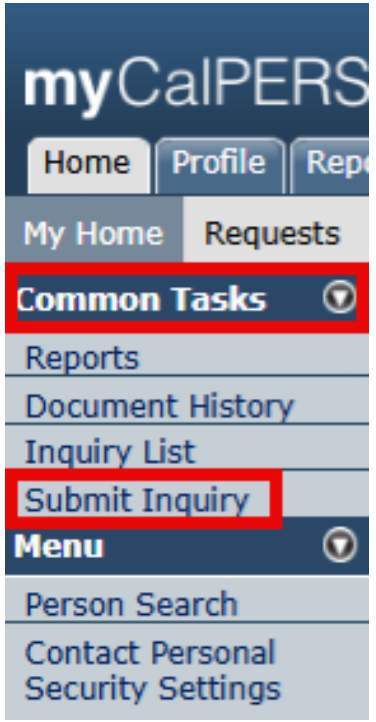
Submit an inquiry in myCalPERS

- Select ‘Submit Inquiry’ in the Common Tasks left-side navigation menu

Email: EmployerTechnicalSupport@calpers.ca.gov

Phone: **888 CalPERS** (or **888**-225-7377)

- Monday - Friday, 8:00 a.m. to 5:00 p.m.



myCalPERS Technical Support Resources Questions

Charter Schools

Andy Nguyen
Pension Contracts & Prefunding Programs

Background

CalPERS law allows for optional participation of charter schools

Charter schools can include or not include employees in CalPERS through its charter

CalPERS recently identified issues with the reporting of charter school employees to the system

Non-participating charter school employees cannot be reported under another district or county office

Charter School Compliance Obligations

Required to continue reporting employees to CalPERS until the school is dissolved

Pay schedule must be approved and adopted by the charter school's governing body

Pay schedule must be posted for public review and retained for a minimum of five years

Memorandum of Understanding (MOU) must be approved and adopted by the charter school's governing body and publicly posted

Appendix – Charter School Eligibility Criteria

Nonsectarian, tuition-free public school

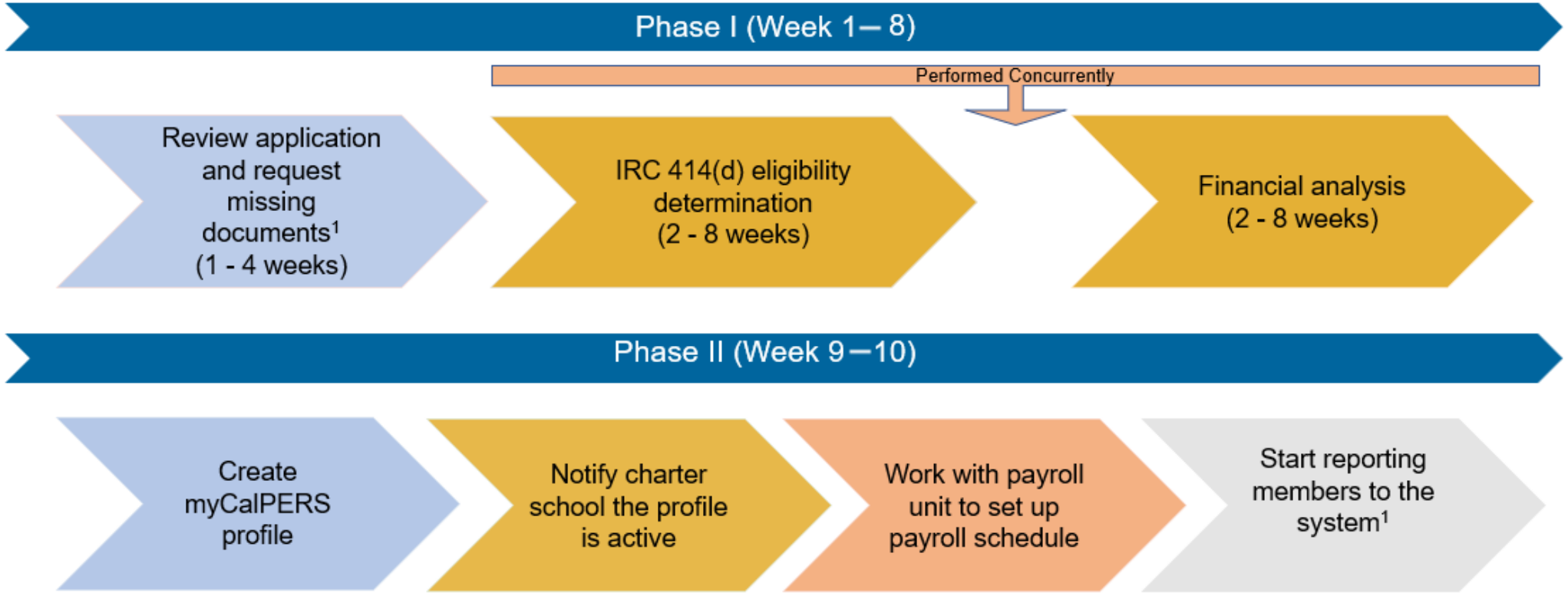
Charter School State Statute

Statutory right to participate in the system

Fiscal responsibility

Ownership of assets upon dissolution or liquidation

Appendix – New Charter School Processing Timelines



[1]Timeline is dependent on the employer

Charter School Contact Information

Pension Contracts Email: pensioncontracts@calpers.ca.gov

MOU Review Email: MOU_Review@calpers.ca.gov

New Pension Contracts webpage

Charter School Resources

Public Agency & Schools Reference Guide (PDF, 3.0 MB)

CalPERS Customer Contact Center

- **888 CalPERS** (or **888**-225-7377)

CalPERS Website

Email: membership_reporting@calpers.ca.gov

Charter School Questions

Service Prior to Membership (SPM) and Arrears

Veronica Silva-Gil, EAMD

Tad Baker, MAMD

Service Prior to Membership (SPM) and Arrears Overview

Objective:

- Highlight the critical role employers play in certifying SPM and arrears
- Discuss the impact of accuracy and timeliness on employees, employers, and retirement systems

Key topics:

