

CHRISTINE MONSEN

Posting Date	Effective Date	Transaction Type	Member Category	Pay Rate Type	Pay Rate	Earnings	Scheduled Hours/Week	Scheduled Days/Week	Special Compensation	Taxed Member Paid	Tax Deferred Contributions	Posted Interest	Transaction Calculated Service Credit	Employer Worked For	Survive	1859	Start Date	End Date
5/31/2010	2/15/2010 01 - Regular Payroll	Miscellaneous	Monthly	\$17,657.58	\$8,828.79	39.9	0.0	\$0.00	\$0.00	\$0.00	\$706.30	\$0.00	0.050	Alameda County Transportation Improvement Authority	\$1.00		2/1/2010	2/15/2010
5/31/2010	2/28/2010 01 - Regular Payroll	Miscellaneous	Monthly	\$17,657.58	\$8,828.79	39.9	0.0	\$0.00	\$0.00	\$0.00	\$706.30	\$0.00	0.050	Alameda County Transportation Improvement Authority	\$1.00		2/16/2010	2/28/2010
5/31/2010	3/15/2010 01 - Regular Payroll	Miscellaneous	Monthly	\$17,657.58	\$8,828.79	39.9	0.0	\$0.00	\$0.00	\$0.00	\$706.30	\$0.00	0.050	Alameda County Transportation Improvement Authority	\$1.00		3/1/2010	3/15/2010
5/31/2010	3/31/2010 01 - Regular Payroll	Miscellaneous	Monthly	\$17,657.58	\$8,828.79	39.9	0.0	\$0.00	\$0.00	\$0.00	\$706.30	\$0.00	0.050	Alameda County Transportation Improvement Authority	\$1.00		3/16/2010	3/31/2010
5/31/2010	4/15/2010 01 - Regular Payroll	Miscellaneous	Monthly	\$17,657.58	\$8,828.79	39.9	0.0	\$0.00	\$0.00	\$0.00	\$706.30	\$0.00	0.050	Alameda County Transportation Improvement Authority	\$1.00		4/1/2010	4/15/2010
5/31/2010	4/30/2010 01 - Regular Payroll	Miscellaneous	Monthly	\$17,657.58	\$8,828.79	39.9	0.0	\$0.00	\$0.00	\$0.00	\$706.30	\$0.00	0.050	Alameda County Transportation Improvement Authority	\$1.00		4/16/2010	4/30/2010
5/31/2010	5/15/2010 01 - Regular Payroll	Miscellaneous	Monthly	\$17,657.58	\$8,828.79	39.9	0.0	\$0.00	\$0.00	\$0.00	\$706.30	\$0.00	0.050	Alameda County Transportation Improvement Authority	\$1.00		5/1/2010	5/15/2010
5/31/2010	6/15/2010 01 - Regular Payroll	Miscellaneous	Monthly	\$17,657.58	\$8,828.79	39.9	0.0	\$0.00	\$0.00	\$0.00	\$706.30	\$0.00	0.050	Alameda County Transportation Improvement Authority	\$1.00		5/16/2010	6/15/2010
6/30/2010	6/30/2010 01 - Regular Payroll	Miscellaneous	Monthly	\$17,657.58	\$8,828.79	39.9	0.0	\$0.00	\$0.00	\$0.00	\$706.30	\$0.00	0.050	Alameda County Transportation Improvement Authority	\$1.00		6/1/2010	6/15/2010
12/31/2010	7/15/2010 01 - Regular Payroll	Miscellaneous	Monthly	\$17,657.58	\$8,828.79	39.9	0.0	\$0.00	\$0.00	\$0.00	\$706.30	\$0.00	0.050	Alameda County Transportation Improvement Authority	\$1.00		7/1/2010	7/15/2010
12/31/2010	8/15/2010 01 - Regular Payroll	Miscellaneous	Monthly	\$17,657.58	\$8,828.79	39.9	0.0	\$0.00	\$0.00	\$0.00	\$706.30	\$0.00	0.050	Alameda County Transportation Improvement Authority	\$1.00		8/1/2010	8/15/2010
12/31/2010	9/15/2010 01 - Regular Payroll	Miscellaneous	Monthly	\$17,657.58	\$8,828.79	39.9	0.0	\$0.00	\$0.00	\$0.00	\$706.30	\$0.00	0.050	Alameda County Transportation Improvement Authority	\$1.00		9/1/2010	9/15/2010
12/31/2010	10/15/2010 01 - Regular Payroll	Miscellaneous	Monthly	\$17,657.58	\$8,828.79	39.9	0.0	\$0.00	\$0.00	\$0.00	\$706.30	\$0.00	0.050	Alameda County Transportation Improvement Authority	\$1.00		10/1/2010	10/15/2010
12/31/2010	11/15/2010 01 - Regular Payroll	Miscellaneous	Monthly	\$17,657.58	\$8,828.79	39.9	0.0	\$0.00	\$0.00	\$0.00	\$706.30	\$0.00	0.050	Alameda County Transportation Improvement Authority	\$1.00		11/1/2010	11/15/2010
12/31/2010	12/15/2010 01 - Regular Payroll	Miscellaneous	Monthly	\$17,657.58	\$8,828.79	39.9	0.0	\$0.00	\$0.00	\$0.00	\$706.30	\$0.00	0.050	Alameda County Transportation Improvement Authority	\$1.00		12/1/2010	12/15/2010
12/31/2010	12/29/2010 01 - Regular Payroll	Miscellaneous	Monthly	\$17,657.58	\$8,828.79	39.9	0.0	\$0.00	\$0.00	\$0.00	\$706.30	\$0.00	0.050	Alameda County Transportation Improvement Authority	\$1.00		12/16/2010	12/29/2010



Approved salary schedule for 2008/2009 retroactive back to 7/1/08.

SALARY & BENEFITS OPTIONS-ACTIA

	PPE 3/15/08	Annual Gross-Current/Base ppe 3/15/08	Range High	Range Mid-Point	Range Low Point	Low	Adjustment	New Salary
Executive Director	8,552,46	205,259	205,259	205,259	205,259	205,259	2.50%	210,391
Car Allowance		7,200		#REF!				7,200
457 Contribution		20,500						20,500
Deputy Director	6,925.33	169,208	177,224	161,113	145,001	145,001	5.00%	174,518
Program & Publ	5,322.79	127,747	143,988	130,860	117,792	117,792	5.50%	134,773
Finance/Admin. I	5,583.17	133,516	162,187	147,443	132,698	132,698	1.00%	134,851
Senior Accounta	3,752.83	90,068	93,309	84,827	76,344	76,344	3.00%	92,770
Assoc Engg/Plar	3,787.60	90,900	110,141	100,129	90,116	90,116	4.50%	94,991
Authority Clerk	2,730.00	65,520	79,088	71,898	64,708	64,708	1.50%	66,503
Executive Asst.	2,433.00	58,392	63,588	57,808	52,027	52,027	3.00%	60,144
Program Coordin	3,050.68	73,216	89,203	81,094	72,985	72,985	3.50%	75,778
Total	42,118	1,038,526	1,123,967	#REF!	956,930	956,930		1,072,419
Salary increase over base			8.23%	#REF!			-7.86%	3.26%
Staff Salary Totals		805,568.72						834,328.01
Benefits Est-Prio	36.300%							
Benefits Est-Pro	36.936%	404,346	437,612	#REF!	372,577	372,577		417,542
DIF	2.63%							
Total Sal/Ben		1,442,871	1,581,579	#REF!	1,329,507	1,329,507		1,489,960
Salary/Benefits increase over base			8.23%	#REF!			-7.86%	3.26%
Net Sales Tx Rev		111,000,000						119,500,000
Admin. Ratio before Exclusions	1.30%							1.25%
ACTA Exclusion	25%	\$ 360,718						\$ 372,480
ACTIA before Non-Admin Exclu	0.97%							0.94%
ACTIA Non-adm	20%	218,431						223,494
ACTIA after Excl.	0.780%							0.748%
GAAP Reporting		0.780%						0.748%

Handwritten notes:
 include for 2008



JUN 23 2008

AUTHORITY BOARD MEETING

JUNE 26, 2008



THURSDAY, JUNE 26, 2008 AT 1:45PM

133 Broadway
Suite 300
Oakland, CA 94612

**1333 BROADWAY, SUITE 300
OAKLAND, CA 94612**

Telephone:
0/893-3347

TO VIEW THE FULL PACKET, PLEASE VISIT OUR WEB SITE AT www.actia2022.com

Faxsimile:
0/893-6489

**Alice Lai-Bitker, Chair
Mayor Mark Green, Vice-Chair**

Homepage:
www.ACTIA2022.com

**Supervisor Keith Carson
Vice-Mayor Henry Chang, Jr.
Supervisor Scott Haggerty
Mayor Beverly Johnson**

**Mayor Marshall Kamena
Mayor Janet Lockhart
Supervisor Nate Miley
Mayor Anthony Santos
Supervisor Gail Steele**

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Supervisor, District 3*

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*Keith Carson
Supervisor, District 5*

*Henry Chang Jr.
Vice-Mayor, City of Oakland*

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*Janet Lockhart
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*Nate Miley
Supervisor, District 4*

*Anthony Santos
Mayor, City of San Leandro*

*Gail Steele
Supervisor, District 2*

*Christine Monsen
Executive Director*

Call to Order/Salute to Flag

PUBLIC COMMENT: The Authority welcomes you to its meetings and your interest is appreciated. If you wish to speak before the Board, please fill out a speaker card and hand it to the Clerk of the Authority. If you wish to speak on a matter not on the agenda, please wait until the Chair calls for Public Comment and calls your name. If you wish to speak on a matter on the agenda, please walk to the microphone when called, give your name, and your comments. Please be brief and limit your comments to the specific subject under discussion. Only matters within the Authority's jurisdiction may be addressed. Time limitations shall be at the discretion of the Chair.

1. Approval of Consent Calendar I/A
 - A. Minutes of May 22, 2008 - **Page 1**
 - B. Approval of PAPCO Recommendations – **Page 10**
 - C. Approval to Transfer Existing Gap Grant Funds from ACTIA to City of Fremont – **Page 37**
 - D. I-680 Express Lane Project (ACTIA 8) – Approval of Authorization to Negotiate and Execute a Project Specific Funding Agreement with the Alameda County Congestion Management Agency for the Construction Phase – **Page 41**
 - E. I-580 Interchange Improvements in Castro Valley (ACTIA 12) – **Page 43**
 - A. Approval of Delegation of Authority to the Work Program Committee to Award the Construction Contract at its July meeting
 - B. Approval of Construction Zone Enhanced Enforcement Program Agreement with the California Highway Patrol

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- F. Isabel Avenue (Route 84)/I-580 Interchange Project (ACTIA 23) – Approval of Authorization to Negotiate and Execute a Project Specific Funding Agreement with the City of Livermore for the Construction Capital and Construction Support Phases – **Page 46**
- G. Route 84 Expressway Project in Livermore (ACTIA 24) – Approval of Authorization to Negotiate and Execute Amendment No. 1 to the Project Specific Funding Agreement (Agreement No. A07-0053) with the City of Livermore for the Final Design/Right-of-Way Support Phases to Include Legal Support Costs - **Page 48**
- H. Approval of Authorization to Execute Amendments to various Project Specific Funding Agreements to Reflect the Adopted 2008-09 Strategic Plan and to Extend Agreement Expiration Dates – **Page 50**
- I. Approval to Extend the Contract with St. Mini Cab Corporation and Authorization to Expand the Program to Central County. – **Page 53**
- J. Approval of Current Year 2007/2008 Budget Update and FY 2008-2009 Budget Proposal – **Page 55**
- K. Appointment to the Community Advisory Committees – **Page 61**
2. Community Advisory Committee Report – (TIME LIMIT: 3 MINUTES PER SPEAKER) I/D
- A. Citizens Watchdog Committee – Robert Raburn, Chair I/D
(Latest Minutes will be distributed as a handout)
- B. Citizens Advisory Committee – Catherine Souders-Mahanpour, Chair I/D
- C. Paratransit Advisory Planning Committee – Betty Mulholland, Chair I/D
(Latest Minutes will be distributed as a handout)
- D. Bicycle and Pedestrian Advisory Committee – Tom Van De Mark, Chair I/D
(Latest Minutes will be distributed as a handout)
3. Consideration and Necessary Action on Administration/Legislation/Finance Committee Items (Lockhart/Monsen):
- A. Approval of Legislative Positions – **Page 63** I/A
- B. Approval of New Contracts: - **Page 73** I/A
- Investment Advisors Services – **Page 75**
 - Program Fund and Administration Management Services – **Page 77**
 - Capital Project Delivery Management & Project Controls Services – **Page 81**
 - Bicycle and Pedestrian Coordination Services – **Page 88**
- C. Approval of Salary & Benefits Resolution – **Page 106** I/A

Alameda County Transportation Improvement Authority Board Agenda

**Issue Date: 6/19/08
 Page 3**

4. Consideration and Necessary Action on Work Program Committee Items (Green/Monsen): NONE
5. Review of Complaints by Clarence Hunt – *Page 157* I/A
6. "CLOSED SESSION: Conference with legal counsel regarding personnel matter (1 item) and potential litigation (2 items), pursuant to Government Code Sections 54956.9 and 54957." I/A
7. Report on CLOSED SESSIÓN I/D
8. Reports from Staff (Verbal Reports) I/D
9. Reports from Members I/D
10. Public Comments I/D
11. Next Meeting: **July 24, 2008 at: 1333 Broadway, Suite 300
 Oakland, CA**

JULY Meetings Schedule: (ALL DATES ARE TENTATIVE. Persons interested in attending meetings should check dates with ACTIA staff).

