

Data Element Definitions

Payroll – CalPERS Review XML File

Overview

This document outlines the data elements within a Payroll – CalPERS Review XML file when reporting payroll data requested by a service credit or membership review. Descriptions, conditions for which they are used, field values, and character requirements are outlined for each element.

This document **does not** describe the file structure for developing the Payroll – CalPERS Review XML file. The following page includes information about the resources available within the Employer Technical Toolkit to assist you in developing an XML file for reporting.

Employer Technical Toolkit

On our [Technical Resources](#) webpage, you will find the [Employer Technical Toolkit \(ZIP\)](#) containing several documents needed to construct an XML file. The XML Schema Definition (XSD) documents (including the common utilities and Simple Object Access Protocol (SOAP) envelope file) identify the required file structure layout. Employers can use the schema to develop or alter their systems to ensure adherence to CalPERS standards. In addition, the [Encryption/Decryption & File Naming \(PDF\)](#) document provides instruction for the naming convention needed to create the XML file.

File Structure

An XML file is organized in a hierarchical structure, much like a standard outline; the XSD provides the file structure as an indication of how the data elements are related to each other. The following is an outline of the XML file structure:

File Header – i.e., the type of file, Employer ID, and report begin and end dates

- A. Program Identifier – e.g., California Public Employees’ Retirement System (PERS), Judges’ Retirement System (JRS)*
 - 1. Program Information – i.e., Record Type, Record Type Counts, and Record Type Totals*
 - 2. Report Information – e.g., Payroll Earned Period Report, CalPERS Review Report, Supplemental Income Plan (SIP) Earned Period report*
 - 3. Participant Information – i.e., Participant CalPERS ID and Participant Name*
 - a. Participant Record Details – i.e., Record Period Begin Date and Record Period End Date*
 - i. Payroll Details – e.g., Type of Transaction, Employer/Divisions CalPERS ID, Reportable Earnings, Contributions*

This outline can be repeated so there can be multiple programs, reports, and participants in a single file.

In addition to the XSDs, sample XML files are provided within the Payroll folder of the Employer Technical Toolkit. The sample files can be used as a model as you produce files; however, they should not be used as the main source of development or validation, but to identify possible scenarios and act as a visual representation which may aid in the development of an XML file.

Note: XML technologies define an extensible messaging framework applicable to a variety of underlying protocols. This framework is designed to be independent of programming language, platforms, and other technical criteria.

For more information about all documents found within the toolkit and how to utilize the information provided, review the [Employer’s Guide to the Technical Toolkit \(PDF\)](#) document available on the CalPERS Technical Resources webpage.

Payroll – CalPERS Review Data Elements

#	DATA ELEMENT NAME	DESCRIPTION/CONDITIONS	FIELD VALUES	MAX LENGTH
1	Service Center's CalPERS ID	<p>Description:</p> <p>A unique identifier created by myCalPERS to identify a third-party service center once the organization becomes an approved business partner of a CalPERS employer.</p> <p>For Administrative Office of the Courts (AOC) – if you report for the Judge's Court, use your service center's CalPERS ID.</p> <p>Conditions:</p> <p>Required – when the contact submitting the file is associated to the service center's myCalPERS account.</p> <p>Optional – when the payroll file is created by a service center and submitted through a contracting employer's myCalPERS account.</p> <p>Note:</p> <p>A service center is a third-party who creates and may submit payroll files for an employer they have an established myCalPERS business partner relationship with.</p>	#####	10