- What is SPM
- What are arrears
- Why certifications matter

Service Prior to Membership

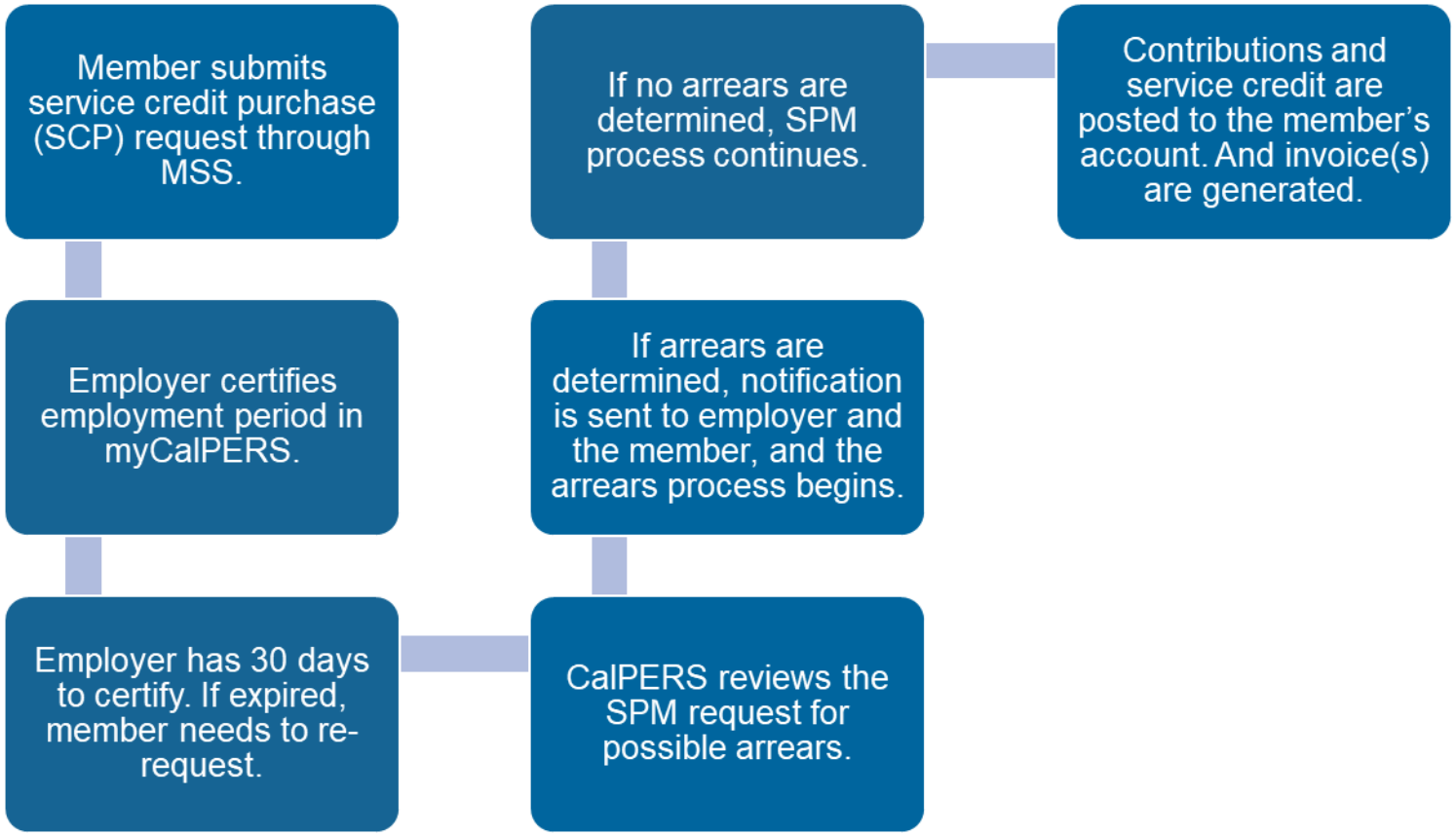
What is Service Prior to Membership (SPM)?

Service performed by an employee before they became a CalPERS member

Importance:

- Ensures employees receive opportunity to purchase all eligible service time
- SPM needs to be completed prior to retirement
  - Members are not eligible to purchase SPM after retirement

SPM Process


Member submits service credit purchase (SCP) request through MSS.
Employer certifies employment period in myCalPERS.
Employer has 30 days to certify. If expired, member needs to re-request.
CalPERS reviews the SPM request for possible arrears.
If arrears are determined, notification is sent to employer and the member, and the arrears process begins.
If no arrears are determined, SPM process continues.
Contributions and service credit are posted to the member's account. And invoice(s) are generated.

Arrears

Membership Arrears

What are arrears?

- Two types:
  - Member paid
  - Employer paid

What triggers an arrears review?

- Reporting late appointments
- Service credit purchases requests

Employer-Paid vs. Member-Paid Arrears

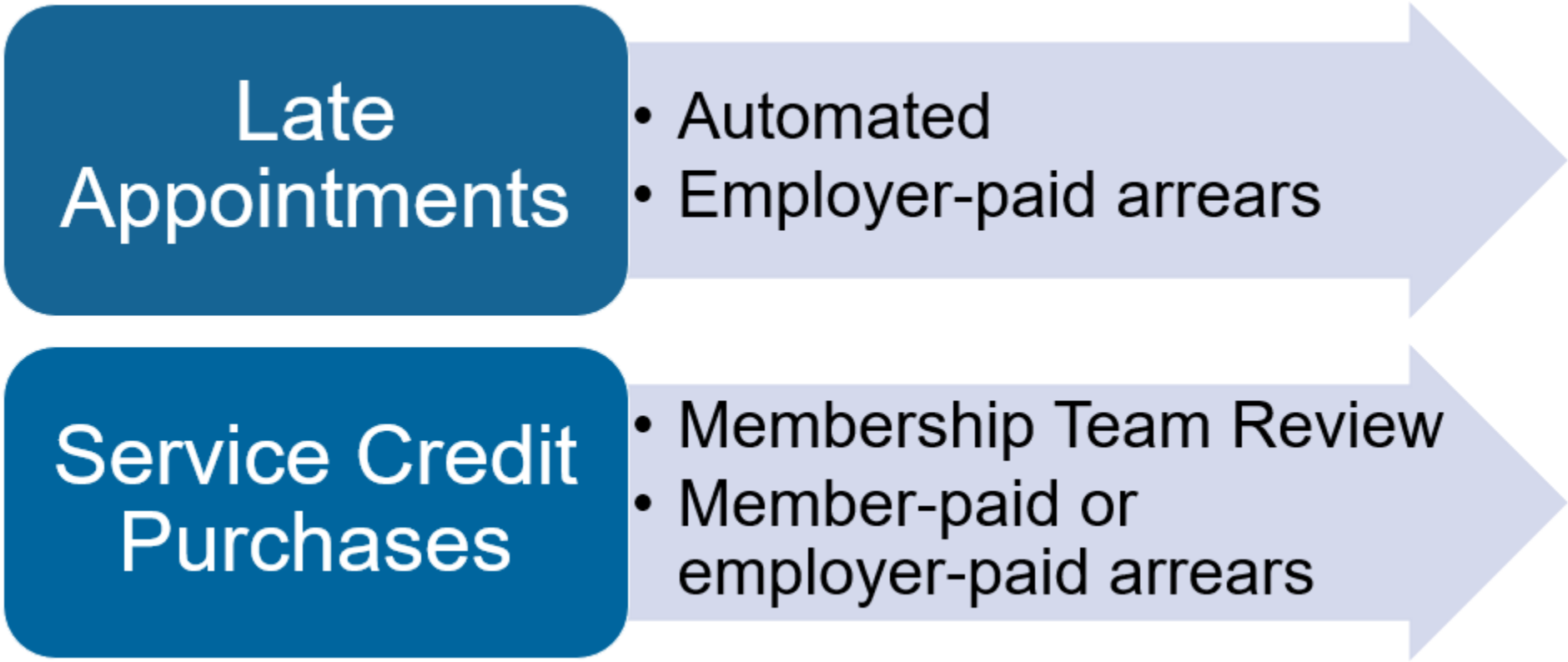
Employer-Paid Arrears

- Government Code 20283
- Late appointments
- Member and employer contributions
- Admin fee
- Cannot be passed onto the employee/member

