

Election of Optional Membership

Legislative Employee

The California Public Employees' Retirement Law (PERL) provides "optional" membership rights for certain public officers and employees. Those eligible optional members are excluded from membership until a written election for membership is filed with the California Public Employees' Retirement System (CalPERS).

Government (Gov.) Code section 20324 states that an employee of the Senate, Assembly, or respective committees thereof, whose salaries or wages are paid from the Senate Operating Fund, Assembly Operating Fund, or the Operating Funds of the Assembly and Senate will be deemed a "legislative employee." As a legislative employee you are excluded from membership with CalPERS unless you file an election in writing with the CalPERS Board of Administration to become a member.

Legislative employees subject to this section should consider the following:

- You may elect CalPERS membership at any time while you are in the compensated legislative employee position, as long as the position is not otherwise excluded by law.
- Your membership may be terminated only upon permanent separation from employment covered by CalPERS and subsequent withdrawal of retirement contributions.
- If your election for optional membership in CalPERS will result in concurrent service with employment credited in a private benefit plan or another public retirement system, contact that organization for information regarding the impact of such concurrent service.
- If your election will result in concurrent employment with CalPERS, contact CalPERS before completing this election form.
- While being a CalPERS member, you may request costing information to purchase any prior excluded legislative service at any time prior to retirement.
- The [Request for Service Credit Cost Information – Layoff, Prior Service, and Optional Member Service \(PERS-MSD-372\) \(PDF\)](#) form is available to request costing information for optional member service.

We are here to assist you. If you have any questions, visit our website at www.calpers.ca.gov, or call us toll free at **888 CalPERS** (or **888-225-7377**).

Section 1: Legislative Employee Information

Complete and return this form to your Human Resources Office to establish membership with CalPERS.

Position Title	Agency	Agency Contact
Agency Phone Number	Position Start Date(mm/dd/yyyy)	

Section 2: Applicant Signature and Certification

In accordance with the provisions of Gov. Code section 20324, **I elect to become a member of CalPERS.** I request this election be filed with the CalPERS Board of Administration as my election to become a member.

I understand this election is **irrevocable** as long as I remain in this position.

Name of Applicant (First Name, Middle Initial, Last Name)	Social Security Number or CalPERS ID		
Address	City	State	Zip Code
Signature of Applicant	Date (mm/dd/yyyy)		

Your enrollment eligibility date is determined based upon the provisions set forth by law.

- If we receive the completed election within 90 days from the date you became eligible for membership for the term/appointment, this eligibility date will be used as your CalPERS enrollment date.
- If we receive the completed election after 90 days from the date you became eligible for membership for the term/appointment, your enrollment eligibility date will be the first day of the month the election was received by CalPERS.

CalPERS Privacy Information

Privacy Notice

The privacy of personal information is of the utmost importance to CalPERS. The following information is provided to you in compliance with the Information Practices Act of 1977 and the Federal Privacy Act of 1974.

Information Purpose

The information requested is collected pursuant to the Government Code (sections 20000 et seq.) and will be used to conduct CalPERS Board of Administration duties under the Public Employees' Retirement Law, the Social Security Act, and/or the Public Employees' Medical and Hospital Care Act, as the case may be. Submission of the requested information is mandatory. Failure to submit the required information may result in CalPERS being unable to perform its functions regarding your status.

Please do not include information that is not requested.

Social Security Numbers

Social Security numbers are collected either on a mandatory or voluntary basis. If this is CalPERS' first request for disclosure of your Social Security number, then disclosure is mandatory. If your Social Security number has already been provided, disclosure is voluntary. Due to the use of Social Security numbers by other agencies for identification purposes, we may be unable to verify eligibility for benefits without the number.

Social Security numbers are used for the following purposes:

1. Enrollee identification
2. Payroll deduction/state contributions
3. Billing of contracting agencies for employee/employer contributions
4. Reports to CalPERS and other state agencies
5. Coordination of benefits among carriers
6. Resolving member appeals, complaints, or grievances with health plan carriers

Information Disclosure

Portions of this information may be transferred to other state agencies (such as your employer), physicians, and insurance carriers, but only in strict accordance with current statutes regarding confidentiality.

Your Rights

You have the right to review your membership files maintained by CalPERS. For questions about this notice, our [Privacy Policy](#), or your rights, write to:

CalPERS

CalPERS Privacy Officer
400 Q Street
Sacramento, CA 95811

You may also call us at **888 CalPERS** (or **888-225-7377**).