Citizens Advisory Committee	5: 30 pm	No Meeting	1333 Broadway, 3 rd Fl
Citizens Watchdog Committee	6: 30 pm	July 14, 2008	1333 Broadway, 3 rd Fl
BPAC	5: 30 pm	No Meeting	1333 Broadway, 3 rd Fl
TAC (Joint meeting with PAPCO)	1: 00 pm	July 28, 2008	1333 Broadway, 3 rd Fl
Work Program Committee	1: 00 pm	July 11, 2008	1333 Broadway, 3 rd Fl
Administration/Legislation/Finance Committee	2: 00 pm	July 9, 2008	1333 Broadway, 3 rd Fl
AUTHORITY BOARD MEETING	1:45 PM	July 24, 2008	1333 Broadway, 3rd Fl
PAPCO Meeting (Joint meeting with TAC)	1: 00 pm	July 28, 2008	1333 Broadway, 3 rd Fl

Alameda County Transportation Improvement Authority meetings are wheelchair accessible. Call (510) 893-3347 (voice) or (510) 834-6754 (TDD) to request a sign-language interpreter. Five days notice is required.

*All items on the Agenda are subject to action and/or change by the ACTIA Board. The order of items may be changed.

**ACTIA AGENDA ITEM #CC1A
MEETING DATE: 6/26/08**

**ALAMEDA COUNTY TRANSPORTATION IMPROVEMENT AUTHORITY
SUMMARY ACTION MINUTES**

THURSDAY, MAY 22, 2008 – 1:45 P.M.
1333 BROADWAY, SUITE 300 OAKLAND, CALIFORNIA

The regular meeting of the Alameda County Transportation Improvement Authority was called to order at 1:45 PM by Chair Lai-Bitker. The following members were present at the meeting: Lai-Bitker, Green, Chang, Haggerty, Johnson, Lockhart, Miley, Santos, Steele, Williams and Worthington

Excused: Members Carson and Kamena

The following staff members were present: Christine Monsen, Art Dao, Tess Lengyel, Anees Azad, LaTonia Stokes, Legal Counsel Zack Wasserman, and Geoffrey Gibbs

PUBLIC COMMENT: None.

1) Approval of Consent Calendar

It was moved by Member Haggerty, seconded by Member Worthington, that Consent Calendar items A, B, C, D,E, F, G, H, and I be approved. Motion carried 10-0. (Member Santos was not present during the vote)

- A. Minutes of April 24, 2008
- B. Approval of Contract Amendments – FY 2007/2008
- C. Approval of Annually Renewed Contracts – FY 2008/2009
- D. Investment Advisors Services – Approval of Finalists and Authorization to Negotiate a Contract
- E. Program Fund and Administration Management Services – Approval of Finalists and Authorization to Negotiate a Contract
- F. Approval of Final 2008-09 Strategic Plan and Assumptions
- G. BART to Warm Springs Extension (ACTIA 2) – Approval of Appointment of an ACTIA Board Member to the Joint Policy Advisory Committee for the BART to Warm Springs Extension Project and the Silicon Valley Rapid Transit Corridor Project
- H. I-680 Express Lane Project (ACTIA 8) – Appointment of ACTIA Board Member to Serve on Joint Powers Authority Board of Directors
- I. I-580 Corridor/BART to Livermore Studies (ACTIA 26) – Approval of Authorization for Staff to Negotiate and Execute a Project Specific Funding Agreement with San Francisco Bay Area Rapid Transit District (BART) for the Preliminary Engineering/Environmental Phase

2) Citizens Committee Report

A. Citizens Watchdog Committee – Robert Raburn, Chair

Chair Robert Raburn reported that the Committee has not met since their last report. The next committee meeting will take place on June 9, 2008. The committee will review the subcommittee's annual report draft.

B. Citizens Advisory Committee – Catherine Sonders- Mahanpour, Chair

No report, Chair unavailable.

C. Paratransit Advisory Planning Committee – Betty Mulholland, Chair

No report, Chair unavailable.

D. Bicycle and Pedestrian Advisory Committee – Tom Van De Mark, Chair

No report, Chair unavailable.

3) Consideration and Necessary Action on Administration/Legislation/Finance Committee (Lockhart/Monsen)

A. Legislative Update

Tess Lengyel reported the following to the Board:

- ACA10 (Feuer) Staff recommended that the Board approve a support and seek amendment position on this bill, which would lower the voter threshold for transportation sales tax measures. Staff recommended that the Board support and seek an amendment to allow for programs to be funded with this bill.
- AB 3021 (Nava) The California Transportation Financing Authority, staff recommended support and seek amendment on this bill. This bill would allow for public/public partnerships and would create an organization that would help to facilitate those public partnerships. The amendment includes financing opportunities for transit projects as currently it is written for highway projects.
- SB 1507 (Oropeza) Highway Construction near school boundaries. This bill would prohibit the California Transportation Commission and Caltrans from authorizing construction or expansion of highway facilities within ¼ mile of schools, but does exempt safety improvements or HOV lanes. This would have impacted the I-238 corridor construction, so staff recommended an opposed position on this bill.

- Staff recommended an opposed position on Proposition 98, Government Acquisition, Regulation of Private Property involving eminent domain. Currently there are practices by transportation agencies that are required to follow for eminent domain and property cannot be taken for uses other than for transportation and would require documentation on why it needs to be used and goes through a very specific process. Prop 98 would increase the costs to transportation for eminent domain.

Member Green agreed that SB 1507 would affect construction on I-238 and supported the opposition recommended by staff.

It was moved by Member Worthington and seconded by Member Green. Motion carried 11 – 0 to support the staff recommendations on the four pieces of legislation.

Active Transportation Campaigns:

- ACTIA staff has been involved with the Rails to Trails Conservancy on the Active Transportation Campaign relating to how advancing access to transit supports children, commuters and the community. There has been involvement with 4 committees, one of which is comprised of elected officials, including Members Green and Chang.
- The three main areas of focus in the active transportation campaigns include: access to transit, urban greenways and communities, and inspiring the community to walk and bike.

It was moved by Member Green and seconded by Member Haggerty. Motion carried 11 – 0 to support the staff recommendation to approve the Active Transportation Campaign draft vision.

BART to Warm Springs Policy Direction:

- Staff recommended that the Board approve policy direction which would allow for any discretionary capital funds to go directly to BART to Warm Springs in an effort to expedite the timely construction of the project.

It was moved by Member Haggerty and seconded by Member Lockhart. Motion carried 11 – 0 to support the staff recommendation of approving the BART to Warm Springs Policy Direction.

Tess Lengyel distributed a letter with a subject of: *May Revise 2008 – Support for Retaining Gas tax funds in Public Transit Account*. Staff recommended sending a letter to the State in support of retaining the gas tax funds in a public transportation account.

This item was moved by Member Worthington and seconded by Member Lockhart. The motion carried 11-0.

B. Approval of Altamont Commuter Express Rail Funding Agreement Principles and Contract Execution

Tess Lengyel reported the following to the Board:

- Staff recommended that the Board approve funding principles that would be incorporated into a three way funding agreement between ACTIA, ACCMA and the San Joaquin Regional Rail Commission, which is the owner of the ACE Rail. The principles streamline and eliminate redundancy by having ACTIA directly deposit funds with ACE rather than through the CMA. This would eliminate redundancies as well as reduce costs.
- The CMA would still retain its role in annually approving the baseline services amounts for the ACE Rail and they would recommend to ACTIA what those amounts are and ACTIA would bring those amounts before the Board for approval based on the CMA's recommendation. The CMA would also be responsible for all of the Capital Elements of the cooperative service agreement.

Mayor Lockhart asked staff to explain how the funds for the ACE Rail are allocated. Tess Lengyel replied that the funds are received from the State Board of Equalization and each month the funds are passed through based on the formulas in the Expenditure Plan. The ACE funds are sent to the CMA, who then sends it to ACE. The principles would provide the funds directly to ACE who would then invest any revenues; all interest would be used for ACE services, and if for any reason ACE was unable to continue operations, all Measure B funds would be returned to Alameda County.

It was moved by Member Lockhart and seconded by Member Green. The motion carried 11 – 0.

C. Capital Project Delivery Management and Project Control Services (RFP 08-01) – Approval of Selection of Top-Ranked Firm and Authorization to Negotiate Contract

Art Dao reported the following to the Board:

- Staff recommended that the Board approve the selection of Bay Area Program Management Group (BAPMG) as the top ranked firm and authorization to negotiate a contract with the consultant for Capital Project Delivery Management and Project Control Services.
- A draft bid protest was submitted at the Administration/Legislation/Finance Committee meeting on May 14, 2008. Staff provided verbal responses to the draft bid protest as presented at the meeting.

The following public comments were made in reference to RFP 08-01:

Michele Bellows, Program Manager for Bay Area Program Management Group (a certified small local business) addressed the Board in response to the bid protest filed by Mr. Jesus Vargas. Ms. Bellows stated that the preparation of the proposal and interview

for the Capital Project Delivery Management Services was a major undertaking for the firm. It was a very demanding and expensive process. BAPMG followed the rules and laid out the RFP very carefully and submitted a competitive proposal. The selection process was very transparent throughout, was vetted at several levels, and was, in her opinion a very fair process. The BAPMG will provide the Project Controls Services with a diverse team of small businesses, specifically structured to support the Authority's contract equity and small business policies. BAPMG includes businesses owned by women, Hispanics and African Americans.

Jesus Vargas, Principal of VSCE, a small certified local business located in Oakland addressed the Board in response to the bid protest. Mr. Vargas thanked the ACTIA staff for being responsive to the questions raised in the bid protest in addition to supplying a copy of the competitors proposal which was helpful in refining and revising the protest letter. Mr. Vargas stated that the BAPMG team are a great group but if ACTIA staff needed BAPMG and only BAPMG then why open the RFP for competitive bidding? Why not sole source the work? The impression given to local small businesses is that ACTIA would like to provide an opportunity to allow others to work with the agency. If not, it would save others time and money from engaging in the process with the hope that they would be given a fair process.

Mr. Vargas stated that the other RFP categories had 200 points as the weighted score for all other interviews, so why was VSCE given a score of 65 points? There were some categories clearly missing and Mr. Vargas felt that his team did very well at the proposal interview and they were not given an applicable score.

He further stated that the BAPMG team knows ACTIA as they have worked with the agency for the past 5 years so they would naturally be given preference as they are more familiar with the work, experience and expectations of the agency.