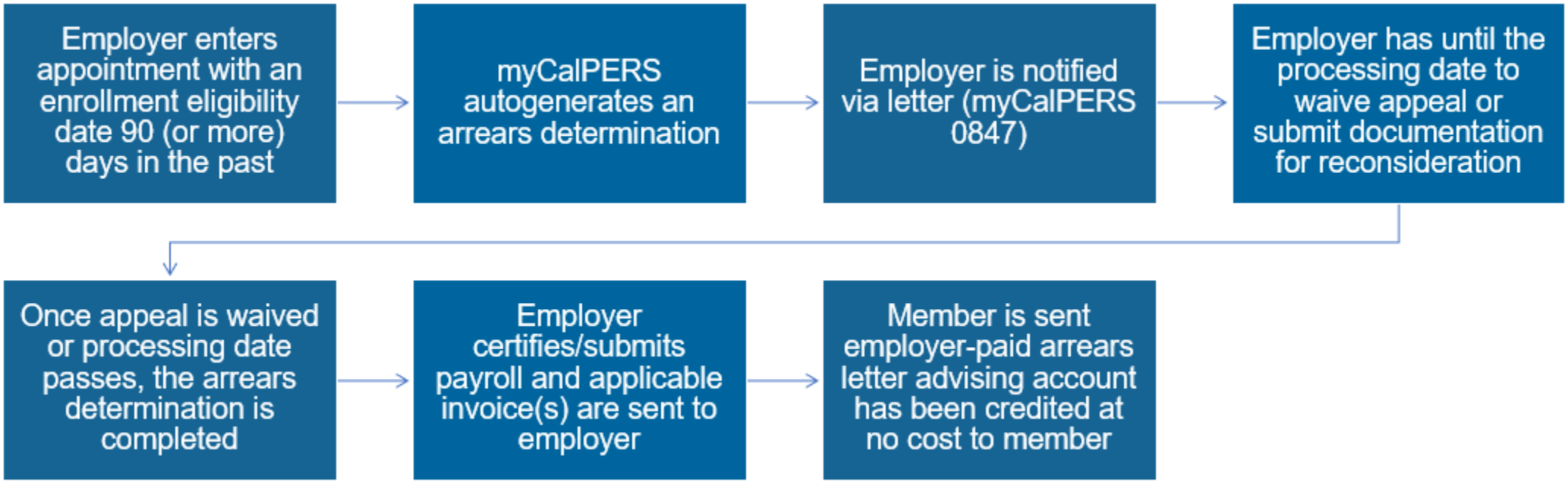
Member-Paid Arrears

- Government Code 20160
- Before July 1, 1994
- Only responsible for employer contributions
- 20283 “reasonably known”

Causes of Arrears



Arrears Process for Late Appointment



Employment Certifications

Accurate and Timely Certifications

Accuracy:

- Ensures employees receive proper credit for their service
- Prevents errors in retirement benefit calculations
- Reduces risk of audit findings

Timeliness:

- Avoids delays in processing employee benefits
- Helps employees make informed decisions about their retirement
- Ensures compliance with the Public Employees' Retirement Law (PERL)

Consequences of Inaccurate/Delayed Certifications

Employees:

- Loss of service
- Reduced or delayed retirement benefits
- Increased financial risk
  - Unresolved membership date validation and arrears determinations
  - Higher costs

Employers:

- Legal and financial liabilities
- Increased administrative workload due to corrections and audits

Employer Responsibilities

Accurately verify and certify employee service records

Identify and report membership promptly

Collaborate with CalPERS to provide records upon request

Best Practices:

- Maintain detailed employment records
- Promote early purchasing
  - Lower cost
  - Records still available
- Train staff on certification requirements
- Implement internal checks for accuracy

SPM and Arrears Conclusion

Accurate and timely certifications are essential for ensuring fair and accurate retirement benefits

Employers play a pivotal role in maintaining compliance and supporting their employees

Investing in better processes and training benefits everyone involved

SPM and Arrears Resources

myCalPERS Employment Certification Functionality (PDF, 2.0 MB) student guide

Public Employees' Retirement Law (PERL) (PDF, 12.2 MB)

CalPERS Public Agency & Schools Reference Guide (PDF, 3.0 MB)

Circular Letter 200-065-14 (PDF) – Common Membership Findings Found in CalPERS Public Employer Reviews

