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Board of Administration

Circular Letter

March 15, 2022

Circular Letter: 310-024-22

Distribution: VI

To: CalPERS Public Agency Employers
Subject: Special Public Agency Member Board Election - Employer Toolkit Now Available

Purpose

The purpose of this Circular Letter is to inform your communications team that the turnkey Board Election Employer Toolkit is available to publicize the upcoming Special Public Agency Member Election to your active member employees. This will assist us in increasing voter turnout and encouraging eligible members to vote.

Board Election Key Dates

- Ballots will be mailed April 15, 2022 to all active public agency members eligible to vote.
- Candidate statements, in video and written form, will also be available April 15, 2022 on the [Board Elections](#) webpage.
- A virtual Candidate Forum will be held April 27, 2022, from 1:00 to 2:00 p.m. It will be streamed live on the [Board Elections](#) webpage. A video of the forum will also be posted on for later viewing.
- Voted ballots must be received no later than May 16, 2022 to be counted. This includes votes cast online, by phone, or by mail.

Toolkit Contents

The toolkit is designed to be convenient and easy to use. Most components simply require printing and posting or uploading to your employee website.

Our recommendation is that the toolkit be used between April 15 through May 16, 2022 to promote this election and encourage member voting.

The toolkit includes:

- Posters to print and post in the workplace. They can also be sized smaller for use in employee publications.
- A web button to place on your internal and external websites that will click through to the CalPERS Board Elections webpage
- Website banner ads
- A handout on the different ways to vote

The toolkit can be found on the [Board Elections](#) webpage.

Questions

Our Office of Public Affairs staff is available if you need assistance with the toolkit. You can reach us at (916) 795-2886 or email us at newsroom@calpers.ca.gov.

Dallas Stone, Chief
Operations Support Services Division