As the local certification process is very important, Mr. Vargas stated it is the reason why he joined the procurement contracting committee for the county alongside Supervisor Scott Haggerty and others, providing over 200 hours of free pro-bono advice to the committee. Mr. Vargas asked the Board to not dilute the process by having non-local businesses obtain certification as local businesses.

Mr. Hunt, representing HR Management, Inc., a small local business located in Oakland, addressed the Board in support of the bid protest filed by Mr. Vargas. Mr. Hunt stated that it is obvious that the VSCE RFP proposal and related responses provided were the most competitive of the two proposals submitted. The evaluators of the RFP whomever they are, the unidentified parties that are represented by Art Dao, clearly misrepresented the content of the recommended proposers non-responsive documents, as critical documents are missing from the underlying proposals. Mr. Hunt further stated that it is very troubling that a sham LLC could be certified as a local business as Mr. Vargas stated. It is an egregious oversight and should be reviewed by the Board as this undermines the integrity of what the Board is attempting to accomplish with its small local business program. Mr. Hunt stated that the RFP should be vacated, rewritten, unbundled further and rebid. The ACTIA management team clearly changed the rules of the process.

Supervisor Lai-Bitker asked staff to elaborate on the comments brought forth. She also stated that she personally knows that the evaluation process was not solely administered by Mr. Dao because there was a panel of people outside of Alameda County who are familiar with the RFP process.

Art Dao addressed the questions by stating that the selection panel was made up of representatives from Caltrans, San Mateo County Transportation Authority, City of San Leandro, ACTIA staff as well as ACTIA's local business contract equity consultant Dr. Ramsey. There were a total of 5 votes with three external to ACTIA which did not allow for the process to be tainted as suggested. Mr. Dao stated that in response to the scoring mechanism of the RFPs, the same scoring system could differ between the different RFPs. The same scoring system and criteria were used together for the consultants who were competing for the same services. Mr. Dao further stated that Mason Tillman performs the certification process for ACTIA. BAPMG has been certified as a small local business in Alameda County since 2002. Mr. Dao cited that the alleged missing information regarding fees as listed in the proposal states that the fee information should be sealed in a separate envelope, which is what the BAPMG team did.

Supervisor Miley asked staff what qualifies a business to be local in Alameda County? Art Dao replied that the business must have a full-time resident office located within Alameda County with full time staff, their office must be immovable, business license, and at least one year of contracting experience. Supervisor Miley asked if BAPMG met all the criteria as stated by Mr. Dao for local certification as this seems a bit disingenuous that they are renting space from ACTIA. Christine Monsen stated this is a requirement of their contract. Supervisor Miley stated that this seems a bit difficult for anyone else to compete for the contract because of the relationship between the agency and the current consultant and that this does not sit well with him as he has a bad feeling about this process.

Christine Monsen stated that a few years ago the board approved a policy that requires the agency to open all administrative contracts every 5 years. In the past staff would bring to the Board when they thought it was a ripe time to open administrative contracts for competition. Staff has opened the Capital Projects contract twice before and ACTIA is currently on its third vendor. There were 2 previous vendors; with ACTA there was O'Brien Krietzberg and then Nolte and Associates, a firm that provided these services in Contra Costa. The third time the contract was opened BAPMG had already formed as a small local business and they were awarded the contract.

It was moved by Member Santos and seconded by Member Lockhart. The motion carried 9-1-1. Member Miley voted no, and Member Worthington abstained.

D. Approval of Salary and Benefits Resolution

Anees Azad presented this reported the following to the Board:

- Every year staff requests a survey of salaries and benefits from comparable agencies in the greater Bay Area and some southern California agencies. This allows the agency to stay competitive in the labor market and to minimize turn over within the agency. At the request of the ALF Committee, Koff and

Associates study, which provides a detailed comprehensive salary and benefits evaluation was included in the Board packet.

Chair Lai-Bitker moved to continue the item, so the ALF committee can have an opportunity to review the report.

Mr. Hunt, representing HR Management Inc., addressed the Board regarding the salary and benefits resolution presented by staff. Mr. Hunt recommended that the Board take a close look at the salary study as it is irresponsible of the management team to come before the Board to ask for a salary increase with the current condition of the county budget as well as the present economy. The salary study as provided by Koff and Associates is a recommendation annually for a salary increase based upon the cost of living of at least 5% above the annual cost. HR Management, Inc., does similar type work and has been in business the past 25 years. Mr. Hunt stated he is not looking to obtain a contract from ACTIA. Mr. Hunt cited that the salary report is a whitewash of information utilized by the management staff, to effectuate an unwarranted salary increase based upon bogus information and that it is extremely irresponsible of the ACTIA staff to come to the Board for the kind of irresponsible recommendation of salary increases as reflected in the salary report. Mr. Hunt pointed out that the Executive Director's salary is not listed in the report and that it is ridiculous that the Deputy Director of ACTIA has a higher salary than the City Administrator of the City of Oakland as well as some of the other managers within ACTIA having salaries higher than City Council members and even the Board of Supervisors of Alameda County. He further stated that it is an insult to the tax payers of Alameda County and the Board. Mr. Hunt stated that he opposed any further increases for the management staff at ACTIA and that the entire report should be vetted, and also that the salaries as listed for the Authority Clerk and Executive Assistant, Ms. Adams are egregiously under reported and under calculated, as the numbers are out of line with the salaries of Alameda County and surrounding areas.

Sanjiv Handa of the East Bay News Service addressed the Board regarding the salary and benefits resolution. Mr. Handa stated that this item caught his attention as a few years ago he initiated an entire process where cities and counties, specifically the County of Alameda and the City of Oakland were refusing to provide salary disclosure three years ago. Mr. Handa listed the help of the Contra Costa Times and other media and subsequently the case was taken to court where Mr. Handa prevailed at the State Supreme Court where the ruling stated that every dollar of public compensation is not only a matter of public record, but that the public has a right to know who the money is being paid to.

Mr. Handa stated that the public will begin to hear discussions regarding the Port of Oakland, that have taken place in closed session citing that the Port is experiencing turbulence and the Port will be cutting \$350 million dollars from its capital improvement budget over the next few years. The Port's senior staff was told in closed session that they should not expect any proposed bonuses, bonuses or pay increases over the next several years. Mr. Handa stated that while he has no specific comments about the report being presented by staff, there will be information disclosed regarding the exact dollar amount of rather than a range that is paid to each staff member of the agency.

- He further reported that one of the items being proposed for similar agencies includes a freeze on all cost of living increases and having employees provide "give backs" in order to assist with balancing the deficit.

Member Haggerty stated he would like to see the actual salary reports by each agency listed in the report with the exception of the counties listed outside of Alameda County or the greater Bay Area. He also suggested that in the future staff look at having this report compiled by the Alameda County Human Resources Department as they currently compile this information for the Board of Supervisors weekly for their bargaining units and other items.

Member Johnson stated that she feels there are references to attrition and would like actual attrition numbers and information about the attrition. She also asked why the agency performs an annual survey and is this a policy that the Board has adopted and if so suggested that the Board take a look at the policy. Mayor Johnson stated that the City of Alameda does not conduct annual reviews and thinks that performing annual salary reviews are a bit excessive every year.

Chair Lai-Bitker asked staff what is the current policy and Ms. Monsen stated that staff have been conducting the reviews annually and does not think this is a Board policy but stated that this item can be presented to the ALF Committee next month in June for discussion.

- 4.) **Consideration and Necessary Action on Work Program Committee Items (Green/Monsen) NONE**
- 5) **Closed Session: Conference with Legal Counsel Regarding Potential Litigation (1 matter), pursuant to Government Section Code 54956.9**

Sanjiv Handa, representing the East Bay News Service stated that section 54950 of the Ralph M. Brown Act provides that for closed session there be an opportunity for public comment prior to going into closed session so that the public knows that they can speak regarding a closed session item. The Brown Act also states that at full closed sessions, anyone who has made a written request for related closed session discussion receives the information in writing with the exception of the attorney/client privilege documents, are a matter of public record and must be provided upon the end of closed session, or the next business day when typing may be necessary. Mr. Handa stated he would be sending a written request to ACTIA for the purposes of addressing the initial Brown Act letter.

- 6) **Report on CLOSED SESSION**

Legal Counsel reported there was no closed session discussion necessary.

- 7) **Reports from Staff (Verbal Reports)**

Anees Azad reported that the mid year budget had previously been lowered from \$119 million to \$111 million in view of the expected slowdown. However in recent months, ACTIA is seeing higher receipts mainly due to the gas price increase. Due to the higher

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sale tax revenues, staff will increase the sales tax forecast from \$111 million to \$116 million.

Tess Lengyel reported that Keonnis Taylor, the Programs Coordinator who was previously injured in a car accident is progressing well and plans to return to work within the next few months.

Art Dao reported that the California Transportation Commission has recently released its 2008 STIP Staff Recommendation Report in advance of the CTC's adoption of the 2008 STIP later this month. The STIP is essentially a document that the CTC uses to program state transportation funds to Alameda County as well as the other 57 counties in the State. The 2008 STIP includes state funding to projects in each county over the next five years. For Alameda County, one important project in the ACTA Measure B Program was negatively affected by the CTC Staff Recommendation, that is the East-West Connector Project, which \$10 million in STIP funds was deprogrammed from that project and re-programmed to other projects in the region or in Alameda County.

- 8) **Reports from Members - None**
- 9) **Public Comments - None**
- 10) **Next Meeting: June 26, 2008**

Alice Lai-Bitker, Chair

LaTonia Peoples-Stokes

LaTonia Peoples-Stokes, Clerk of the Authority



ACTIA BOARD AGENDA ITEM #CC1B
MEETING DATE: 6/26/08

MEMORANDUM

TO: Authority Members

FROM: Christine Monsen, Executive Director *CM*
Tess Lengyel, Programs and Public Affairs Manager

DATE: June 19, 2008

SUBJECT: Approval of PAPCO Recommendations for the following:

- PAPCO Recommendation: Fiscal Year 2008/2009 Paratransit Program Plans and Budgets for \$9.94 Million and Minimum Service Level Grants for \$100,000
- PAPCO Recommendation: Approval of Gap Grant Recommendations of \$4 Million and authorization to enter into grant agreements with awardees

Recommendation

Staff recommends that the Authority approve PAPCO's recommendations for both the mandated and non-mandated paratransit programs for \$9.94 Million, for Minimum Service Level Grants for \$100,000, and approval of twenty grant programs for \$4 million to close gaps in paratransit services in Alameda County.

This item was given concurrence at the Administration/Legislation/Finance Committee meeting on June 11, 2008. The committee also requested that staff bring to the Committee concerns about the quality of paratransit services, and if they are improving.

Summary

Program Plan Recommendation: Each year, all paratransit programs that receive Measure B funds are required to submit a paratransit plan and budget for the forthcoming fiscal year. ACTIA provides estimated annual revenues to each paratransit program. ACTIA's Paratransit Advisory and Planning Committee (PAPCO) is responsible for carefully reviewing all Measure B Paratransit Program Claims for funding. This year PAPCO also had the daunting task of distributing \$100,000 in Minimum Service Level Grants (MSL) amidst requests for \$194,400. PAPCO's job with respect to program plan review is not to reinvent individual programs, but rather to encourage the best overall service in the County through coordination, ensuring consumer involvement and offering their own experiences for making programs more responsive to consumer needs. PAPCO reviews all applications and makes recommendations to the ACTIA Board for funding. Attachment A includes a detailed summary of PAPCO's recommendations for these programs.