Employment Certification webpage

Service Prior to Membership (SPM) and Arrears Questions

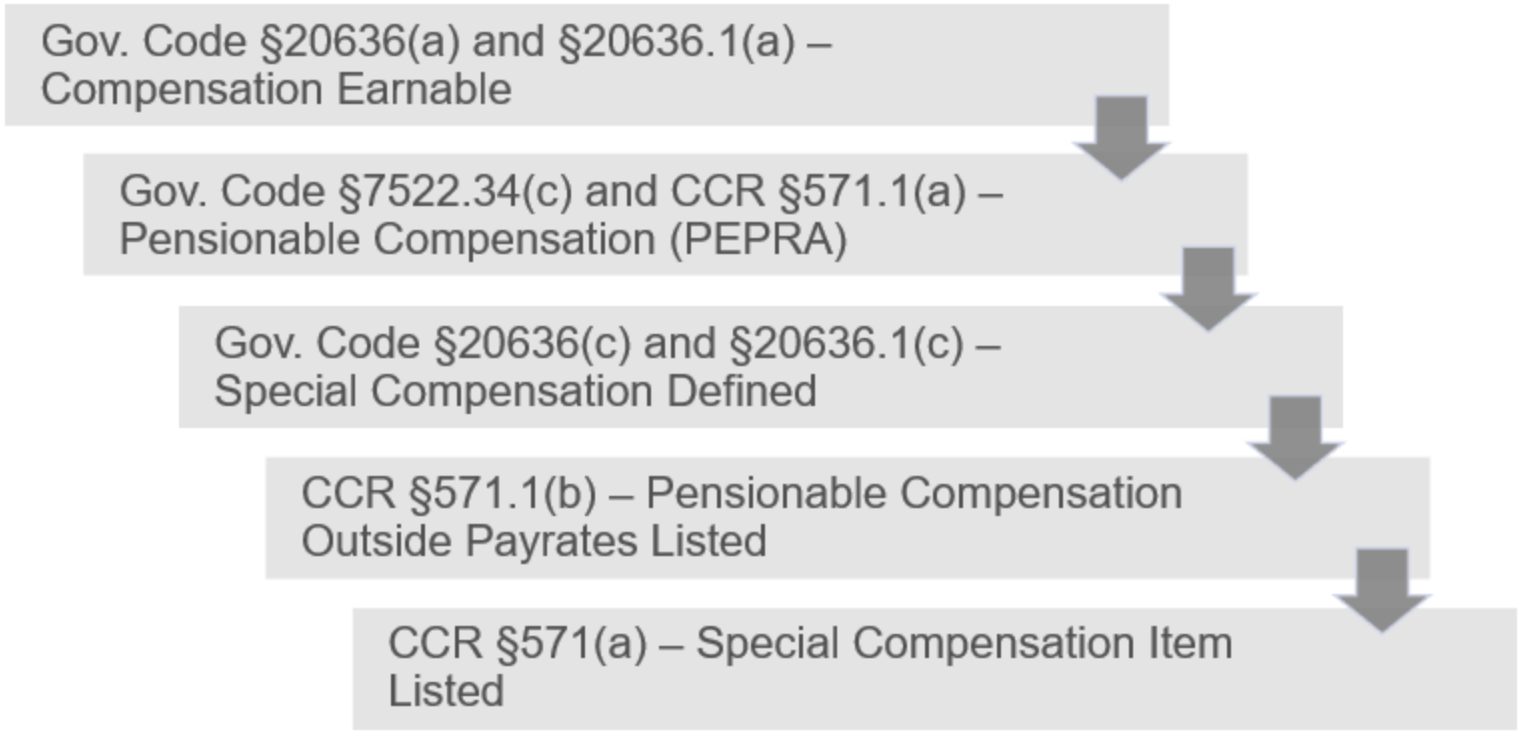
Special and Pensionable Compensation

Kenneth Noss

Employer Account Management Division

Special/Pensionable Compensation

Compliance Flowchart



Classic Member Special Compensation (1 of 4)

Gov. Code §20636.1(c) – Defined

Payment for special skills, knowledge, abilities, work assignments, workdays or hours, or other work conditions

Must be available to all employees in the same group or class

One person is not a group or class

Classic Member Special Compensation (2 of 4)

Exclusive list of 104 items of special compensation

- Incentive Pays
- Educational Pays
- Premium Pays
- Special Assignment Pays
- Statutory Items

Specifically, and exclusively defined

Classic Member Special Compensation (3 of 4)

CCR §571(b) – Requirements

Contained in a written labor policy or agreement

Available to all members in a group or class

Part of normally required duties

Performed during normal hours of employment

Paid periodically as earned

Classic Member Special Compensation (4 of 4)

CCR §571(b) – Requirements

Historically consistent

Not paid exclusively in the final compensation period

Not final settlement pay (defined under CCR 570)

Does not create an unfunded liability

PEPRA Member Pensionable Compensation (1 of 5)

CCR §571.1(a)(b) – Defined

Compensation outside of payrates

For employees that became CalPERS members after January 1, 2013

Must be available to all employees in the same group or class

- One person is not a group or class

PEPRA Member Pensionable Compensation (2 of 5)

CCR §571.1(b) – List

Exclusive list of 98 items of special compensation

- Excluding:
  - Bonus Pay
  - Off-Salary Schedule Pay
  - Management Incentive
  - Fair Labor Standards Act (FLSA) (Miscellaneous Members)
  - Uniform Allowance
  - Temporary Upgrade Pay
  - Value of Employer Paid Member Contributions (VEPMC)

Specifically, and exclusively defined

PEPRA Member Pensionable Compensation (3 of 5)

CCR §571.1(a) - Requirements

Available to all members in a group or class

Part of normally required duties

Performed during normal hours of employment

Paid periodically as earned

Historically consistent

PEPRA Member Pensionable Compensation (4 of 5)

CCR §571.1(a) – Requirements

Not final settlement pay (defined under CCR 570)

Does not create an unfunded liability

Paid pursuant to the publicly available pay schedule (PAPS), with items listed and conditions of payment

Cannot reference another document other than those outlined in Gov. Code §20049

PEPRA Member Pensionable Compensation (5 of 5)

Gov. Code § 20049 – Labor Policy

Written policy, agreement, memorandum of understanding, legislative action of the employer's governing body used by the employer to specify special compensation of represented and unrepresented employees

Written Labor Agreement Requirements



Compliant Special and Pensionable Compensation Process Checklist (1 of 2)

For compensation outside normal payrate

Available to all employees in the group or class

Classic: Must be contained in a Written Labor Policy (WLP)

PEPRA: Must be contained in a WLP or PAPS

Compliant Special and Pensionable Compensation Process Checklist (2 of 2)

For normally required duties during normal working hours

Paid periodically and reported as earned

Complies with definition in CCR 571 or 571.1

Conditions of payment

- Eligibility
- Amount (percentage or dollar amount)

Compliant WLP Checklist

Duly approved in a public meeting during open session

All compensation listed conforms with PERL definitions

Contains all conditions of payment

Immediately available for public review

Contains effective and revision dates

Identifies all covered employees (group or class)

Cannot reference another document to identify compensation

Retained for public inspection for no less than five years

Special and Pensionable Compensation Questions

Break

Post-Retirement Employment

Courtney McGourty
Employer Account Management Division

Post-Retirement Employment Overview

Options for employment without reinstatement

Restrictions

Consequences

Information available in myCalPERS

Work Without Reinstatement

Extra Help

- During an emergency, or
- Special skills to perform work of limited duration
  - Addressing a backlog of work
  - Work on a special project
  - Must have a limited duration
  - Cannot be indefinite or permanent solutions to a business need

Restrictions (1 of 4)

Bona fide separation

60-day break in service if under normal retirement age

- No verbal or written pre-arranged agreements
- Normal retirement age – highest age in listed all of retiree's formulas (max 62 years)
- Only exception is emergencies declared by the governor
  - Only allows exemption from the 60-day requirement

Restrictions (2 of 4)

180-day wait period

Exceptions:

- Safety employment
- Resolution on file by the governing body passed in a public meeting defining the necessity of the retiree appointment prior to the 180-days (not on consent calendar)
  - Must be received and reviewed by CalPERS prior to first day of employment

Restrictions (3 of 4)

Hours

- 960-hour fiscal year limit
  - All CalPERS employers combined
- Only exception is from an Executive Order issued by the governor

Restrictions (4 of 4)

Pay

- Payrate is determined by duties performed
- Must be reported as an hourly rate based on monthly divided by 173.333
- Payrate must be on a publicly available pay schedule
- No additional benefits or compensation

Employer Responsibility

Ensure compliance when hiring a retired annuitant with all restrictions

Ensure proper documentation justifying the need for the retiree's employment

- Retired Annuitant Hiring Questionnaire (CalPERS-6966) (PDF)

Report retired annuitant employment timely and accurately to avoid fees and accurate data

Document the retiree certified they did not receive unemployment insurance in the previous 12 months

Consequences

Reinstatement to active membership

- Retirement ceases
- Overpayment of benefits
- Cost-of-Living Adjustment (COLA) restarts at time of new retirement
- Potential health benefit impacts
- Contributions required for service reported during violation period

Violation remedy – required repayment of all benefits paid during violation period

- Lump sum payment
- Actuarial Equivalent Reduction (AER)

Information Available in myCalPERS

Useful information in myCalPERS

- 180-day wait period – first day retiree would be eligible to work without a resolution waiver
- Warning notification if entering appointment that could be a bona fide separation violation
- Notice of hours reported for that fiscal year with any other appointment that member may have upon entering in a new appointment

