



Member Services Division
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Reply to Section 843:R. Bolin
Refer to No. VERNON2.let

February 3, 1995

Joan Franconé
Personnel Manager
City of Vernon
City Hall
4305 Santa Fe Ave.
Vernon, CA 90058

Dear Ms. Francone:

As you are aware, Mr. Bruce Malkenhorst recently requested an estimate of his retirement benefits. During our initial request, we had several questions regarding Mr. Malkenhorst's compensation. Although, Mr. Malkenhorst has subsequently cancelled his request for an estimate of retirement benefits, we would still like these questions answered and issues resolved.

As requested in my January 12, 1995 letter to you, I am requesting documentation (i.e., salary schedules and resolutions) relating to the following salary increases for Mr. Malkenhorst: July 1986 - 15%; October 1986 - 8%; July 1987 - 13%; November 1987 - 10%; July 1990 - 7%; October 1990 - 8.7%; July 1992 - 4%; November 1992 - 11.67%; July 1994 - 5%; and, December 1994 - 4%.

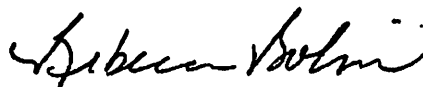
In addition, I will also need salary schedules for these time periods for the group or class of employees most closely related to Mr. Malkenhorst's position of City Administrator (i.e., management classification). Please note that on June 30, 1994 we also requested documentation on management/executive salary increases. To my knowledge, this information has not been provided.

In October 1994 PERS completed a Membership and Payroll Reporting Audit for your agency. The audit found that the City was improperly reporting various items as compensation to PERS (i.e., lump sum vacation payout, executive leave payout, auto allowance, auto insurance, expense allowance, and education and training reimbursement). Therefore, to resolve these issues and those mentioned above, we would like a comprehensive response to our request within 30 days.

**Ms. Francone
February 3, 1995
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**If you have any questions, please feel free to call me at (916) 558-4128. Thank
you for your assistance.**

Sincerely,



**Rebecca Bolin, RPS II
Compensation Review Section
Member Services Section**

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