#	DATA ELEMENT NAME	DESCRIPTION/CONDITIONS	FIELD VALUES	MAX LENGTH
2	Employer CalPERS ID	<p>Description:</p> <p>A unique 10-digit identifier created by myCalPERS to identify the reporting organization.</p> <p><u>For schools, review the following:</u></p> <p>County Office of Education (COE) – if you report for other school districts, use your employer’s CalPERS ID.</p> <p>Districts who report independently from the COE – use your employer’s CalPERS ID.</p> <p><u>For Judge’s Court, review the following:</u></p> <p>AOC – if you report for the Judge’s Court, report the Judge’s Court’s CalPERS ID.</p> <p>State Controller’s Office (SCO) – if SCO is reporting, they would report the state’s CalPERS ID.</p> <p>Conditions:</p> <p>Required – to identify which myCalPERS account is submitting the XML file. The submitting organization must be a CalPERS contracted data owner.</p>	#####	10

#	DATA ELEMENT NAME	DESCRIPTION/CONDITIONS	FIELD VALUES	MAX LENGTH
3	Report Period Begin Date	<p>Description:</p> <p>The report period begin date for earned period reports. This must coincide with an approved existing payroll schedule per the program being reported.</p> <p>Conditions:</p> <p>Required – to identify the begin date for earned period reports.</p> <p>Note:</p> <p>When submitting a <i>Payroll – CalPERS Review</i> report, the report period begin date can be the date of file submission.</p>	yyyy-mm-dd	10
4	Report Period End Date	<p>Description:</p> <p>The report period end date for earned period reports. This must coincide with an approved existing payroll schedule per the program being reported.</p> <p>Conditions:</p> <p>Required – to identify the end date for earned period reports.</p> <p>Note:</p> <p>When submitting a <i>Payroll – CalPERS Review</i> report, the report period end date can be the date of file submission.</p>	yyyy-mm-dd	10

#	DATA ELEMENT NAME	DESCRIPTION/CONDITIONS	FIELD VALUES	MAX LENGTH
5	Program Type	<p>Description:</p> <p>Employers can contract for different programs. The program type helps identify which program you are reporting on behalf of.</p> <p>Conditions:</p> <p>Required – ‘CPE’ is reported for a <i>Payroll – CalPERS Review</i> report.</p> <p>Note:</p> <p>It is recommended that employers submit two separate files when reporting on behalf of two or more programs.</p>	CPE = California Public Employees’ Retirement System (CalPERS)	3
6	Record Type	<p>Description:</p> <p>Identifies the type of record being reported within the XML file.</p> <p>Conditions:</p> <p>Required – ‘PAY’ is reported for a <i>Payroll – CalPERS Review</i> report.</p>	PAY = Payroll Record	3
7	Record Type Count	<p>Description:</p> <p>The total number of records being reported per record type.</p> <p>Conditions:</p> <p>Required – to identify the number of records being providing within the report for each program record type being reported.</p>	#####	10

#	DATA ELEMENT NAME	DESCRIPTION/CONDITIONS	FIELD VALUES	MAX LENGTH
8	Record Type Total	<p>Description:</p> <p>The sum of all pre-tax and after-tax contributions and/or deductions reported within the file per record type.</p> <p>Conditions:</p> <p>Required – to identify the total contributions reported for each record type found within a specific report.</p> <p>Note:</p> <p>Contribution totals are not required in the record details for a CalPERS Review Report, therefore the field value will default to zero. The value reported only accounts for contributions being reported. It does not include earnings or special compensation amounts.</p>	#####.##	14
9	Test Report	<p>Description:</p> <p>An identifier used to indicate if the report is a test report. True test reports will process, but transactions will never post regardless if the file contains an error or not. Transactions reported within non-test reports will process and can be posted. Files containing no errors will automatically post.</p> <p>Conditions:</p> <p>Required – to identify whether a report is a test report.</p> <p>Note:</p> <p>This element must be reported in lowercase text only.</p> <p>true = Denotes the report was sent as a test file.</p> <p>false = Denotes the report was sent as an actual report with the intent to post reported transactions.</p>	true / false	5