Member Self Service (MSS)

- Retirees can locate their:
  - Max normal retirement age
  - Total hours
  - 180-day return date

Post-Retirement Employment Contact Information

CalPERS Customer Contact Center

- **888 CalPERS** (or **888**-225-7377)

CalPERS website

Email: Working_After_Retirement@calpers.ca.gov

Post-Retirement Employment Questions

Permanent Separations

Andy Harris

Employer Account Management Division

Reporting Requirements

Employers are required to report all CalPERS-covered employment and updates timely including, but not limited to:

- Membership enrollment
- Non-contributory employment
- Permanent separation from employment
- Leaves of absence

Impacts of Not Reporting Timely

Incorrect membership enrollment

PEPRA/classic

Incorrect formula placement

Reciprocity determinations

Illegal retirements

August 2025 System Enhancements (1 of 2)

Auto separation of appointments where zero payroll has been reported for 12 months or more

- Notification will be sent warning of potential separation to the employer at three months of zero payroll reported
- Notification will be sent warning of potential separation to the employer and member at six months of zero payroll reported
- Notification of separation to employer and member at 12 months

August 2025 System Enhancements (2 of 2)

Upon retirement, a missing separation date on any appointment will generate notifications to both the employer and retiree

- Month two – First notification advising of missing separation date and potential suspension of benefits
- Month four – Final notification of missing separation date and advising benefits will be suspended until separation date is reported

Employers must immediately report the separation date upon notification to avoid benefit suspension for the retiree

Not Separated

If the member is not separated from employment with your agency, they may be illegally retired

Notify CalPERS immediately if this is your situation and we will work with our benefits team to cancel their retirement

Permanent Separations Questions

CalPERS Employer and Member Education Resources

Vernon Thomson

Customer Education & Outreach Division

Two Types of Education



Employer Education



Member Education

Employer Education Class Types

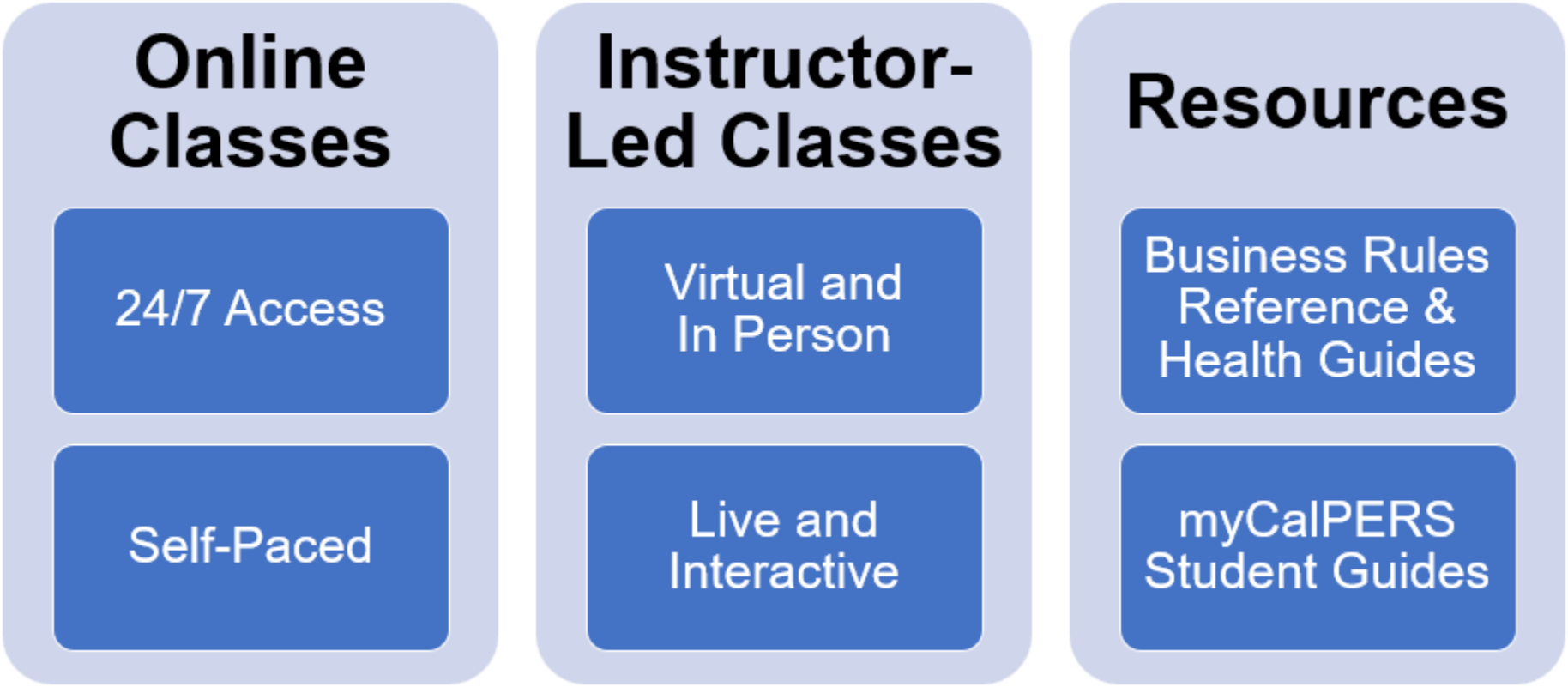
Business Rules

- Laws
- Regulations

myCalPERS

- Navigation
- Transactions

Employer Education Delivery and Resources



Business Rules Classes

Business Rules In-Person or Virtual Instructor-Led Training

Class Day	Class Time	Delivery Method	Topic
Day 1	1:00–4:00 p.m.	In Person or Virtual	Business Rules for School Employers
Day 2	8:30–11:30 a.m.	Virtual	Business Rules for Public Agency Employers
Day 2	9:00 a.m.–12:00 p.m.	In Person	Business Rules for Public Agency Employers
Day 2	1:00–3:30 p.m.	In Person or Virtual	Business Rules: Health for Public Agency and School Employers
Day 3	8:30–10:00 a.m.	Virtual	Advanced Compensation
Day 3	9:00–10:30 a.m.	In Person	Advanced Compensation
Day 3	10:30 a.m.–12:00 p.m.	Virtual	Advanced Membership
Day 3	11:00 a.m.–12:30 p.m.	In Person	Advanced Membership

State Business Rules classes are offered periodically on day three of training or by request.

myCalPERS Classes

myCalPERS In-Person or Virtual Instructor-Led Training

Class Day	Class Time	Delivery Method	Topic
Day 1	8:30–11:30 a.m.	In Person or Virtual	myCalPERS Health Enrollment
Day 1	12:30–3:00 p.m.	In Person	myCalPERS Retirement Enrollment
Day 1	1:00–3:30 p.m.	Virtual	myCalPERS Retirement Enrollment
Day 2	8:30–11:00 a.m.	In Person or Virtual	myCalPERS Payroll Reporting
Day 2	12:00–2:30 p.m.	In Person	myCalPERS Payroll Adjustments
Day 2	1:00–3:30 p.m.	Virtual	myCalPERS Payroll Adjustments
Day 3	8:30–10:00 a.m.	In Person or Virtual	Employer Reports (Cognos)
Day 3	1:00–3:00 p.m. (every other month)	Virtual	myCalPERS System Access Administration