Gap Grant Recommendation: In January 2008, the ACTIA Board approved a recommendation made by ACTIA's Paratransit Planning Advisory Committee (PAPCO) to issue guidelines and a Call For Projects on January 31 for Gap Grant Cycle 4. Grants

funded through Cycle 4 will be for two years, from July 1, 2008 to June 30, 2010. Twenty agencies (including ACTIA, current Measure B recipients, and non-profits) submitted twenty-nine projects requesting a total of \$ \$6,490,916. Projects were reviewed by ACTIA staff, an external review committee, a PAPCO subcommittee, and the full PAPCO. Attachment B includes a detailed summary of PAPCO's recommendations of \$4 million for Gap Grant programs. Staff notes that for Gap Cycle 1 and 2, over 50% of the original grant recipients (all of whom were city based paratransit programs) incorporated the grant funded programs into their base paratransit programs. For Gap Cycle 3, a number of projects were slow to get started, often due to factors beyond the recipients' control such as contractors not being available or capital projects being delayed. Nevertheless, the two-year period has seen an increase in travel training, alternatives for same-day trips, and outreach and coordination. This illustrates the effectiveness of offering these types of grants as pilots for implementing innovative transportation services for seniors and people with disabilities that would otherwise not have been able to be tested.

Background

Paratransit Program Plans and Budgets (Fiscal Year 2008/2009)

PAPCO members reviewed all thirteen Measure B program plan claims for fiscal year 2008-09 over a period of four meetings (three subcommittee meetings and the May PAPCO meeting). PAPCO members were asked to sign up for one of three review meetings. A few members attended multiple meetings to increase their understanding of the diversity of programs in the County. Following a brief presentation by each program manager – including an overview of their program, planned changes from the current fiscal year, planning process overview, budget highlights, and challenges faced by the program – each PAPCO Subcommittee made comments/suggestions to the individual program managers and made a recommendation for approval which was forwarded to the entire PAPCO on May 19. It is estimated that funding for these programs in FY 08/09 will result in approximately 897,000 rides for paratransit users in Alameda County.

At PAPCO's May 19th meeting, members approved all city-based program plans and base funding, requested an amended plan from the City of Emeryville and quarterly updates from East Bay Paratransit, and approved \$50,000 Minimum Service Level Grants for the Cities of Oakland and San Leandro. Attachment A provides a description of each of the plans, and includes the PAPCO subcommittee comments.

Paratransit Gap Grant Recommendations

Review Process

The Gap Grant application and review process began in January 2008 and included the following important dates:

- January 31, 2008 – Call for projects
- February 15, 2008 – Gap Grant Workshop for Prospective Applicants
- March 7, 2008 – Applications due
- March 20, 2008 – Internal Staff Review
- March 25, 2008 – External Staff Review
- April 10, 2008 – PAPCO Subcommittee Review 1
- April 14, 2008 – PAPCO Subcommittee Review 2

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- April 30, 2008 – PAPCO Subcommittee Review 3
- May 19, 2008 – PAPCO Review and formal Gap program funding recommendation to ACTIA Board
- June 26, 2008 – ACTIA Board Approval of Gap Grants
- July 1, 2008 – Gap grant program funding available

Of the twenty-nine projects submitted, the breakdown by County Planning Area and Project Type is as follows:

Total by Area	Total Projects by type
Countywide = 5	Service = 16
North County = 11	Outreach/Education = 4
Central County = 8	Planning/Assessment = 1
South County = 6	Coordination = 0
East County = 7	Capital = 6
	Grant Matching = 1
	Other = 1

Each project was scored on ten Criteria:

1. Gap Closure and/or PAPCO priority (Assigned by ACTIA staff)
2. Program and Cost Efficiency (Assigned by External review)
3. Experience and Ability of Applicant (Assigned by External review and PAPCO Subcommittee)
4. Demand (Assigned by External review and PAPCO Subcommittee)
5. Implementation Readiness (Assigned by External review and PAPCO Subcommittee)
6. Community Support and outreach (Assigned by External review and PAPCO Subcommittee)
7. Agency Coordination (Assigned by External review and PAPCO subcommittee)
8. Sustainability (Assigned by External review and PAPCO subcommittee)
9. Innovation (Assigned by External review and PAPCO subcommittee)
10. Leverage Outside Funds (Assigned by ACTIA staff and External review)

NOTE: ACTIA staff did not score any Criteria for any ACTIA project.

ACTIA staff met on March 20, 2008 and were responsible for determining scores for Criterion 1 as noted above. The External Review committee met on March 25, 2008. External Reviewers were responsible for determining scores for Criteria 2-10. Please note that for ACTIA projects, ACTIA staff did not provide any scores and External Reviewers determined scores for Criteria 1-10. The External Reviewers were:

- Paul Branson, Contra Costa County EHES
- Corinne Goodrich, SamTrans

The PAPCO Subcommittee met three times, on April 10, 14, and 30, 2008. On April 10, Subcommittee members finalized scores for Criteria 3-9. On April 14, Subcommittee members reviewed final scores, evaluated projects by geographic area and project type, and determined some preliminary recommendations. Also on April 10 and 14, members identified questions on the proposals for the applicants to answer. On April 30,

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Subcommittee members reviewed answers received from applicants and finalized a recommendation for approval to be forwarded to the entire PAPCO on May 19. The recommendation was achieved by consensus.

On May 19, 2008, the full PAPCO Committee reviewed the Subcommittee recommendations and unanimously approved the projects listed in Attachment B, Table 1.

Fiscal Impact

These recommended actions will authorize implementation of 13 paratransit programs in Alameda County for \$9.94 Million, two Minimum Service Level Grants for \$100,000, and Gap Grants for \$4 Million. The combined impact of these approvals is \$14.04 million from Special Transportation for Seniors and People with Disabilities funds.

Attachments:

***Attachment A – Paratransit Program Plans and Budgets Summary
Attachment B – Paratransit Gap Grant Recommendation***

Attachment A

Measure B Paratransit PAPCO Program Plan Review

Fiscal Year 2008-09

The table below summarizes PAPCO's recommendation to the ACTIA Board for Measure B paratransit claims for fiscal year 2008-09 for base funding and Minimum Service Level (MSL) grants. Programs whose services fell below PAPCO-defined Minimum Service Levels were eligible to apply for MSL grants.

Detailed comments were made by PAPCO members regarding each program. Please see the next section of this document for a summary of their comments.

Paratransit Programs Approved May 2008	Measure B Funding Allocation FY 08/09	MSL Request/ Approved FY 08/09	Total Proj. Rev. (Meas. B + Other) FY 08/09 **	MB % of Total Budget FY 08/09	Total Projected Rides FY 08/09	Total Projected Meals Delivered FY 08/09	Total Projected EBP tax Purchase FY 08/09
City of Alameda	\$161,800		\$242,168	100%	2,500		14,500
City of Albany	\$28,400		\$34,366	100%	1,700		
City of Berkeley	\$188,100		\$308,100	61%	9,900		2,600
City of Emeryville*	\$24,900		\$36,626	100%	4,500	4,476	3,500
City of Fremont	\$724,300		\$890,786	95%	30,000	53,500	
City of Hayward	\$700,400		\$867,920	100%	19,107	38,180	120
City of Newark	\$157,400		\$203,288	92%	8,000	9,500	
City of Oakland	\$963,900	\$94,400 \$50,000	\$1,371,517	77%	48,700		
City of Pleasanton	\$88,700		\$730,643	12%	25,000		
City of San Leandro	\$269,800	\$100,000 \$50,000	\$456,926	100%	16,410		
City of Union City	\$286,900		\$646,055	44%	20,630		
East Bay Paratransit	\$6,206,804 (AC- \$4,564,151, BART- \$1,642,653)		\$29,021,241	21%	646,991		
LAVTA	\$142,900		\$1,843,642	8%	64,000		
TOTALS	\$9,944,304	\$194,400 \$100,000			897,438	105,656	20,720

* The City of Emeryville's data includes amendments to their plan per PAPCO's Conditional Approval

** Higher amounts over the measure B allocation include fare revenue or other agency funding

Attachment A: Measure B Paratransit PAPCO Program Plan Review, Fiscal Year 2008-09

PAPCO members reviewed all Measure B program plan claims for fiscal year 2008-09 over a period of four meetings (three subcommittee meetings and the May PAPCO meeting). PAPCO members were asked to sign up for one of three review meetings. A few members attended multiple meetings to increase their understanding of the diversity of programs in the County. Following a brief presentation by each program manager – including an overview of their program, planned changes from the current fiscal year, planning process overview, budget highlights, and challenges faced by the program – each PAPCO Subcommittee made comments/suggestions to the individual program managers and made a recommendation for approval which was forwarded to the entire PAPCO on May 19.

May 7, 2008 “Taxi-Based” Services

The following PAPCO members were present

- Martha Jo Chalmers
- Walter Gauntt
- Joyce Jacobson
- Betty Mulholland
- Rev. Carolyn Orr
- Sharon Powers
- Clara Sample
- Sylvia Stadmire
- Ronald Washington

The following Program Plans were presented

- City of Emeryville, *Cindy Montero, Kevin Laven*, presenters
- City of Alameda, *Gail Payne*, presenter
- City of Albany, *Isabelle Leduc*, presenter
- City of Oakland, *Jeffrey Weiss*, presenter
- City of Berkeley, *Angellique DeCoud*, presenter

Overall Trends Noted by Committee Members and Staff:

- Focus on medical trips
- Marketing and outreach
- Interest in shuttles

May 8, 2008 “ADA- Plus” Services

The following PAPCO members were present:

- Larry Bunn
- Martha Jo Chalmers
- Walter Gauntt
- Joyce Jacobson
- Jonah Markowitz
- Betty Mulholland
- Rev. Carolyn Orr
- Sharon Powers

Attachment A: Measure B Paratransit PAPCO Program Plan Review, Fiscal Year 2008-09

- Clara Sample
- Sylvia Stadmire

The following Paratransit Program plans were presented:

- East Bay Paratransit, *Mallory Nestor-Brush, AC Transit; Anne Muzzini, East Bay Paratransit*, presenters
- City of Union City, *Wilson Lee*, presenter
- Livermore Amador Valley Transit Authority, *Joe Rye, Kadri Klm*, presenters

Overall Trends Noted by Committee Members and Staff:

- Costs – productivity, fuel

May 12, 2008 "Van/Sedan" Services

The following PAPCO members were present:

- Martha Jo Chalmers
- Herb Clayton
- Walter Gauntt
- Betty Mulholland
- Rev. Carolyn Orr
- Sharon Powers
- Clara Sample
- Sylvia Stadmire
- Renee Wittmeier

The following Program Plans were presented:

- City of Hayward, *Victoria Williams*, presenter
- City of Pleasanton, *Pam Deaton*, presenter
- City of Fremont, *Shawn Fong*, presenter
- City of San Leandro, *Joann Oliver, Louie Despeaux*, presenters
- City of Newark, *Margrith Reichmuth*, presenter

Overall Trends Noted by Committee Members and Staff:

- Budget issues
- Not enough funds to meet increase in demand, especially in next couple of years
- Assisting consumers with ADA-eligibility issues
- Increase in dialysis needs

On May 19, 2008, the full PAPCO Committee reviewed recommendations from the PAPCO Program Plan Review subcommittees and moved on all subcommittee recommendations.

A motion to approve base funding for the Cities of Alameda, Albany, Fremont, Hayward, Newark, Pleasanton, Union City, and LAVTA was made by Jonah Markowitz and seconded by Ronald Washington. The motion was carried unanimously.

Attachment A: Measure B Paratransit PAPCO Program Plan Review, Fiscal Year 2008-09

A motion to approve base funding for the City of Berkeley was made by Clara Sample and seconded by Ronald Washington. The motion was carried with one abstention (*Jonah Markowitz*).

A motion to conditionally approve base funding for the City of Emeryville was made by Jonah Markowitz and seconded by Clara Sample. The condition agreed upon by the City and the committee required the City to amend their plan to include funding for Meal Delivery. The motion was carried unanimously.

A motion to conditionally approve base funding for East Bay Paratransit was made by Jonah Markowitz and seconded by Walter Gauntt. The condition would be for quarterly reporting to include 1) results of complaints including problem drivers, 2) updates on new technology (including Mobile Data Terminal/Automatic Vehicle Locators and proposed Interactive Voice Response/Web Based Scheduling Software), and 3) impact of in-person assessments for eligibility. The motion was carried unanimously.

