

Health Program

Circular Letters for Billing Reconciliation



In order to better assist our contracting employers in understanding our health program, CalPERS has issued Circular Letters to ensure information is shared timely. We have listed our most relevant to health billing by topic below for your reference. You may access each one by entering the Circular Letter number in the search bar located at the top right-hand corner of our website: www.calpers.ca.gov.

Resolutions, Compliance, and Billing	
Limiting Retroactive Reimbursement Liability for Health Premiums	<p>This letter provides you with information about recent regulation amendments which limit retroactive reimbursement liability for health premiums.</p> <p>Circular Letter: 600-215-05 (PDF)</p>
2025 Health Billing Cutoff Dates and Payment Information	<p>The purpose of this Circular Letter is to provide information to health benefits officers and other personnel staff on the 2024 health billing cutoff dates and how your payments are applied.</p> <p>Circular Letter: 600-005-25</p>
2025 Contracting Agency Minimum Employer Contribution	<p>This Circular Letter informs contracting Public Agencies and Schools of the new minimum employer health contribution for members for calendar year 2025.</p> <p>Circular Letter: 600-023-25</p>
Contracting Agency Administrative Fee for Fiscal Year 2025-26, Contribution Change and Termination Processes, and Health Billing Dates	<p>The purpose of this Circular Letter is to inform you of the contracting agency administrative fee for fiscal year 2025-26, and the contribution change and termination processes. Additionally, this letter provides health billing cutoff dates and other information about your health bill.</p> <p>Circular Letter: 600-036-25</p>

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Enrollment and Eligibility	
Maintaining Accurate Employee Medical Groups	<p>As a CalPERS contracting school district or public agency, you are responsible for ensuring coverage of eligible members and maintaining the accuracy of their retirement system and medical group.</p> <p>Circular Letter: 600-005-14 (PDF)</p>
Health Benefits Officer Responsibilities	<p>The purpose of this Circular Letter is to inform you of the Health Benefits Officer (HBO) and assistant HBO responsibilities when determining health eligibility and processing health enrollment transactions.</p> <p>Circular Letter: 600-038-19 (PDF)</p>
Employer Responsibilities Regarding Temporary COBRA Premium Assistance from the American Rescue Plan (ARP) Act of 2021	<p>The purpose of this Circular Letter is to inform all health benefits officers (HBOs) and assistant HBOs of the temporary premium assistance available to eligible COBRA enrollees under ARP.</p> <p>Circular Letter: 600-025-21 (PDF) Circular Letter: 600-048-21 - additional info (PDF)</p>
PEPRA Section 7522.40 Impact to Health Vesting	<p>This Circular Letter informs contracting public agencies and schools of Public Employees' Pension Reform Act (PEPRA) section 7522.40 and its impact to health vesting.</p> <p>Circular Letter: 600-040-21 (PDF)</p>
2025 Open Enrollment Dates and Information	<p>The purpose of this Circular Letter is to inform you of important dates for 2024 Open Enrollment as well as upcoming Open Enrollment events and information. This Circular Letter also explains how to sign up for Employer Bulletins so you can stay informed of CalPERS news and events.</p> <p>Circular Letter: 600-035-25</p>

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Appointments	
Reporting Permanent Separation Dates and Validating Participant Appointment Details in myCalPERS	<p>The purpose of this Circular Letter is to inform you of important information regarding reporting permanent separation dates and validating participant appointment details in myCalPERS, including recommended actions for employers to take to confirm accurate appointment reporting.</p> <p>Circular Letter: 200-002-13 (PDF)</p>
Reporting Permanent Separation Dates in myCalPERS	<p>The purpose of this Circular Letter is to reiterate the importance of reporting permanent separation dates in myCalPERS.</p> <p>Circular Letter: 200-015-16 (PDF)</p>
Retirement Appointment Reconciliation (New myCalPERS Functionality)	<p>The Purpose of this Circular Letter is to inform you of new myCalPERS functionality designed to improve the accuracy of your agency's employee appointment data.</p> <p>Circular Letter: 200-003-17 (PDF)</p>
Retirement Appointment Reconciliation (Enhanced myCalPERS Functionality)	<p>The purpose of this Circular Letter is to follow up on the California Public Employee's Retirement System (CalPERS) Circular Letter 200-003-17 and provide additional information regarding recent Retirement Appointment Reconciliation (RAR) updates within myCalPERS.</p> <p>Circular Letter: 200-045-19 (PDF)</p>
New Automated Process to Permanently Separate Retirement Appointments that Meet Specific Criteria	<p>The purpose of this Circular Letter is to inform you of a new monthly automated process to permanently separate CalPERS retirement appointments that meet specific criteria.</p> <p>Circular Letter: 200-036-20 (PDF)</p>

General	
California Public Employees' Retirement Law (PERL) 2025	<p>The purpose of this Circular Letter is to inform you that the California Public Employees' Retirement Law (PERL) has been published effective January 1, 2024.</p> <p>Circular Letter: 200-012-25</p>