

Employer Education Resources



We offer a variety of [employer training classes](#) to assist you with your CalPERS-related business obligations. Our educational classes will help you gain a better understanding of the importance of your business-related reporting responsibilities and how to avoid late fees and administrative penalties.

CalPERS Business Rules Instructor-Led Classes

Our classes are employer specific and tailored to present information as it pertains to your employer type, whether you are a school, public agency, or state agency.

- **Business Rules** class helps you to know the laws and business rules associated with your agency's retirement contract. Gain knowledge about the CalPERS website, reference guides, retirement contracts, membership, payroll, special compensation, retirement benefits, and employer reporting responsibilities.
- **Health Business Rules** class provides guidance on the laws and business rules associated with our health program. Gain knowledge about the CalPERS website, health benefits guides, health plan options, eligibility and enrollment requirements, health benefits into retirement, and health benefits officer (HBO) reporting responsibilities.

myCalPERS Instructor-Led Classes

These classes provide an instructor-led experience where you'll learn how to report retirement and health

enrollments, process payroll, and make accurate payroll adjustments to help avoid late fees and penalties. [myCalPERS student guides](#) are available to provide step-by-step transactional instructions and are updated frequently.

Online Classes

Our [Online Classes for Employers \(PDF\)](#) offer 24-hour access to instruction you need to navigate through myCalPERS, perform transactions, and understand retirement and health business rules.

Registration

Register for classes by selecting the **Education** tab in [myCalPERS](#).

Resources

- [Reference & Health Guides](#)
- [Employer Education Schedule \(PDF\)](#)
- [Introduction to myCalPERS for Business Partners Student Guide \(PDF\)](#)

If you have employer education questions, [email](#) the employer education teams at CalPERS_Employer_Communications@CalPERS.ca.gov.

Subscribe to our [Employer Bulletin](#) for customized news and event updates. If you're interested in member-related training for employees, refer to [Member Education](#).