The committee then held an extensive discussion regarding the Minimum Service Level Grant requests submitted from the Cities of Oakland (for interim travel while awaiting East Bay Paratransit certification) and San Leandro (for out-of-town medical trips). The total amount requested was \$194,400 but only \$100,000 was available to be distributed. The committee looked at the gaps needing to be filled, each program's proposed number of trips and cost per trip, the size of the programs, and the programs' net revenues and alternatives. A motion to approve base funding for the Cities of Oakland and San Leandro with a Minimum Service Level Grant of \$50,000 each was made by Jonah Markowitz and seconded by Ronald Washington. The motion was made with the understanding that San Leandro would only use the grant for trip provision and not for administration/outreach and would also encourage their riders who are East Bay Paratransit certified to take those rides on East Bay Paratransit. The motion was also made with the understanding that Oakland would apply a portion of their anticipated Gap Grant to meet these needs. The motion was carried with two opposed (*Clara Sample, Sharon Powers*).

The following PAPCO members were present:

- Larry Bunn
- Martha Jo Chalmers
- Herb Clayton
- Walter Gauntt
- Joyce Jacobson
- Jonah Markowitz
- William Maxedon
- Rev. Carolyn Orr
- Sharon Powers
- Clara Sample
- Sylvia Stadmire
- Ronald Washington
- Renee Wittmeier
- Hale Zukas

Attachment A: Measure B Paratransit PAPCO Program Plan Review, Fiscal Year 2008-09

City of Alameda

TOTAL MEASURE B CLAIM AMOUNT FOR FY 08/09: \$161,800

Overview of Services provided for application year

Service Component	Service Available? (Y/N)	Type of vehicle (van, sedan, bus, taxi)	Accessible? (Y/N)	Days/ hours of Service	Service area limits	Fares
Same Day (MRTIP Program)	Y	Taxi, van	Y	All	Bay Area	free
Pre-scheduled (Premium Taxi Program)	Y	Taxi, van	Y	All	Bay Area	50 percent off metered fare
Shuttle	N					
Group Trips	Y	Bus	Y	Events	N/A	none
EBP Tickets	Y	N/A	N/A	N/A	East Bay Paratransit service area	Up to 2 free EBP coupon books per rider; more available for purchase

PAPCO's Comments:

- Impressed with program
- Overall good program
- Really impressed with marketing campaign
- Question the 5% increase in Measure B revenue since the City has a reserve
- Ridership seems low for the level of marketing involved
- Response from transportation provider seems slow
- Document improvements and follow up with transportation provider
- On the right track
- Continue to work with Friendly on improvements
- Glad Gail Payne was hired

Subcommittee Recommendation:

A motion to approve City of Alameda's plan was made by Betty Mulholland and seconded by Martha Jo Chalmers. The motion carried 7-2-0. (Oppose-Jacobson, Stadmire)

Attachment A: Measure B Paratransit PAPCO Program Plan Review, Fiscal Year 2008-09

City of Albany

TOTAL MEASURE B CLAIM AMOUNT FOR FY 08/09: \$28,400

Overview of Services provided for application year

Service Component	Service Available? (Y/N)	Type of vehicle (van, sedan, bus, taxi)	Accessible? (Y/N)	Days/ hours of Service	Service area limits	Fares
Same Day	Y	Taxi	Y	7 days/24 hours	Alameda County	2.40/mile
Pre-scheduled	N					
Shuttle	N					
Group Trips	Y	Van & Bus	Y	Van: W&Th 9am-12pm Bus: Monthly	Albany & Bay Area	
EBP Tickets	N					

PAPCO's Comments:

- Happy with program
- Great program for a small City
- Really likes the program
- Very Good program
- Keep up the good work
- Doing a lot with limited resources
- Hope funding will be made available for a new vehicle
- Coordinate with City officials for funding
- Program using funding productively

Subcommittee Recommendation:

A motion to approve City of Albany's plan and budget was made by Clara Sample and seconded by Sylvia Stadmire. The motion carried unanimously.

Attachment A: Measure B Paratransit PAPCO Program Plan Review, Fiscal Year 2008-09

City of Berkeley

TOTAL MEASURE B CLAIM AMOUNT FOR FY 08/09: \$188,100

Overview of Services provided for application year

Service Component	Service Available? (Y/N)	Type of vehicle (van, sedan, bus, taxi)	Accessible? (Y/N)	Days/ hours of Service	Service area limits	Fares
Same Day	Y	Taxi, Van	Y	24/7	Up to 50 miles	Varies
Pre-scheduled	Y	Van	Y	Up to 7	Not to Marin	\$28.00
Shuttle						
Group Trips						
EBP Tickets	Y	Taxi, Van	Y	Varies	Alameda County	\$3.00

PAPCO's Comments:

- Great program
- Happy to hear program is progressing
- Provide a thorough list of benefits in next year's report
- Program is efficient, sophisticated, and caring
- Great coordinator
- Keep up the good work
- Thrilled to have a program that provides free trips
- Hopes the program continues to do well
- Appreciates the City is providing programs to lower-income individuals
- Program has improved significantly

Subcommittee Recommendation:

A motion to approve City of Berkeley's plan and budget was made by Walter Gauntt and seconded by Betty Mulholland. The motion carried unanimously.

Attachment A: Measure B Paratransit PAPCO Program Plan Review, Fiscal Year 2008-09

City of Emeryville

TOTAL MEASURE B CLAIM AMOUNT FOR FY 08/09: \$24,900

Overview of Services provided for application year

Service Component	Service Available? (Y/N)	Type of vehicle (van, sedan, bus, taxi)	Accessible? (Y/N)	Days/ hours of Service	Service area limits	Fares
Same Day	Y	Taxi	N	24/7	Emeryville and neighboring areas	Taxi Meter
Pre-scheduled	Y	Taxi, Van	Y	24/7	Same as above	Taxi Meter
Shuttle	Y	22 Passenger Bus	Y	2 days a week 9-4	Emeryville shopping centers	\$0
Group Trips	Y	22 Passenger Bus Charter Bus	Y 22 passenger bus N Charter	Per Event	N/A	Various depending on trip cost
EBP Tickets	Y	N/A	Y	EBP Set Hours	EBP limits	N/A

PAPCO's Comments:

- Congratulations on great program
- Amazed at program
- Look into applying for the Section 5310 funding to help pay for a vehicle; other outside funding sources
- Need to increase outreach to ADA-eligible riders
- Learn more about Measure B
- Congratulations with achievements
- Good job with limited resources and staff
- Scholarship program is good
- Good job looking at overall picture
- Really impressed with program
- Document everything

Subcommittee Recommendation:

A motion to conditionally approve City of Emeryville's plan and budget was made by Ronald Washington and seconded by Clara Sample. The motion carried unanimously.

Attachment A: Measure B Paratransit PAPCO Program Plan Review, Fiscal Year 2008-09

City of Fremont

TOTAL MEASURE B CLAIM AMOUNT FOR FY 08/09: \$724,300

Overview of Services provided for application year

Service Component	Service Available? (Y/N)	Type of vehicle (van, sedan, bus, taxi)	Accessible? (Y/N)	Days/ hours of Service	Service area limits	Fares
Same Day	Y (very limited)	Vans Sedans	Y	Mon-Fri 8am-6pm	Fremont Newark & Union City	\$2 per one-way trip
Pre-scheduled	Y	Vans Sedans	Y	Mon-Fri 8am-6pm Sat-Sun 9am-5pm	Fremont Newark & Union City	\$2 per one-way trip
Shuttle	N					
Group Trips	Y	Vans	Y	By arrange- ment between 9am and 5pm	Within 30 miles of Fremont Senior Center	\$1 per one-way trip
EBP Tickets	N					

PAPCO's Comments:

- Keep up the good work
- Tremendous group trip program
- Great program; has improved
- Hopes program receives more support from City
- Excellent program
- Yeah!

Subcommittee Recommendation:

A motion to approve City of Fremont's plan and budget was made by Walter Gauntt and seconded by Sylvia Stadmire. The motion carried unanimously.

Attachment A: Measure B Paratransit PAPCO Program Plan Review, Fiscal Year 2008-09

City of Hayward

TOTAL MEASURE B CLAIM AMOUNT FOR FY 08/09: \$700,400

Overview of Services provided for application year

Service Component	Service Available? (Y/N)	Type of vehicle (van, sedan, bus, taxi)	Accessible? (Y/N)	Days/ hours of Service	Service area limits	Fares
Same Day Service (GAP will provide majority)	Yes	Lift equipped bus, sedans available for special circumstances	Yes	Mon- Sun, 5:00 am – 10:00 pm	Ala. Co (and limited med trips out of co)	\$2.00 for every 10 miles up to 30 miles; \$2 per mile over 30 miles.
Pre-scheduled	Yes	same as above	Yes	Mon- Sun, 5:00 am – 10:00 pm	Same as above	Same as above
Shuttle	No	NA	NA	NA	NA	NA
Group Trips	Yes	Same as above	Yes	Same as above	Within 30 miles	\$1.00 each way per pass.
EBP Tickets	Yes	Same as above	Yes	EBP hours	EBP	Free (for transition to EBP)

PAPCO's Comments:

- Renee Wittmeier has used the services before and really likes the program.
- Program is great
- Fund the program
- Keep doing what you're doing
- Work with other paratransit programs
- Coordinate with other cities and individual volunteers to do outreach at the County Fair and other events
- Program has advanced/progressed
- City also serves the unincorporated areas

Subcommittee Recommendation:

A motion to approve City of Hayward's plan and budget was made by Herb Clayton and seconded by Martha Jo Chalmers. The motion carried unanimously.

Attachment A: Measure B Paratransit PAPCO Program Plan Review, Fiscal Year 2008-09

City of Newark

TOTAL MEASURE B CLAIM AMOUNT FOR FY 08/09: \$157,400

Overview of Services provided for application year

Service Component	Service Available? (Y/N)	Type of vehicle (van, sedan, bus, taxi)	Accessible? (Y/N)	Days/ hours of Service	Service area limits	Fares
Same Day	Only as cancellations permit	Bus	Y	M-F 8:30am-5:00pm Sat/Sun 9am-2pm	Fremont, Newark, Union City	\$1.25 in Newark \$2.25 outside Newark
Pre-scheduled	Y	Bus	Y	M-F 8:30am-5:00pm Sat/Sun 9am-2pm	Fremont, Newark, Union City	\$1.25 in Newark \$2.25 outside Newark
Shuttle	N					
Group Trips	N					
EBP Tickets	N					

PAPCO's Comments:

- Good program; never hear complaints
- Doing a good job with limited resources
- Look at other funding sources
- Work with local politicians for more funding
- Great job
- Make effort to fill vacancy on committee; the City needs representation
- The coordinator can use more help

Subcommittee Recommendation:

A motion to approve City of Newark's plan and budget was made by Martha Jo Chalmers and seconded by Clara Sample. The motion carried unanimously.

Attachment A: Measure B Paratransit PAPCO Program Plan Review, Fiscal Year 2008-09

City of Oakland

TOTAL MEASURE B CLAIM AMOUNT FOR BASE FUNDING FY 08/09: \$963,900
TOTAL MEASURE B CLAIM AMOUNT FOR MSL GRANT FY 08/09: \$50,000

Overview of Services provided for application year

Service Component	Service Available? (Y/N)	Type of vehicle (van, sedan, bus, taxi)	Accessible? (Y/N)	Days/ hours of Service	Service area limits	Fares
Same Day	Y	taxi, van	y	7/24	Oakland /Piedmont	* **
Pre-scheduled	Y	taxi, van	y	7/24	Oakland /Piedmont	* **
Shuttle	Y	bus	y	5/4	Oakland	\$0
Group Trips	Limited	bus	y	tbd	Oakland /Piedmont	Riders may be asked to pay \$1.00 each way
EBP Tickets	N	na	na	na	na	na

* Taxi scrip is sold in books of \$10.00 for \$3.00. Taxi trips are metered and trip costs vary by distance and time.
 ** \$3.00 for a van voucher for a one-way trip up to 10 miles currently valued at \$28.00

PAPCO's Comments:

- Appreciate hard work
- Happy waiting list is gone
- Thinks highly of Jeff Weiss
- Hopes the new manager will provide the same level of service
- Good program
- Has a lot of respect for the program

Subcommittee Recommendation:

A motion to approve City of Oakland's plan and budget was made by Walter Gauntt and seconded by Betty Mulholland. The motion carried with 8-0-1 (Abstain-Orr).

