Instructions: Please fill out the below template and return to BSU team. This report will be entered into the monthly Board travel agenda item:

Kevin Palkki

Board Member Name

03/03/2024 -03/05/2024

Date(s) of Travel

IFEBP Intro to Public Sector Benefits Administration Certificate Program

Name of Conference (if applicable)

Scottsdale AZ

Location(s) Traveled To

Purpose of Travel:

Board Education

Instructions: If travel includes attendance at an educational program, complete the next section and attach a copy of the program's agenda to this travel report.

Name of Educational Event:

IFEBP Intro to Public Sector Benefits Administration Certificate Program

Sessions Attended (include brief synopsis of information provided at each session and amount of time spent at each session). Use page 2 if needed.

Public Sector Structure	1	
	Hours	
Federal Legal and Regulatory Requirements	1	
	Hours	



Sessions Attended (include brief synopsis of information provided at each session and amount of time spent at each session).

Strategic Planning	1 Hours
Human Resources Strategies	1 Hours
Benchmarking and Performance Measurement	1 Hours
Project Management	1 Hours



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Sessions Attended (include brief synopsis of information provided at each session and amount of time spent at each session). Use page 2 if needed.

Government Budgeting and Finance	1	
Navigating the Political Landscape	1	
	Hours	



Sessions Attended (include brief synopsis of information provided at each session and amount of time spent at each session).

Demographics in the Public Sector	1 Hours	
RFP's and Ethics in Public sector	2 Hours	
Implementing Technology in the Public Sector	1 Hours	
Developing a Business Continuity or Disaster Recovery Plan	1 Hours	

