



# Finance and Administration Committee Agenda Item Calendar 2016

<b>January</b> Board Offsite	<b>February</b> <ol style="list-style-type: none"> <li>1. Election of the Chair and Vice Chair (A)</li> <li>2a. JRS Actuarial Valuation Report and Employer and Employee Contribution Rates (AC)</li> <li>2b. JRS II Actuarial Valuation Report and Employer and Employee Contribution Rates (AC)</li> <li>2c. LRS Actuarial Valuation Report and Employer and Employee Contribution Rates (AC)</li> <li>3. Proposed Pension Prefunding Trust Program and Legislation Update (A)</li> <li>4. Board of Administration Scoring Methodology for Request for Proposals (A)</li> <li>5. 2015-17 Business Plan Mid-Year Update</li> <li>6. CalPERS 2016-17 Business Plan (1st Reading)</li> <li>7. CalPERS Budget Policy</li> <li>8. Actuarial Policies Framework Review</li> </ol>	<b>March</b> <ol style="list-style-type: none"> <li>1a. CalPERS 2016-17 Business Plan (2nd Reading) (A)</li> <li>1b. Board of Administration Election Voting Process and Regulatory Changes (A)</li> <li>2a. Review of Finance and Administration Committee Delegation (A)</li> <li>3a. 2016-17 Annual Budget Proposal (1<sup>st</sup> Reading) (A)</li> <li>3b. CalPERS Budget Policy (2<sup>nd</sup> Reading) (A)</li> <li>4. Review of Actuarial Cost Method Policy and Amortization Policy (1<sup>st</sup> Reading)</li> <li>5. Treasury Analysis and Liquidity Status Report</li> <li>6. Treasury Management Policy Review (1<sup>st</sup> Reading)</li> <li>7. 2017-2022 Strategic Plan Development Overview</li> </ol>	<b>April</b> <ol style="list-style-type: none"> <li>1. Semi-Annual Contracting Prospective Report (AC)</li> <li>2. Valuation Report for the 1959 Survivor Benefit Program (AC)</li> <li>3. 2016-17 Annual Budget Proposal (2nd Reading) (A)</li> <li>4a. Annual Review of Board Member Employer Reimbursements (A)</li> <li>5a. State Valuation and Employer/Employee Contribution Rates (A)</li> <li>5b. Schools Valuation and Employer/Employee Contribution Rates (A)</li> <li>5c. Review of Actuarial Cost Methods Policy &amp; Amortization Policy (2<sup>nd</sup> Reading) (A)</li> <li>6. Treasury Management Policy Review (2<sup>nd</sup> Reading) (A)</li> <li>7. Review of Actuarial Assumption Policy (1<sup>st</sup> Reading)</li> <li>8. Semi-Annual Self-Funded Health Plans Report</li> <li>9. Final Update on Stakeholder Assessment Project</li> </ol>
<b>May</b> No Meeting Scheduled	<b>June</b> No Meeting Scheduled	<b>July</b> Board Offsite	<b>August</b> <ol style="list-style-type: none"> <li>1. California Employers' Retiree Benefit Trust Report</li> <li>2. Supplemental Income Plans Program Report</li> <li>3. Review of Actuarial Assumptions Policy (2<sup>nd</sup> Reading) (AC)</li> <li>4. Proposed Board Election Regulation Amendment (A)</li> <li>5. Board of Administration Contract Activity Reporting Policy(A)</li> <li>6. Annual Customer Service Cost Effectiveness Measurement (CEM) Update</li> </ol>
<b>September</b> <ol style="list-style-type: none"> <li>1. CalPERS 2015-17 Business Plan – Year-End Report</li> <li>2. Proposed Board Election Regulations (A)</li> <li>3. Annual Diversity Report</li> <li>4. Risk Profile Review</li> <li>5. Public Agency Contracts Review</li> <li>6. Update of Public Agency Valuations</li> <li>7. Annual Review of Funding Levels and Risk Report</li> <li>8. Annual Actuarial Valuation for Terminated Agency Pool</li> <li>9. Notification of Risk Mitigation Policy</li> </ol>	<b>October</b> No Meeting Scheduled	<b>November</b> <ol style="list-style-type: none"> <li>1a. Draft 2015-16 Basic Financial Statements (A)</li> <li>1b. 2016-17 Mid-Year Budget Revisions (1st Reading) (A)</li> <li>2. Review of Actuarial Contribution Allocation Policy</li> <li>3. Long Term Care Valuation Report</li> <li>4. Semi-Annual Self-Funded Health Plans Report</li> <li>5. Replacement Benefit Trust Administration Charges</li> <li>6. Annual Cost Efficiency Report</li> <li>7. Finance and Administration Strategic Measures</li> <li>8. 2017-2022 Strategic Plan (1<sup>st</sup> Reading)</li> </ol>	<b>December</b> <ol style="list-style-type: none"> <li>1. Semi-Annual Contracting Prospective Report (AC)</li> <li>2. 2016-17 Mid-Year Budget Revisions (2nd Reading) (A)</li> <li>3. Review of Actuarial Contribution Allocation Policy (2<sup>nd</sup> Reading) (A)</li> </ol>

- The following items are reported at every meeting: Executive Report, Approval of prior month's Meeting Minutes, Annual Calendar Review and Proposed Agenda (for the next meeting).
- A= Action Item, AC= Action Consent, IC= Information Consent
- Quarterly Reporting (IC): Quarterly Chief Information Officer IT Report (February, April, September, & December)
- Semi-Annual Reporting (IC): Report of Discharge of Accountability for Uncollectible Debt (April & August), Financial Report (April & November), Accounts Receivable Analysis Report (March & August), Treasury Analysis and Liquidity Status Report (March & August), and Budget and Expenditure Report (February & November)
- Annual Reporting (IC): Annual Operational Sustainability Report (April), Contract and Procurement Activity Report (September), GFOA "Next Year" Budget Book Submission (September) and Small Business and Disabled Veteran Business Enterprise Contract Participation Report (September).