



California Public Employees' Retirement System  
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## Health Benefits

# Circular Letter

October 4, 2018

Circular Letter: 600-059-18

Distribution: Special

**To:** Health Benefits Officers and Assistant Health Benefits Officers  
**Subject:** Anthem Traditional HMO Additional Enrollment Opportunity in Butte County

### Purpose

The purpose of this Circular Letter is to inform your agency of the availability of Anthem Traditional HMO in Butte County, effective January 1, 2019. Employees who are using a Butte County ZIP code for health eligibility will have an additional enrollment opportunity to elect a plan change into Anthem Traditional HMO.

### Additional Enrollment Opportunity

To ensure our members are able to make the best health coverage decisions for themselves and their families, CalPERS is providing a one-time additional enrollment opportunity to enroll in the Anthem Traditional HMO plan. The four-week enrollment period is from **October 8 – November 8, 2018** and the change will be effective January 1, 2019.

### Member Options

Impacted members have two options:

**Option 1:** To remain enrolled in their current health plan, no action by the member is needed.

**Option 2:** To enroll in the Anthem Traditional HMO plan, active members must submit a CalPERS Health Benefits Plan Enrollment Form (HBD-12) to their health benefits officer (HBO) between October 8 – November 8, 2018.

## **Member Communication**

On October 4, 2018, the attached letter was mailed to all members eligible for this one-time additional enrollment opportunity. The letter informs eligible members of the opportunity to enroll in the Anthem HMO Traditional health plan.

## **Employer Responsibilities**

Employers are responsible for obtaining a completed HBD-12 from each eligible member electing to change their health plan to Anthem Traditional HMO during the additional enrollment opportunity. The forms must be faxed to CalPERS at (800) 959-6545 by November 8, 2018, to be processed.

To validate the transactions have been processed, refer to the Employer Health Event Notification Report available in my|CalPERS.

## **Additional Resources**

For instructions on generating my|CalPERS reports, refer to the [my|CalPERS Employer Reports \(Cognos\) \(PDF\)](#) student guide.

## **Questions**

If you have any questions about the information provided in this circular letter, contact the CalPERS Customer Contact Center at **888 CalPERS** (or **888-225-7377**).

Rob Jarzombek, Chief  
Health Account Management Division

**Attachment:** Subscriber Letter