#	DATA ELEMENT NAME	DESCRIPTION/CONDITIONS	FIELD VALUES	MAX LENGTH
10	Report Type	Description: Per program selected, this is the type of report being submitted. Conditions: Required – report CPR for “Payroll – CalPERS Review”.	CPR = CalPERS Review	3
11	Participant's CalPERS ID	Description: A unique 10-digit identifier created by myCalPERS upon the participant’s initial enrollment which will replace the participant’s Social Security Number for all future reporting. Conditions: Required – to identify the participant for whom the record is being reported. If the participant’s CalPERS ID is unavailable, this field should be populated with a zero. Note: For a list of participant CalPERS IDs, run the <i>Participant Appointment Details Report</i> in myCalPERS.	#####	10
12	First Name	Description: The participant’s first name. Conditions: Required – to identify the participant’s first name. Note: Only alpha characters, blank spaces, hyphens (-), and apostrophes (') will be accepted.	xxxxxxxxxxxxxxxxxxxxx	20

#	DATA ELEMENT NAME	DESCRIPTION/CONDITIONS	FIELD VALUES	MAX LENGTH
13	Middle Name	<p>Description:</p> <p>The participant's middle name.</p> <p>Conditions:</p> <p>Optional – can be provided when available.</p> <p>Note:</p> <p>Only alpha characters, blank spaces, hyphens (-), and apostrophes (') will be accepted.</p>	xxxxxxxxxxxxxxxxxxxxxx	20
14	Last Name	<p>Description:</p> <p>The participant's last name.</p> <p>Conditions:</p> <p>Required – to identify the participant's last name.</p> <p>Note:</p> <p>Only alpha characters, blank spaces, hyphens (-), and apostrophes (') will be accepted.</p> <ul style="list-style-type: none"> • A minimum of one alpha character is required. • This field cannot start with a blank space. 	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	30
15	Record Period Begin Date	<p>Description:</p> <p>The earned period begin date for the record being reported. This should coincide with an approved payroll schedule.</p> <p>Conditions:</p> <p>Required – to identify the earned period begin date.</p>	yyyy-mm-dd	10

#	DATA ELEMENT NAME	DESCRIPTION/CONDITIONS	FIELD VALUES	MAX LENGTH
16	Record Period End Date	<p>Description:</p> <p>The earned period end date for the record being reported. This should coincide with an approved payroll schedule.</p> <p>Conditions:</p> <p>Required – to identify the earned period end date.</p>	yyyy-mm-dd	10
17	Payroll Record Memo	<p>Description:</p> <p>A memo line provided by the employer as a reference field. This may be used to identify participants within a department. This field is available to employers as free form text. When included within a record, all 36 characters must be provided, which may include spaces.</p> <p>Conditions:</p> <p>Optional – this is not required.</p> <p>Note:</p> <p>If the memo line is received through file upload or File Transfer Protocol (FTP), the memo must be exactly 36 characters (no fewer or more). If the memo line is received through FTP, CalPERS will forward this back to the submitting business partner via an FTP response file.</p>	XXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXX	36

#	DATA ELEMENT NAME	DESCRIPTION/CONDITIONS	FIELD VALUES	MAX LENGTH
18	Type of Transaction	<p>Description: Describes the type of transaction reported for a participant for CalPERS review.</p> <p>Conditions: Required – report ‘PPA’ when the report type is “Payroll – CalPERS Review”.</p> <p>Note: For a transaction type description and field/code value, refer to Appendix B. For transaction type guidelines for reporting, refer to Appendix C.</p>	PPA = Prior Period Adjustment	3
19	Division’s CalPERS ID	<p>Description: The CalPERS ID of the division where the participant works.</p> <p>Conditions: Required – for the record type ‘PAY = Payroll Record’ when the appointment ID is not reported, and the participant has more than one appointment for an employer across divisions. This is common amongst county schools and California State University (CSU) campuses.</p>	#####	10

