

Revision Date: March 2020 – Public Agency & Schools Health Benefits Guide

Topic: Health Eligibility Requirements

Page: 21

Legend: Deleted/Replaced – Added/Revised

Spouse, Continued

- Required: Copy of the government issued marriage certificate and spouse's social security number.
 - If a member is unable to locate their government issued marriage certificate, they must request a duplicate copy from the county clerk's office where the marriage was performed.
 - If the marriage certificate is in a foreign language and the HR office is unable to interpret it, the member will need to obtain a certified translated copy of the marriage certificate and provide to their Health Benefits Officer (HBO).
 - If the HBO determines a subscriber is unable to produce a government issued marriage certificate or domestic partnership registration due to extenuating circumstances, a member may execute and submit a signed and notarized [Affidavit of Marriage/Domestic Partnership \(PERS-HBSD-1965\) \(PDF\)](#).

If a spouse is pending a social security number, the spouse can still be added by contacting CalPERS.