After several motions, a final motion to partially fund City of Oakland's request for Minimum Service Level grant in the amount of \$75,000 was made by Clara Sample and seconded by Ronald Washington. The motion carried with 7-1-1. Note that this decision was amended by the full PAPCO on May 19, 2008.

Attachment A: Measure B Paratransit PAPCO Program Plan Review, Fiscal Year 2008-09

City of Pleasanton

TOTAL MEASURE B CLAIM AMOUNT FOR FY 08/09: \$88,700

Overview of Services provided for application year

Service Component	Service Available? (Y/N)	Type of vehicle (van, sedan, bus, taxi)	Accessible? (Y/N)	Days/ hours of Service	Service area limits	Fares
Same Day	No					
Pre-scheduled	Yes	Bus	Yes	M-F 8:00am to 5:00 pm Sat 9:00 am to 4:00 pm	Pleasanton Livermore Dublin San Ramon	In-town R \$2.50 NR \$3.00 Out Of Town R \$3.00 NR \$3.50
Downtown Route (DTR) Shuttle	Yes	Bus	Yes	M-F 9:00 am to 4:00 pm	Pleasanton	\$1.25
EBP Tickets	No					

- 1) R – Residents of Pleasanton
- 2) NR – Residents of Sunol and the unincorporated areas of Pleasanton

PAPCO's Comments:

- Congratulations for getting a booth at the County Fair
- Paratransit service has progressed
- Excellent program, job
- Very impressed with outreach and effort
- Great service; innovative ideas.
- Keep up the good work
- Other cities can use program as example
- Stay aggressive
- Walter Gauntt would like to recommend approving an additional \$25,000 for the scheduling software; excellent program.

Subcommittee Recommendation:

A motion to approve City of Pleasanton's plan was made by Betty Mulholland and seconded by Clara Sample. The motion carried unanimously.

Attachment A: Measure B Paratransit PAPCO Program Plan Review, Fiscal Year 2008-09

City of San Leandro

TOTAL MEASURE B CLAIM AMOUNT FOR BASE FUNDING FY 08/09: \$269,800

TOTAL MEASURE B CLAIM AMOUNT FOR MSL GRANT FY 08/09: \$50,000

Overview of Services provided for application year

Service Component	Service Available? (Y/N)	Type of vehicle (van, sedan, bus, taxi)	Accessible? (Y/N)	Days/ hours of Service	Service area limits	Fares
Same Day	NA					
Pre-scheduled	Y	Bus	Y	8 am to 5 pm Mon - Fri	Within the City Limits	Curt-to-Curb - \$0 OTMT - \$2/10 miles
Shuttle	Y	Bus	Y	9 am to 5 pm Mon - Fri	Within the City Limits	NA
Group Trips	Y	Bus	Y	Monday - Sunday	SF Bay Area	NA
EBP Tickets	NA					

PAPCO's Comments:

- Look at other funding sources
- Great program
- Hope program does more assisting with applications for East Bay Paratransit's program
- Wishes there was more the subcommittee can do to help fund the program
- Get all the funding you can
- Keep up the good work
- Best of luck with the program

Subcommittee Recommendation:

A motion to approve City of San Leandro's plan and budget was made by Sylvia Stadmire and seconded by Sharon Powers. The motion carried unanimously.

A motion to partially fund City of San Leandro's request for Minimum Service Level grant in the amount of \$25,000 was made by Clara Sample and seconded by Betty Mulholland. The motion carried with 5-3-1. Note that this decision was amended by the full PAPCO on May 19, 2008.

Attachment A: Measure B Paratransit PAPCO Program Plan Review, Fiscal Year 2008-09

City of Union City

TOTAL MEASURE B CLAIM AMOUNT FOR FY 08/09: \$286,900

Overview of Services provided for application year

Service Component	Service Available? (Y/N)	Type of vehicle (van, sedan, bus, taxi)	Accessible? (Y/N)	Days/ hours of Service	Service area limits	Fares
Same Day	Y	Van/Sedan	Y	Everyday except for holidays; Weekdays 4:15a-10:30p, Sat. 7:00a-7:30p, Sun. 8:00a-6:30p	Union City and parts of Hayward, Fremont and Newark	\$2.25 each way
Pre-scheduled	Y	Van/Sedan	Y	Same	Union City and parts of Hayward, Fremont and Newark	\$2.25 each way
Shuttle	N/A	N/A	N/A	N/A	N/A	N/A
Group Trips	Y	Van	Y	Same	East Bay - Entire Trip must take place within a four hour period	\$2.25 each way
EBP Tickets	N/A	N/A	N/A	N/A	N/A	N/A

PAPCO's Comments:

- Program seems to be running really well
- Wants to see more outreach to residents
- Fund Union City Transit
- Very good program; wants to see it continue improving
- Very happy to have the program; excellent program
- Doing a wonderful job
- Mr. Lee is doing a fine job
- Look for outside funding
- Good program
- Check if smaller vans are more cost efficient
- Good luck with program

Subcommittee Recommendation:

A motion to approve City of Union City's plan was made by Sylvia Stadmire and seconded by Betty Mulholland. The motion carried 9-0-1 (Abstain-Sample).

Attachment A: Measure B Paratransit PAPCO Program Plan Review, Fiscal Year 2008-09

East Bay Paratransit

TOTAL MEASURE B CLAIM AMOUNT FOR FY 08/09 (AC TRANSIT): \$4,564,151

TOTAL MEASURE B CLAIM AMOUNT FOR FY 08/09 (BART): \$1,642,653

Overview of Services provided for application year

Service Component	Service Available? (Y/N)	Type of vehicle (van, sedan, bus, taxi)	Accessible? (Y/N)	Days/ hours of Service	Service area limits	Fares
Same Day	N ⁽¹⁾					
Pre-scheduled	Y	Van or sedan	Y	Y	Y	\$3.00 to \$7.00 (see below)
Shuttle	N					
Group Trips	N ⁽²⁾					
EBP Tickets	N					

- 1) Trips re-scheduled during the day, or "same day" trips are generally go-backs for riders not able to meet the originally schedule pick-up time.
- 2) EBPC offers an extremely limited number of group trips to social service agencies.

For service in the East Bay		For service to / from San Francisco*	
Fare	Distance	Fare	Distance
\$3.00	0 – 8 miles	\$6.00	For destinations up to the Civic Center BART station
\$4.00	greater than 8 miles and up to 12 miles	\$7.00	For destinations beyond the Civic Center BART station
\$5.00	greater than 12 miles and up to 20 miles	*some San Francisco trips will require an additional MUNI charge of \$1.65	
\$6.00	greater than 20 miles		

PAPCO's Comments

- Very important service
- Taking on a big job
- Wants to know of progress made with the software installation
- Wants to know if there are any impacts/effects of the new interview application process.
- Wants to know more about how complaints were handled and if fines are levied
- Wants clearer explanation of driver hiring procedure
- Great job; big improvement from 10 years ago.

Attachment A: Measure B Paratransit PAPCO Program Plan Review, Fiscal Year 2008-09

- EBP has improved noticeably
- Improvements are good
- Not completely satisfied with services
- Wants more done with comment cards
- 50% of the drivers need to be more courteous
- Impressed with some drivers; good drivers
- Not totally content with the service
- Dispatchers are better; still room for improvement

Subcommittee Recommendation:

A motion to conditionally approve East Bay Paratransit's plan was made by Jonah Markowitz and seconded by Sylvia Stadmir. The motion carried unanimously.

Attachment A: Measure B Paratransit PAPCO Program Plan Review, Fiscal Year 2008-09

Livermore Amador Valley Transit Authority (LAVTA)

TOTAL MEASURE B CLAIM AMOUNT FOR FY 08/09: \$142,900

Overview of Services provided for application year

Service Component	Service Available? (Y/N)	Type of vehicle (van, sedan, bus, taxi)	Accessible? (Y/N)	Days/ hours of Service	Service area limits	Fares
Same Day	Yes as available	22'-27' accessible "cut away" style bus	Yes	24 hours a day 7 days a week	Tri-Valley	\$3.00
Pre-scheduled	Yes	22'-27' accessible "cut away" style bus	Yes	24 hours a day 7 days a week	Tri Valley	\$3.00
Shuttle	N					
Group Trips	Y	22'-27' accessible "cut away" style bus	Yes	Varies	Tri-Valley	\$.85 per passenger
EBP Tickets	N					

PAPCO's Comments:

- Good program
- Look at other programs for example to correct problems with enforcing taxi regulations
- Great program
- Control problem with taxis
- Fund the program
- Look at reducing same-day service
- Lots of luck with your new program

Subcommittee Recommendation:

A motion to approve LAVTA's plan and budget was made by Walter Gauntt and seconded by Larry Bunn. The motion carried unanimously.

Attachment B

Measure B Paratransit

PAPCO Gap Grant Cycle #4

Table 1 below summarizes PAPCO's recommendation to the ACTIA Board for funding Gap Grants in Cycle 4. Table 2 summarizes applications that are not recommended for approval. Detailed information about the review process is in the next section of this document.

Table 1: Recommended for Funding

Project/Program Name	Agency Name	Planning Area	Project Type	Funding Request	PAPCO Recommendation	Recommended Funding
94608 Area Demand Response Shuttle Service for Seniors and/or People with Disabilities	City of Emeryville	North	Service	\$232,000	Fully fund.	\$232,000
Albany Senior Center Community Shuttle Bus	City of Albany	North	Capital	\$161,600	Fully fund.	\$161,600
BORP North County Youth/Adults with Disabilities Group Trip Project	Bay Area Outreach and Recreation Program (BORP)	North	Service	\$266,200	Fully fund.	\$266,200
Central County Taxi Program Expansion and "Guaranteed Ride Home" for Travel Training Participants	Alameda County Transportation Improvement Authority (ACTIA)	Central, South	Service	\$50,300	Partially fund.	\$35,000
Countywide Mobility Coordination	Alameda County Transportation Improvement Authority (ACTIA)	Countywide	Outreach/Education	\$374,000	Fully fund.	\$374,000
Downtown Route	City of Pleasanton	East	Service	\$240,038	Fully fund.	\$240,038
Driving Growth through Transportation: Special Transportation Services for Individuals with Dementia	Alzheimer's Services of the East Bay	North, Central, South	Service	\$300,000	Fully fund.	\$300,000
EBP Mobile Data Terminal/Automatic Vehicle Locator Project	Alameda Contra Costa Transit District (AC Transit)	North, Central, South	Capital	\$360,000	Fully fund.	\$360,000
GRIP - Grocery Return Improvement Program +	City of Oakland	North	Service	\$500,000	Partially fund.	\$275,885
Hayward Round About - Paratransit Shuttle Service	City of Hayward	Central	Service	\$500,000	Partially fund.	\$440,000
Interactive Voice Response (IVR)/Web Based Scheduling Software	Alameda Contra Costa Transit District (AC Transit)	North, Central, South	Capital	\$200,000	Fully fund.	\$200,000

Attachment B
Measure B Paratransit
PAPCO Gap Grant Cycle #4

Project/Program Name	Agency Name	Planning Area	Project Type	Funding Request	PAPCO Recommendation	Recommended Funding
LAVTA Livermore Senior Housing Shuttle	Livermore Amador Valley Transit Authority (LAVTA)	East	Service	\$175,000	Fully fund.	\$175,000
Learn BART! A Picture Guide to Riding BART	San Francisco Bay Area Rapid Transit District (BART)	Countywide	Outreach/Education	\$43,000	Fully fund.	\$43,000
Mobility Matters!	Centers for Independence Living	North, Central	Outreach/Education	\$497,539	Partially fund.	\$300,000
New Freedom Fund Grant Match	Alameda Contra Costa Transit District (AC Transit)	Countywide	Grant Matching	\$36,000	Fully fund.	\$36,000
Paratransit Vehicle Donation Program and Dial a Ride Scholarship	Livermore Amador Valley Transit Authority (LAVTA)	East	Other	\$95,000	Fully fund.	\$95,000
Rider Assessment Service	City of Pleasanton	East	Planning/Assessment	\$15,000	Fully fund.	\$15,000
TAXI - UP & GO Project!	City of Oakland - Department of Human Resources	North	Service	\$143,472	Fully fund.	\$143,472
VIP Rides Program	City of Fremont	South	Service	\$154,665	Fully fund.	\$154,665
Volunteers Assisting Same Day Transportation and Escorts	Senior Support Program of the Tri Valley	East	Service	\$153,140	Fully fund.	\$153,140
					TOTAL	\$4,000,000