#	DATA ELEMENT NAME	DESCRIPTION/CONDITIONS	FIELD VALUES	MAX LENGTH
20	Member Category	<p>Description:</p> <p>The category assigned by the employer when a participant receives an appointment. This is used to determine benefit levels.</p> <p>Conditions:</p> <p>Required – when the report type is “Payroll – CalPERS Review”.</p>	<ul style="list-style-type: none"> • MIS = Miscellaneous • SPO = Safety – Police • SFI = Safety – Fire • SPF = Safety – Police and Fire • SCP = Safety – County Peace Officer • SSH = Safety – Sheriff • SPR = Safety – Prosecutor • SOS = Safety – Other Safety • SMF = State Miscellaneous • SIF = State Industrial • SSF = State Safety • PFT = Peace Officers – Fire Fighters • CFT = California Highway Patrol • NGU = National Guard • CNO = Constitutional Officer • SEA = Senate • STO = Statutory Officer • ASE = Assembly 	3

#	DATA ELEMENT NAME	DESCRIPTION/CONDITIONS	FIELD VALUES	MAX LENGTH
21	Position Title	Description: The title held while performing the related service. Conditions: Required – when completing a <i>Payroll – CalPERS Review</i> report and no collective bargaining unit (CBU) is reported.	Free form text	120
22	CBU	Description: The collective bargaining unit code related to the position title held while performing the related service. Conditions: Required – when reporting a <i>Payroll – CalPERS Review</i> report and no position title is reported.	XXXXXXXXXX	10
23	Class Code	Description: Used to identify participants who are employed by a California State University. Conditions: Required — for CSU only.	#####	10

#	DATA ELEMENT NAME	DESCRIPTION/CONDITIONS	FIELD VALUES	MAX LENGTH
24	Appointment ID	<p>Description:</p> <p>This element uniquely identifies the position into which the participant has been hired.</p> <p>Conditions:</p> <p>Required – if participant has multiple active appointments during the reporting period.</p> <p>Note:</p> <p>myCalPERS will generate appointment IDs for participants upon each new enrollment. For a list of appointment IDs run the <i>Participant Appointment Details Report</i> in myCalPERS.</p>	#####	10
25	Pay Rate Type	<p>Description:</p> <p>Denotes the frequency for which payroll is being reported. It can be reported as hourly, daily, or monthly. This value should coincide with the employer’s publicly available payroll schedule.</p> <p>Conditions:</p> <p>Required – when the report type is “Payroll – CalPERS Review”.</p>	<ul style="list-style-type: none"> • HRY = Hourly • DLY = Daily • MTY = Monthly 	3
26	Pay Rate	<p>Description:</p> <p>The dollar amount for the given pay rate type.</p> <p>Conditions:</p> <p>Required – when the report type is “Payroll – CalPERS Review”.</p>	#####.##	8

#	DATA ELEMENT NAME	DESCRIPTION/CONDITIONS	FIELD VALUES	MAX LENGTH
27	Reportable Earnings	<p>Description:</p> <p>The earnings reported during the reported earned period. Earnings should be calculated based on the payrate and time worked for a reporting period. Special compensation should not be included within the reportable earnings field.</p> <p>Conditions:</p> <p>Required – when the report type is “Payroll – CalPERS Review”.</p>	#####.##	8
28	Scheduled Full-Time Days Per Week	<p>Description:</p> <p>The number of days per week considered full time for a position.</p> <p>Conditions:</p> <p>Required – when the record type is “PAY” and pay rate type is “Daily”.</p>	####.##	7
29	Scheduled Full-Time Hours Per Week	<p>Description:</p> <p>The number of hours per week considered full time for a position.</p> <p>Conditions:</p> <p>Required – when the program type is “CPE” and record type is “PAY”.</p>	####.##	7

