

**Revision Date:** June 2016 – State Reference Guide  
**Chapter:** Pay Rate and Service Credit

**Section:** Reportable/Non-Reportable Compensation  
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**Legend:** Deleted/Replaced – Added/Revised

**PUBLICLY AVAILABLE PAY SCHEDULE  
 (CCR 570.5)**

This regulation requires that each pay schedule include:

- Position title for every employee position
- Pay rate for each position
- Time base for each pay rate
- An effective date and date of any revision

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<b>EARNINGS DIVIDED BY PAY RATE EQUALS SERVICE CREDIT</b>						
<b>Example</b>	1.	<u>Member Earnings</u> <b>Monthly</b> Pay Rate	=	<u>\$1,200.00</u> \$1,200.00	=	<b>1 month worked divided by 10</b> = 0.100 years of service credit
	2.	<u>Member Earnings</u> <b>Monthly</b> Pay Rate	=	<u>\$600.00</u> \$1,200.00	=	<b>0.5 months worked divided by 10</b> = 0.050 years of service credit
	3.	<u>Member Earnings</u> <b>Hourly</b> Pay Rate	=	<u>\$600.00</u> \$7.50	=	<b>80 hours worked divided by 1720</b> = 0.047 years of service credit 80 hours equates to 0.0465 years of service credit
	4.	<u>Member Earnings</u> <b>Daily</b> Pay Rate	=	<u>\$600.00</u> \$30.00	=	<b>20 days worked divided by 215</b> = 0.093 years of service credit 20 days equates to 0.093 years of service credit