Attachment B: Measure B Paratransit PAPCO Gap Grant Cycle #4

Table 2: Not Recommended for Funding

Project/Program Name	Agency Name	Planning Area	Project Type	Funding Request	PAPCO Recommendation	Recommended Funding
Accessible Pedestrian Signal Installation Project	City of Alameda	North	Capital	\$190,000	Do not fund.	\$0
ADA Ramp Construction	City of Livermore	East	Capital	\$273,000	Do not fund.	\$0
Bay Area ECCC Community Transportation Service Provision Program	Ethiopian Community and Cultural Center	Countywide	Service	\$500,000	Do not fund.	\$0
East Bay Paratransit Outreach Vehicle Project	San Francisco Bay Area Rapid Transit District (BART)	Countywide	Outreach/Education	\$34,000	Do not fund.	\$0
From Home to Healthy: Fare Assistance for Native American Health Center's Seniors and Disabled Community	Native American Health Center	North	Service	\$35,100	Do not fund.	\$0
Group Trip Program Expansion	Bay Area Community Services	Central	Service	\$250,320	Do not fund.	\$0
Installation of Accessible Audible Pedestrian Signals	City of Pleasanton	East	Capital	\$42,762	Do not fund.	\$0
Same Day Medical Transportation	Satellite Housing	South	Service	\$168,780	Do not fund.	\$0
The New & Improved - Hayward Ride Today Program Expansion	City of Hayward	Central	Service	\$500,000	Do not fund.	\$0
TOTAL						\$0

Review Process

The PAPCO Subcommittee met three times, on April 10, 14, and 30, 2008. On April 10, Subcommittee members finalized scores for Criteria 3-9. On April 14, Subcommittee members reviewed final scores, evaluated projects by geographic area and project type, and determined some preliminary recommendations. Also on April 10 and 14, members identified questions on the proposals for the applicants to answer. On April 30, Subcommittee members reviewed answers received from applicants and finalized a recommendation for approval to be forwarded to the entire PAPCO on May 19. The recommendation was achieved by consensus. The Subcommittee members were as follows:

- Joyce Jacobson
- Betty Mulholland
- Rev. Carolyn Orr
- Clara Sample

Attachment B: Measure B Paratransit PAPCO Gap Grant Cycle #4

- Sylvia Stadmire
- Ronald Washington
- Hale Zukas

On **May 19, 2008**, the full PAPCO Committee reviewed the Subcommittee recommendations. The following PAPCO members were present:

- Larry Bunn
- Martha Jo Chalmers
- Herb Clayton
- Walter Gauntt
- Joyce Jacobson
- Jonah Markowitz
- William Maxedon
- Rev. Carolyn Orr
- Sharon Powers
- Clara Sample
- Sylvia Stadmire
- Ronald Washington
- Renee Wittmeier
- Hale Zukas

After review, a motion to approve the Subcommittee's recommendation was made by Sylvia Stadmire and seconded by William Maxedon. The motion carried unanimously.

PAPCO Subcommittee Recommendation by Ranking	
Fully Fund	
1.	Alameda Contra Costa Transit District (AC Transit) – New Freedom Fund Grant Match
2.	Alzheimer's Services of the East Bay – Driving Growth through Transportation: Special Transportation Services for Individuals with Dementia
3.	Alameda Contra Costa Transit District (AC Transit) – EBP Mobile Data Terminal/Automatic Vehicle Locator Project
4.	San Francisco Bay Area Rapid Transit District (BART) – Learn BART! A Picture Guide to Riding BART
5.	Alameda County Transportation Improvement Authority (ACTIA) – Countywide Mobility Coordination
6.	Alameda Contra Costa Transit District (AC Transit) – Interactive Voice Response (IVR)/Web Based Scheduling Software
7.	Bay Area Outreach and Recreation Program (BORP) – BORP North County Youth/Adults with Disabilities Group Trip Project
8.	City of Pleasanton – Downtown Route
9.	City of Fremont – VIP Rides Program
10.	City of Oakland - Department of Human Resources – TAXI - UP & GO Project!

Attachment B: Measure B Paratransit PAPCO Gap Grant Cycle #4

PAPCO Subcommittee Recommendation by Ranking	
<ol style="list-style-type: none"> 11. City of Emeryville – 94608 Area Demand Response Shuttle Service for Seniors and/or People with Disabilities 12. Livermore Amador Valley Transit Authority (LAVTA) – Paratransit Vehicle Donation Program and Dial a Ride Scholarship 13. Livermore Amador Valley Transit Authority (LAVTA) – LAVTA Livermore Senior Housing Shuttle 14. City of Albany – Albany Senior Center Community Shuttle Bus 15. City of Pleasanton – Rider Assessment Service 16. Senior Support Program of the Tri Valley – Volunteers Assisting Same Day Transportation and Escorts 	
Partially Fund	
<ol style="list-style-type: none"> 1. Alameda County Transportation Improvement Authority (ACTIA) – Central County Taxi Program Expansion and "Guaranteed Ride Home" for Travel Training Participants (\$35,000 of \$50,300) 2. Centers for Independence Living – Mobility Matters! (\$300,000 of \$497,539) 3. City of Hayward – Hayward Round About - Paratransit Shuttle Service (\$440,000 of \$500,000) 4. City of Oakland – GRIP - Grocery Return Improvement Program + (\$275,885 of \$500,000) 	
Do Not Fund	
<ol style="list-style-type: none"> 1. City of Hayward – The New & Improved - Hayward Ride Today Program Expansion 2. Satellite Housing – Same Day Medical Transportation 3. City of Livermore – ADA Ramp Construction 4. Bay Area Community Services – Group Trip Program Expansion 5. City of Pleasanton – Installation of Accessible Audible Pedestrian Signals 6. City of Alameda – Accessible Pedestrian Signal Installation Project 7. Native American Health Center – From Home to Healthy: Fare Assistance for Native American Health Center's Seniors and Disabled Community 8. San Francisco Bay Area Rapid Transit District (BART) – East Bay Paratransit Outreach Vehicle Project 9. Ethiopian Community and Cultural Center – Bay Area ECCC Community Transportation Service Provision Program 	



ACTIA BOARD AGENDA ITEM #CC1C
MEETING DATE: 6/26/08

MEMORANDUM

TO: Authority Members

FROM: Christine Monsen, Executive Director *CM*
Tess Lengyel, Programs and Public Affairs Manager

DATE: June 19, 2008

SUBJECT: Approval to Transfer Existing Gap Grant Funds from ACTIA to the City of Fremont

Recommendation

Staff recommends that the Board reallocate funds in an existing gap grant awarded by the ACTIA Board in 2006 to ACTIA and the City of Fremont for travel training in South County. This recommendation would allocate the remaining funds in the original grant from ACTIA to the City of Fremont to directly perform the travel training services.

This item was given concurrence at the Administration/Legislation/Finance Committee meeting on June 11, 2008.

Summary

In June 2006, the Board approved Cycle 3 Gap grants throughout Alameda County for paratransit services, including senior and disabled travel training. The City of Fremont and ACTIA jointly applied for a grant for senior travel training for \$140,000 to help fulfill one of the transportation priorities identified in the Tri-City Senior Action Mobility Initiative. This grant was a two-year pilot program specifically focused on active seniors within the multiple ethnic communities in the Tri-City area. The grant included development of a travel training manual and funding to hire a senior travel trainer. During implementation of the grant, it became clear that senior travel training is a relatively new field and that there is not a large number of trainers available for these services. Implementation of the grant was, therefore, delayed while trying to find a suitable trainer. ACTIA was, however, able to hire a trainer who, in direct and close coordination with the City of Fremont, was able to train over 60 seniors in the past few months. The City of Fremont has contributed extensive staff time to plan, organize and participate in the travel training sessions and is currently willing to perform these services within the City.

Background

Travel training for seniors is gaining momentum in Alameda County. The senior population is growing at a fast rate. Providing transportation options to seniors who may be facing a loss of their driver's license or who need cost effective methods of transportation is an important element in maintaining independence and mobility. The Tri-City has developed a comprehensive Tri-City Senior Action Plan that details specific goals and objectives for supporting seniors. Travel training is a specific objective under the goal of increasing and sustaining senior mobility in the community. As noted above, ACTIA and the City of Fremont received a joint grant to implement this program that detailed the different roles each agency would perform. Each has fulfilled those commitments, yet additional training is needed to meet the goals of the grant. ACTIA hired a small, local contractor to perform the initial travel trainings with support from the City of Fremont.

To view the Board packet in its entirety, please visit our website at www.actia2022.com

Alameda County Transportation Improvement Authority
Approval to Extend Gap Grant and Transfer Existing Funds to the City of Fremont

June 19, 2008
Page 2

All of these trainings have been successful and have had great support from attendees who continue to use transit after the trainings. The City of Fremont originally did not have the staffing available to perform these trainings when the grant was submitted. Now, after development of the training manual and course materials, the City of Fremont is available to perform the training as part of the other tasks they perform for the implementation of each travel training session. Attachment A includes a letter from the City of Fremont describing their interest and ability in delivering the remaining portions of the senior travel training.

As of the May 30, 2008, the remaining amount of the original \$140,000 grant is approximately \$60,000. This recommendation would allocate all remaining funds to the City of Fremont to fulfill the grant over an additional two-year period. This recommendation would enable the City of Fremont to directly perform the travel training services for seniors in the Tri-City area and would increase their existing agreement by approximately \$60,000.

Fiscal Impact

This action will augment funding of the City of Fremont gap grant contract with funds that were allocated to ACTIA to hire a travel trainer. This recommendation simply transfers funds within an already existing grant from ACTIA to the City of Fremont.

Attachment A
Letter from the City of Fremont



Human Services Department

3300 Capitol Avenue, P.O. Box 5006, Fremont, CA 94537-5006

510 574-2050 ph | 510 574-2054 fax | www.fremont.gov

May 23, 2008

Tess Lengyel
ACTIA
1333 Broadway, Suite 300
Oakland, CA 94612

RECEIVED

MAY 30 2008

ACTIA

Dear Ms. Lengyel,

This letter is to confirm the City of Fremont's desire to assume the role as lead agency in the implementation of the Tri-City Travel Training Program beginning July 1, 2008.

Given recent discussions between Cities of Fremont, Newark and Union City, ACTIA and other community partners, the City of Fremont is well-positioned to assume the lead agency role on this project for the following reasons:

- 1) Fremont recently developed a partnership with several ethnic and faith-based organizations through the Community Ambassador Program (CAPS) to provide essential support services to ethnic, linguistically isolated and other at-risk seniors in the Tri-City area. The CAPS Program has been providing Travel Training Assistants for this project. These travel training assistants have been especially effective in helping to deliver travel training workshops to limited English-speaking seniors. The City's partnership with the CAPS Program has positioned us well to continue building the travel training capacity of these community organizations.
- 2) City staff have been taking the lead in coordinating the work of the travel training assistants and developing and implementing the program's outreach and marketing plan.
- 3) Fremont is continuing to develop additional community partnerships and programs, such as the senior walking program, that are naturally aligned with the goals and outcomes of the travel training program.
- 4) Consolidation of the work at the local level will make the most efficient and effective use of the funding as well as the staff and volunteer resources available for this program.

The City of Fremont is committed to the success and sustainability of the Tri-City Travel Training Program. We will continue to work with ACTIA and our other community partners to secure future funding for the expansion of the travel training program.