#	DATA ELEMENT NAME	DESCRIPTION/CONDITIONS	FIELD VALUES	MAX LENGTH
30	Special Compensation Category	<p>Description: Identifies the specific special compensation category being reported pursuant to a labor policy or agreement to similarly situated participants of a group or class of employment and is reported in addition to and separately from payrate.</p> <p>Conditions: Required – when reporting special compensation for the participant.</p> <p>Note: A payroll transaction can include multiple special compensation categories for the reported earned period if the special compensation type is not repeated within the record.</p>	<ul style="list-style-type: none"> • ICP = Incentive Pay • EDP = Educational Pay • PPP = Premium Pay • SAP = Special Assignment Pay • SSI = Statutory Items 	3
31	Special Compensation Type	<p>Description: Identifies the specific special compensation type being reported pursuant to a labor policy or agreement to similarly situated participants of a group or class of employment. This is reported in addition to and separately from pay rate.</p> <p>Conditions: Required – when reporting special compensation for the participant.</p> <p>Note: A payroll transaction can include multiple special compensation categories for the reported earned period if the special compensation type is not repeated within the record.</p>	For special compensation categories, types, and code values, refer to Appendix A .	3

#	DATA ELEMENT NAME	DESCRIPTION/CONDITIONS	FIELD VALUES	MAX LENGTH
32	Special Compensation Amount	<p>Description:</p> <p>The specified dollar amount reported for the identified special compensation category and type.</p> <p>Government (Gov.) Code section 20636.1(c)(1) specifies that “special compensation of a member includes any payment received for special skills, knowledge, abilities, work assignment, workdays or hours, or other work conditions.” All items of special compensation reported to CalPERS must be reported separate from payrate and meet specific requirements set forth in California Code of Regulations (CCR) section 571(a) and (b). Further, special compensation items must be identified with the correct category and type listed in CCR section 571(a).</p> <p>Conditions:</p> <p>Required – when reporting special compensation for the participant.</p> <p>Note:</p> <p>With the implementation of the Public Employees’ Pension Reform Act (PEPRA), only specific special compensation types can be reported for PEPRA participants. Circular Letter 200-062-12 (PDF) outlines pensionable compensation for PEPRA participants.</p>	#####.##	8
33	Survivor Contribution	<p>Description:</p> <p>Participants covered by the 1959 Survivor Benefit are not covered by Social Security. This benefit consists of a monthly allowance payable to eligible family members when the participant’s death occurs during employment.</p> <p>Conditions:</p> <p>Optional – this is not required.</p>	#####.##	8

#	DATA ELEMENT NAME	DESCRIPTION/CONDITIONS	FIELD VALUES	MAX LENGTH
34	Total Hours Worked	<p>Description:</p> <p>The total number of regular hours a participant has worked during a reported earned period.</p> <p>Conditions:</p> <p>Required – when the report type is “Payroll – CalPERS Review”.</p>	####.##	7
35	Overtime Hours Worked	<p>Description:</p> <p>The total number of overtime hours the participant has worked during the reported period.</p> <p>Conditions:</p> <p>Required – if a participant has worked overtime during the period.</p> <p>Note:</p> <p>Overtime hours must be reported separately from regular hours worked.</p>	###	3

Appendix A – Special Compensation Categories, Types, and Code Values

(Sorted by Special Compensation Category, Ascending)

SPECIAL COMPENSATION CATEGORY	SPECIAL COMPENSATION TYPE	CODE VALUE
Educational Pay	Applicator's Differential	AAD
Educational Pay	Certified Public Accountant Incentive	CPA
Educational Pay	Educational Incentive	EEI
Educational Pay	Emergency Medical Technician (EMT) Pay	EMT
Educational Pay	Engineering Registration Premium	ERP
Educational Pay	Government Agency Required Licenses	GAR
Educational Pay	International Conference of Building Officials (IBCO) Certificate	ICB
Educational Pay	Mechanical Premium	MPP
Educational Pay	National Institute of Automotive Service Excellence (NIASE) Certificate	NAS
Educational Pay	Notary Pay	NPP
Educational Pay	Paramedic Pay	PPP
Educational Pay	Peace Officer Standard Training (POST) Certificate Pay	POS
Educational Pay	Reading Specialist Premium	RSP
Educational Pay	Recertification Bonus	RRB
Educational Pay	Special Class Driver's License Pay	SCD
Educational Pay	Undergraduate/Graduate/Doctoral Credit	UGD

