



How to Change Your Tax Withholdings on myCalPERS

Go to my.calpers.ca.gov and follow these steps:

- 1 Select **Tax Withholding** from the **Retirement** dropdown options.
- 2 Select which **pension account** to update, if you receive more than one pension benefit. (Service Retirement, Disability Retirement, Industrial Disability Retirement, RBP Service Retirement, etc.)
- 3 Select **Change Your Federal Withholding**, or **Change Your California State Withholding**.
- 4 Review and select your **Tax Residency Status**, then click **Continue**.
- 5 Enter your new **Tax Withholding** information, then select **Calculate & Continue**.
- 6 Compare Your **New & Old Deduction** amounts, then select **Yes** to confirm new deduction amount.
- 7 Review your **Withholding Request**, then select **continue**.
- 8 Review the **Electronic Signature Agreement**, then check the **Agreement box**.
- 9 Review the **Tax Withholding Authorization**, then check the **Authorization box**.
- 10 Select **Sign and Submit**. You have completed the change to your **Tax Withholding**, you will receive an email confirmation.

NOTE: If changing both **Federal** and **California State Tax Withholdings**, repeat steps 3 through 10.