Employer Sponsored Trainings

Tailored trainings based on your agency's contract and needs

myCalPERS and business rules training in-person or virtually

Flexible scheduling

Circular Letters

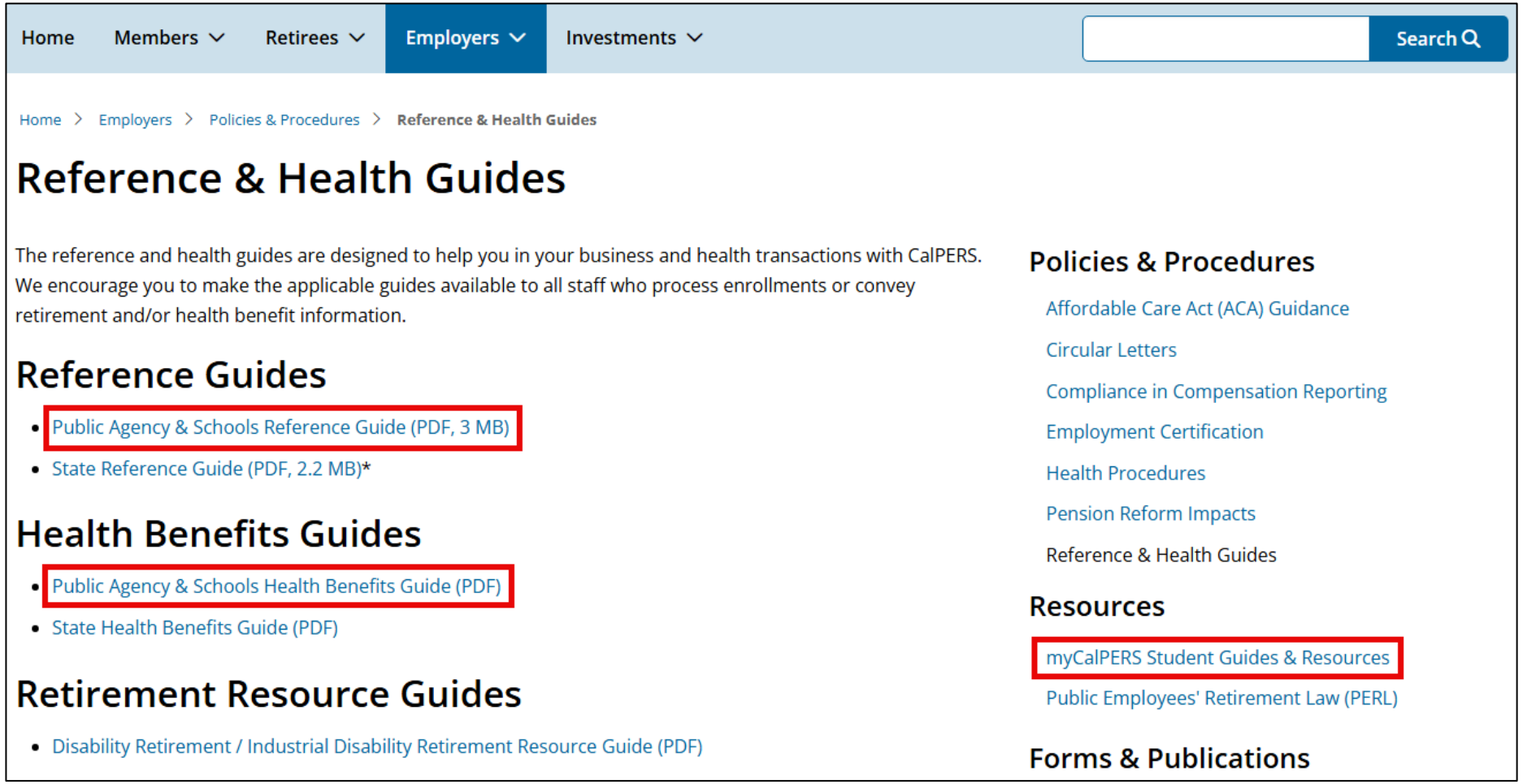
Circular Letters

Browse or search Circular Letters from 1996 to present. You can also subscribe to Employer Bulletins to receive email notifications when new Circular Letters are posted.

Show 10 entries Search

Letter No.	Subject	Audience	Date
200-031-25	2025-26 Fees for the State Social Security Administrator Program	• Public Employers With an Existing Section 218 Agreement	6/30/2025
200-030-25	2025-26 Public Agency 1959 Survivor Monthly Premiums	• All Public Agency Employers	6/10/2025
200-029-25	2025-26 School 1959 Survivor Monthly Premiums	• All School Employers	6/10/2025
200-028-25	2025-26 State 1959 Survivor Monthly Premiums	• All State Employers	6/10/2025
200-027-25	2025-26 School Employer and Employee Contribution Rates	• All Schools Employers	6/6/2025
200-026-25	2025-26 PEPRA Member Contribution Rates	• All Public Agency Employers	6/6/2025
200-025-25	2025-26 State Employer and Employee Contribution Rates	• State Employers	6/6/2025