SPECIAL COMPENSATION CATEGORY	SPECIAL COMPENSATION TYPE	CODE VALUE
Incentive Pay	Bonus	BON
Incentive Pay	Dictation/Shorthand/Typing Premium	DST
Incentive Pay	Longevity Pay	LLP
Incentive Pay	Management Incentive Pay	MIP
Incentive Pay	Marksmanship Pay	MKP
Incentive Pay	Master Police Officer	MPO
Incentive Pay	Off-Salary-Schedule Pay	OSP
Incentive Pay	Physical Fitness Program	PFP
Incentive Pay	Value of Employer Paid Member Contributions (EPMC)	VEP
Premium Pay	Temporary Upgrade Pay	TUP
Special Assignment Pay	Accountant Premium	AAP
Special Assignment Pay	Administrative Secretary Premium	ASP
Special Assignment Pay	Aircraft/Helicopter Pilot Premium	APP
Special Assignment Pay	Asphalt Work Premium	AWP
Special Assignment Pay	Audio-Visual Premium	AVP
Special Assignment Pay	Auditorium Preparation Premium	APR
Special Assignment Pay	Bilingual Premium	BBP
Special Assignment Pay	Branch Assignment Premium	BAP
Special Assignment Pay	Canine Officer/Animal Premium	COA
Special Assignment Pay	Cement Finisher Premium	CFP

SPECIAL COMPENSATION CATEGORY	SPECIAL COMPENSATION TYPE	CODE VALUE
Special Assignment Pay	Circulation Librarian Premium	CLP
Special Assignment Pay	Computer Operations Premium	COP
Special Assignment Pay	Confidential Premium	CCP
Special Assignment Pay	Contract Administrator Coordinator Premium	CAC
Special Assignment Pay	Crime Scene Investigator Premium	CSI
Special Assignment Pay	Critical Care Differential Premium	CCD
Special Assignment Pay	D.A.R.E. Premium	DAP
Special Assignment Pay	Detective Division Premium	DDP
Special Assignment Pay	Detention Services Premium	DSP
Special Assignment Pay	Driving Under the Influence (DUI) Traffic Officer Premium	DTO
Special Assignment Pay	Extradition Officer Premium	EOP
Special Assignment Pay	Fire Inspector Premium	FIP
Special Assignment Pay	Fire Investigator Premium	FIN
Special Assignment Pay	Fire Prevention Assignment Premium	FPA
Special Assignment Pay	Fire Staff Premium	FSP
Special Assignment Pay	Flight Time Premium	FTP
Special Assignment Pay	Float Differential Premium	FDP
Special Assignment Pay	Front Desk Assignment (Jail)	FDA
Special Assignment Pay	Fugitive Officer Premium	FOP
Special Assignment Pay	Gang Detail Assignment Premium	GDA

SPECIAL COMPENSATION CATEGORY	SPECIAL COMPENSATION TYPE	CODE VALUE
Special Assignment Pay	Gas Maintenance Premium	GMP
Special Assignment Pay	Grading Assignment Premium	GAP
Special Assignment Pay	Hazard Premium	HZP
Special Assignment Pay	Heavy/Special Equipment Operator	HSE
Special Assignment Pay	Height Premium	HHP
Special Assignment Pay	Housing Specialist Premium	HSP
Special Assignment Pay	Juvenile Officer Premium	JOP
Special Assignment Pay	Lead Worker/Supervisor Premium	LWP
Special Assignment Pay	Library Reference Desk Premium	LRD
Special Assignment Pay	Motor Coach Operator (MCO) Instructor Premium	MCI
Special Assignment Pay	Motorcycle Patrol Premium	MOP
Special Assignment Pay	Mounted Patrol Premium	MMP
Special Assignment Pay	Narcotic Division Premium	NDP
Special Assignment Pay	Paramedic Coordinator Premium	PCP
Special Assignment Pay	Park Construction Premium	PPC
Special Assignment Pay	Park Maintenance/Equipment Manager Premium	PMM
Special Assignment Pay	Parking Citation Premium	PCC
Special Assignment Pay	Patrol Premium	PAP
Special Assignment Pay	Plumber Irrigation System Premium	PIS
Special Assignment Pay	Police Administrative Officer	PAO

