



California Public Employees' Retirement System
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Membership

Circular Letter

August 30, 2021

Circular Letter: 200-049-21

Distribution: IV

To: State Agency Employers
Subject: Retired Annuitant Late Enrollment and Payroll Reporting Fees

Purpose

The purpose of this Circular Letter is to provide information regarding the updated application of fees associated with late enrollment and payroll reporting for state agency retired annuitants, in accordance with the amendment to Government (Gov.) Code section 21220 of the Public Employees' Retirement Law. myCalPERS was updated in accordance with this law and will begin assessing fees directly to each individual state agency effective September 2021.

Background

[Circular Letter 200-048-18 \(PDF\)](#) previously informed employers that the California Public Employees' Retirement System (CalPERS) would begin assessing retired annuitant late fees directly to the State Controller's Office (SCO) for all state agencies with late enrollments and/or late payroll reporting, in accordance with Gov. Code section 21220 effective July 1, 2018. Due to the pandemic, billing was suspended to allow employers to resume normal business operations.

Employer Responsibility

CalPERS reassessed the billing process for state agencies to determine the correct and most effective application. CalPERS determined each individual state agency is responsible for late fees associated with their respective retired annuitants.

CalPERS will bill each state agency directly rather than bill SCO for all state retired annuitant late fees. Each state agency is responsible for managing any late fees assessed as a result of a late enrollment and/or late payroll reporting for their respective retired annuitants. Each state agency can view and pay their retired annuitant late fee invoices in their myCalPERS account. You can access the Retired Annuitant Late Fee Status Report in myCalPERS to view your retired annuitant late fees.

System Access Roles

To view and pay retired annuitant late fee invoices, an employer contact must have the AR/Billing access role.

To view and access the Retired Annuitant Late Fee Status Report, an employer contact must have one of the following access roles:

- AR/Billing
- Payroll
- Retirement Enrollment

Questions

If you have questions regarding the amount of the late fees or how to pay the invoice, contact the CalPERS Customer Contact Center at **888 CalPERS** (or **888-225-7377**). If you believe your agency reported payroll timely and fees have been assessed, contact the SCO Statewide Customer Contact Center for more information and clarification at (916) 372-7200.

Renee Ostrander, Chief
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