Reference, Health, and Student Guides



Member Resources

Member Education Center

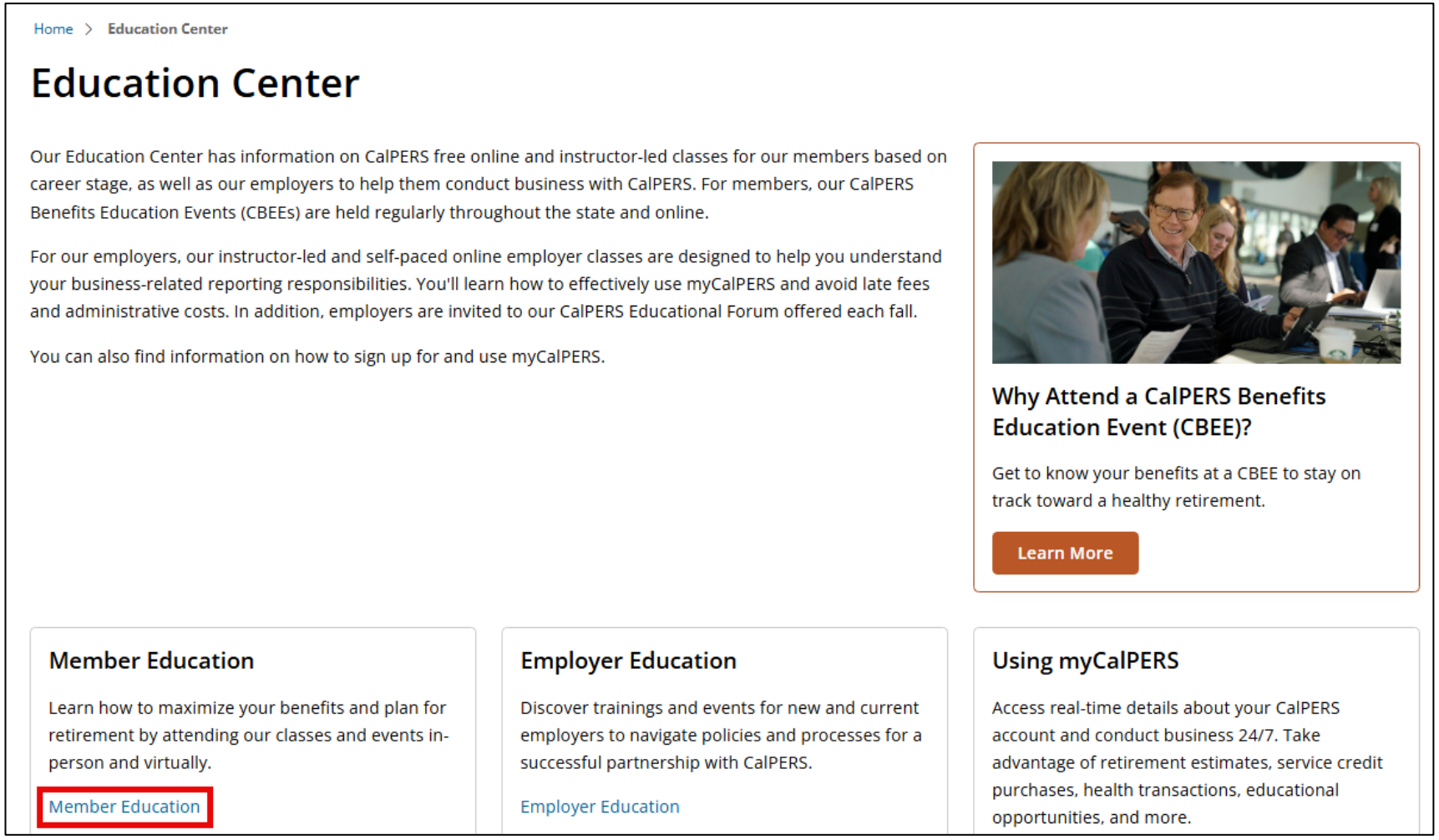
Member Education Bulletin

CalPERS Benefits Educational Events (CBEEs)

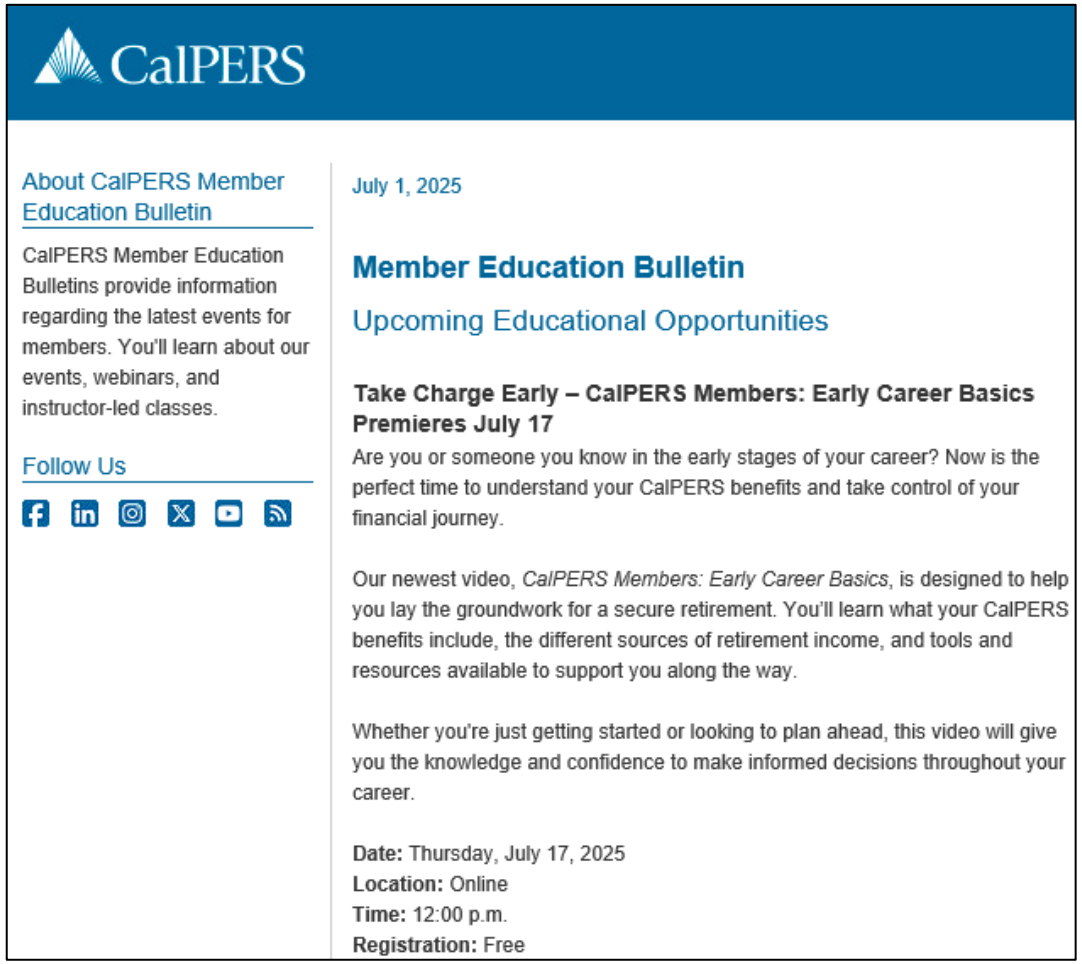
myCalPERS Registration

Regional Office Appointments

Education Center



Member Education Bulletin



CalPERS

About CalPERS Member Education Bulletin

CalPERS Member Education Bulletins provide information regarding the latest events for members. You'll learn about our events, webinars, and instructor-led classes.