SPECIAL COMPENSATION CATEGORY	SPECIAL COMPENSATION TYPE	CODE VALUE
Special Assignment Pay	Police Investigator Premium	PIP
Special Assignment Pay	Police Liaison Premium	PLP
Special Assignment Pay	Police Polygraph Officer	PPO
Special Assignment Pay	Police Records Assignment Premium	PRA
Special Assignment Pay	Rangemaster Premium	RMP
Special Assignment Pay	Refugee Arrival Cleanup Premium	RAC
Special Assignment Pay	Refuse Collector Premium	RCP
Special Assignment Pay	Safety Officer Training/Coordinator Premium	SOT
Special Assignment Pay	Sandblasting Premium	SPP
Special Assignment Pay	School Yard Premium	SYP
Special Assignment Pay	Search Pay Premium	SEP
Special Assignment Pay	Severely Disabled Premium	SDP
Special Assignment Pay	Sewer Crew Premium	SCP
Special Assignment Pay	Shift Differential	SDD
Special Assignment Pay	Solo Patrol Premium	SSP
Special Assignment Pay	Sprinkler and Backflow Premium	SBP
Special Assignment Pay	Streetlamp Replacement Premium	SLR
Special Assignment Pay	Tiller Premium	TIP
Special Assignment Pay	Tire Technician Premium	TTP
Special Assignment Pay	Traffic Detail Premium	TDP

SPECIAL COMPENSATION CATEGORY	SPECIAL COMPENSATION TYPE	CODE VALUE
Special Assignment Pay	Training Premium	TPP
Special Assignment Pay	Tree Crew Premium	TCP
Special Assignment Pay	Utility Systems Operation Premium	USO
Special Assignment Pay	Water Certification Premium	WCP
Statutory Items	Fair Labor Standards Act (FLSA)	FLS
Statutory Items	Holiday Pay	HPP
Statutory Items	Uniform Allowance	UAA

Appendix B – Valid Field Values

Report Type, Descriptions, and Code Values

LONG NAME	DESCRIPTION	CODE VALUE
Payroll – CalPERS Review	The report type is used to report earned period payroll records for a member request. SIP records cannot be reported within a CalPERS Review report.	CPR

Transaction Types, Descriptions, and Code Values

LONG NAME	DESCRIPTION	CODE VALUE
Prior Period Adjustment	A Prior Period Adjustment transaction type is used to reflect potential payroll and service credit to be applied to a participant’s account upon review by the service credit purchase or membership teams.	PPA

Mapping Payroll XML Dependencies

REPORT TYPE			RECORD TYPE			
LONG NAME	SHORT NAME	CODE VALUE	Payroll Record	Service Credit Purchase	Deduction for Overpayment Receivable	Supplemental Income Plan
Payroll – CalPERS Review	CalPERS Review	CPR	Y	N	N	N

Appendix C – Transaction Type Guidelines for Report Types with Record Type Payroll

REPORT TYPE		TRANSACTION TYPE					
LONG NAME	CODE VALUE	EPR	EPN	PPA	PPN	RSA	RSC
Payroll – CalPERS Review	PAY	N/A	N/A	Y	N/A	N/A	N/A

Resources

- [Employer Technical Toolkit \(ZIP\)](#)
- [Encryption/Decryption & File Naming \(PDF\)](#)
- [Employer's Guide to the Technical Toolkit \(PDF\)](#)