Follow Us

July 1, 2025

Member Education Bulletin

Upcoming Educational Opportunities

Take Charge Early – CalPERS Members: Early Career Basics Premieres July 17

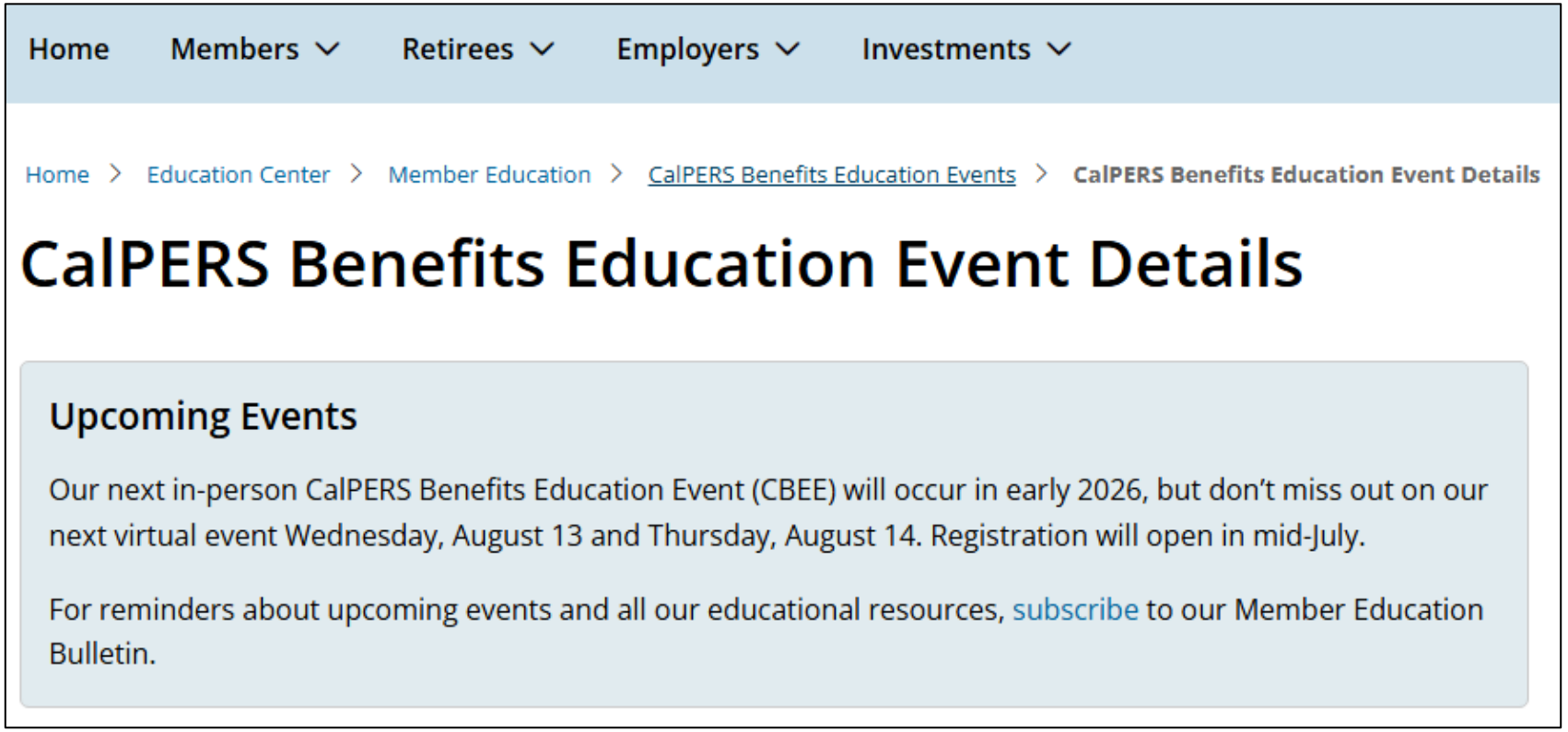
Are you or someone you know in the early stages of your career? Now is the perfect time to understand your CalPERS benefits and take control of your financial journey.

Our newest video, *CalPERS Members: Early Career Basics*, is designed to help you lay the groundwork for a secure retirement. You'll learn what your CalPERS benefits include, the different sources of retirement income, and tools and resources available to support you along the way.

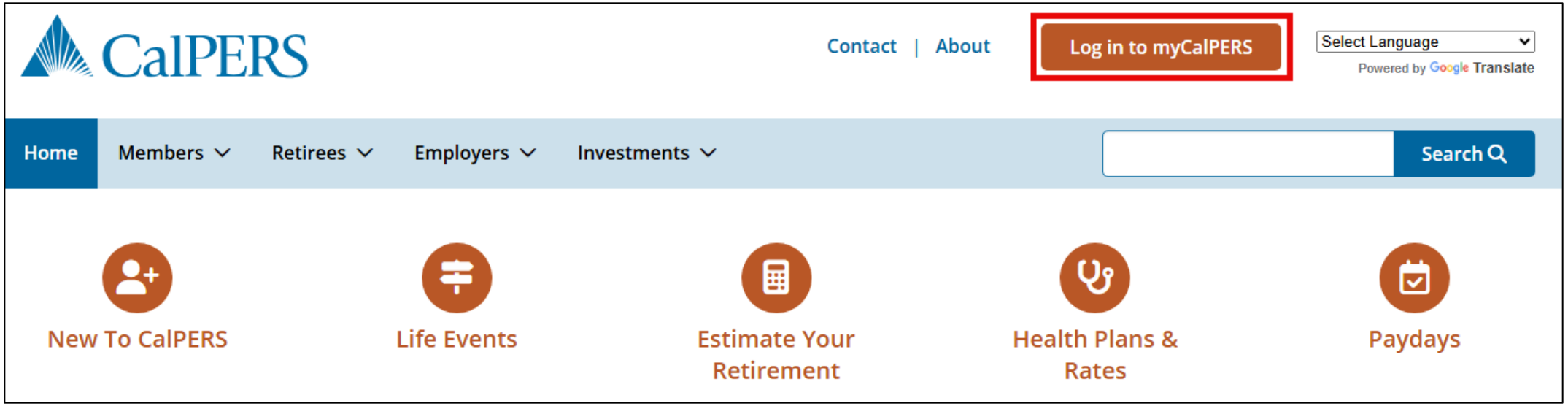
Whether you're just getting started or looking to plan ahead, this video will give you the knowledge and confidence to make informed decisions throughout your career.

Date: Thursday, July 17, 2025
Location: Online
Time: 12:00 p.m.
Registration: Free

CalPERS Benefits Education Event (CBEE)



myCalPERS Registration



Regional Office Appointments (1 of 2)

Help your employees prepare for a CalPERS Regional Office appointment

Encourage early prep

- Ask them to register and log in to myCalPERS
- Review: retirement estimates, service credit, health information, pending items
- Encourage them to explore available educational classes and enroll in one that fits their needs
- Remind them to review their confirmation letter for key details and instructions

Regional Office Appointments (2 of 2)

Clarify their goals

- What needs are they trying to address
- Help them write down key questions in advance

Day of essentials

- Valid government issued photo ID
- Cell phone
- myCalPERS login credentials
- Any forms or paperwork related to their specific request (e.g., service credit, health enrollment, retirement estimate and/or application)

Contact Us

Email our employer educators:
calpers_employer_communications@calpers.ca.gov

CalPERS Employer and Member Education Resources Questions

myCalPERS System Registration

Brad Hanson

Employer Account Management Division

Why Create an Online Account?

Account set up takes less than 10 minutes

30-minute appointments to focus on helping members

Plan ahead by generating estimates, scheduling appointments and enrolling in classes

Stay connected by sending secure messages

Keeps member accounts secure

Promote myCalPERS Registration

Why should members create a myCalPERS account?

Support retirement readiness

- Plan with CalPERS tools

Save time on CalPERS support

- Fewer employee questions

Schedule appointments online

- Meet with a CalPERS counselor

24/7 account access

myCalPERS Registration Campaign Exhibit

myCalPERS System Registration Questions

Roundtable

Brad Hanson

Employer Account Management Division

Thank you