Please do not hesitate to contact our paratransit Program Manager, Shawn Fong, at 510-574-2033, if further information is needed.

Sincerely,

A large, stylized handwritten signature in black ink, appearing to read "Suzanne Shenfil".

Suzanne Shenfil
Human Services Director





ACTIA BOARD AGENDA ITEM #CC1D
MEETING DATE: 06/26/2008

MEMORANDUM

TO: Authority Members

FROM: Christine Monsen, Executive Director *CM*
Arthur Dao, Deputy Director
Eric Cordoba, Project Controls Team

DATE: June 19, 2008

SUBJECT: *I-680 Express Lane Project (ACTIA 8) – Approval of Authorization to Negotiate and Execute a Project Specific Funding Agreement with the Alameda County Congestion Management Agency for the Construction Phase*

Recommendation

Staff recommends that the Board approve authorization for staff to negotiate and execute a Project Specific Funding Agreement (PSFA) with the Alameda County Congestion Management Agency (ACCMA) for the Construction Phase of the I-680 Express Lane Project (ACTIA 8).

This item was given concurrence at the Work Program Committee meeting on June 13, 2008.

Summary

In February 2004, the Authority entered into three separate agreements with ACCMA for the Scope Phase, Preliminary Engineering/Environmental Phase, and Final Design (PS&E) Phase of the project, totaling \$2.8 million. The work under the Scope Phase and the Preliminary Engineering/Environmental Phase has been completed. The work under the Final Design Phase is nearing completion. Approval of the PSFA for the Construction Phase for \$32.7 million will encumber the remaining Measure B funds for the I-680 Express Lane Project (ACTIA 8). Through the 2008-09 Strategic Plan, all the funds have been allocated to this project for a total Measure B funding commitment of \$35.2 million.

ACCMA staff and its consultant team are finalizing design work on the southbound I-680 High Occupancy Toll (HOT) Lane project. The project is environmentally cleared and approved by Caltrans and the Federal Highway Administration (FHWA). Right of way requirements for the project has also been certified and approved.

Three separate roadway construction contract packages are being developed by Caltrans to construct the proposed High Occupancy Vehicle (HOV)/High Occupancy Toll (HOT) and rehabilitation improvements. Caltrans has completed all three design packages. The construction contract document for Package 1 is being prepared by the Caltrans Office of the Office Engineer in Sacramento. Package 1 also received California Transportation Commission (CTC) funding approval at the April 2008 meeting to allow for construction to start in the Fall of 2008. Package 2 is scheduled for construction by the end of this calendar year. Package 3 is scheduled to start construction in the Spring of 2009.

Staff is recommending that the Committee authorize staff to negotiate and execute a PSFA with ACCMA for the Construction Phase of the I-680 Express Lane Project.

Discussion

The I-680 Express Lane Improvements Project between Route 84 in Alameda County and Route 237 in Santa Clara County (approximately 14 miles) is a Tier 1 project in the Measure B Expenditure Plan. The Plan identifies \$25.8 million (in 1997-98 dollars) in Measure B funding for the project. The Measure B project is part of a larger \$285 million HOV lane project on I-680 from Route 84 near Sunol to the Santa Clara County line. The combined project of HOV and HOT lane would allow carpools to travel in the new HOV lane free of charge and would allow excess capacity in the carpool lane to be used by single-occupancy vehicles that would pay a toll for use of the lane. The current project delivery plan indicates that the southbound I-680 HOV/HOT lane project would be implemented first.

The project is sponsored by the Authority, ACCMA, the Santa Clara Valley Transportation Authority (VTA) and Caltrans. The southbound HOV/HOT Lane project has gained environmental clearance by Caltrans and FHWA, the design exceptions have been approved and the right-of-way certified. ACCMA staff and its consultant team have also completed design work. The PSFAs to complete this work totals \$2.8 million.

Caltrans has agreed to provide funding for critical roadway rehabilitation work in the I-680 corridor which is now included in the combined HOT/HOV Lane project.

Caltrans has completed construction document packages for three separate roadway construction contracts for the proposed HOV/HOT and rehabilitation improvements. Caltrans will administer all of the construction contracts. Package 1 received CTC funding approval at the April 2008 meeting and construction is anticipated to start in the Fall of 2008. Package 2 is scheduled for construction start by the end of the year and Package 3 is scheduled to start construction in the Spring of 2009.

Approval of the PSFA for the Construction Phase for \$32.7 million will encumber the remaining Measure B funds for the I-680 Express Lane Project (ACTIA 8). Through the 2008-09 Strategic Plan, all the funds have been allocated to this project for a total ACTIA commitment of \$35.2 million.

Legal counsel will review the PSFA prior to execution. It is not anticipated that there will be any unusual terms or conditions in the agreement.

Fiscal Impact

The approval of a Project Specific Funding Agreement with ACCMA for the Construction Phase will encumber the remaining available \$32.7 million for this project. Adequate funding has been allocated in the adopted FY 2008-09 Strategic Plan.



ACTIA BOARD AGENDA ITEM #CC1E
MEETING DATE: 06/26/2008

MEMORANDUM

TO: Authority Members

FROM: Christine Monsen, Executive Director *CM*
Arthur Dao, Deputy Director
Eric Cordoba, Project Controls Team

DATE: June 19, 2008

SUBJECT: *I-580 Interchange Improvements in Castro Valley (ACTIA 12) – Approval of Delegation of Authority to the Work Program Committee to Award the Construction Contract and Approval of Construction Zone Enhanced Enforcement Program (COZEEP) Agreement with California Highway Patrol (CHP)*

Recommendation

Staff recommends that the Board:

- A. Approve the delegation of authority for the Work Program Committee to award the construction contract for the I-580 Interchange Improvements Project in Castro Valley, at its meeting on July 11, 2008; and,
- B. Approve a Construction Zone Enhanced Enforcement Program (COZEEP) agreement with the California Highway Patrol (CHP) for their services during the construction of the I-580 Interchange Improvements in Castro Valley Project (ACTIA 12), in an amount not to exceed \$100,000.

This item was given concurrence at the Work Program Committee meeting on June 13, 2008.

Summary

The advertisement for the construction contract for the I-580 Interchange Improvements Project in Castro Valley started on May 7, 2008. A pre-bid meeting was held on June 5, 2008 at the Authority Offices. The bid opening is scheduled for June 23, 2008, just three days before the June 26, 2008 Authority Board meeting. There will not be sufficient time to review the bid documents for compliance and responsiveness prior to the June 2008 Board meeting. Staff is recommending that the bid information be presented to the Authority Board at the June 2008 meeting as an information only item, then seek approval to award the contract to the lowest qualified bidder at the July 11, 2008 Work Program Committee Meeting. Approval of the delegation to award the construction contract to Work Program Committee, at its July 11, 2008 meeting will allow the project to proceed without delay.

Approval of the COZEEP agreement will establish a contract between the Authority and the CHP to provide on-call traffic control services at agreed upon hourly rates during the term of the construction contract. All CHP personnel will remain under the direct supervision and control of the CHP with all policies and procedures in effect.

Discussion

The I-580 Interchange Improvements Project in Castro Valley is one of 27 capital projects included in the Measure B Expenditure Plan. The plan identifies \$9.2 million (1997-98 dollars) in Measure B Tier 1 funds for this project. The escalated (2006-07) Measure B funding identified for the project is \$11.5 million.

The project is sponsored by the County of Alameda. The Authority is, by agreement with the County of Alameda, taking the lead in the development of the project, right-of-way acquisition and will administer the project construction contract. As the project is on the State and Federal highway system, Caltrans and the Federal Highway Administration (FHWA) are oversight and approval agencies. The California Environmental Quality Act (CEQA) and the National Environmental Protection Act (NEPA) environmental clearances for the project have been obtained, along with full project approval from Caltrans and FHWA. The Board approved a Construction Cooperative Agreement with Caltrans in October 2007, which stipulated that ACTIA will administer the construction of this project.

Staff and the engineering consultant team have completed the following milestones:

1. Environmental clearance completed and approved in March 2007.
2. Caltrans' approval of the Project Report, constituting its formal approval of the project – this approval was obtained in May 2007.
3. Right of Way Certification to certify that all necessary right-of-way needed for the project. A Level 2 Certification has been obtained.
4. Executed Cooperative Agreement for Construction activities with Caltrans.
5. The Final Plan, Specifications and Estimate (PS&E) documents have been approved and Caltrans encroachment permit has been issued.

The total cost of the project is currently estimated at \$34.8 million. The 2000 Measure B Expenditure Plan identifies \$9.2 million (in 97/98 dollars) in Tier 1 funding for the project. The adopted 2006-07 Strategic Plan allocated the entire Measure B funding commitment of approximately \$11.5 million (in 2006 dollars) to the project. The project is also being funded with \$15.0 million from 1986 Measure B (ACTA), \$960,000 from SAFETEA-LU funds (federal earmark funds), and \$1 million of STP/CMAQ funds (federal). At their March 12, 2008 meeting, the California Transportation Commission (CTC) approved \$7.315 million STIP Augmentation from the Governor's Infrastructure Bond Funds. Federal funding allocation documents were approved by Caltrans in late-April 2008.

The construction contract advertisement and award timetable is as follows:

- ❖ Advertisement of the construction contract started on May 7, 2008
- ❖ Pre-Bid Meeting – June 5, 2008
- ❖ Contract Bids Opening – June 23, 2008 (6 weeks of advertisement period, which is 2 weeks longer than normal period to ensure maximum participation by potential bidders)
- ❖ Bids evaluation and recommendation for contract award – end of June 2008
- ❖ WPC Committee contract award approval - July 11, 2008
- ❖ Construction contract execution – end of July 2008
- ❖ Construction start – early August 2008

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I-580 I/C Imp. in CV Project (ACTIA 12) – Authorize Delegation to Award
Construction Contract at July WPC Meeting and Approve COZEEP Agreement***

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As noted above, the bids will be opened on June 23, 2008 at the Authority Offices. Authority staff with the help of the Authority's construction management consultant (S & C Engineers, Inc.), will review the bids for completeness, accuracy and compliance. Due to the magnitude of the project, staff wants to ensure sufficient time for a complete and thorough review. The construction contract will utilize the current Caltrans-mandated Disadvantaged Business Enterprise (DBE) Program because of State and Federal Funding participation in the construction contract. However, the Authority will continue to track and report on the participation of local and small local businesses in the construction contract. Staff will present the results of the bid to the WPC at the July 11, 2008 meeting with their recommendation for contract award.

The purpose of the traffic control services agreement would be to establish a contract between the Authority and the CHP to provide on-call traffic control services at an agreed to hourly rate during the term of the construction contract. Approval of the COZEEP Agreement will authorize the Authority to reimburse the CHP at the rate of \$73.15 per hour plus vehicle mileage at \$0.62 per mile with a total budgeted amount for the agreement is not to exceed \$100,000.00. All CHP personnel will remain under the direct supervision and control of the CHP with all policies and procedures in effect. The CHP will agree to provide assistance with the traffic control and lane closures for the duration of the construction contract.

Legal counsel will review the construction contract and the COZEEP agreement prior to execution. It is not anticipated that there will be any unusual terms or conditions in the agreement.

Fiscal Impact

The fiscal impact of the construction contract will be determined once the bids have been reviewed and approved. The COZEEP Agreement will obligate the Authority to an amount not to exceed \$100,000. Through the 2008-09 Strategic Plan the ACTIA Total Commitment of \$11,525,000 has been allocated.



ACTIA BOARD AGENDA ITEM # CC1F
MEETING DATE: 06/26/2008

MEMORANDUM

TO: Authority Members

FROM: Christine Monsen, Executive Director *CM*
Arthur Dao, Deputy Director
Michele Bellows, Project Controls Team

DATE: June 19, 2008

SUBJECT: *Isabel Avenue (Route 84)/I-580 Interchange Project (ACTIA 23) – Approval of Authorization to Negotiate and Execute a Project Specific Funding Agreement with the City of Livermore for the Construction Capital and Construction Support Phases*

Recommendation

Staff recommends that the Board approve staff to negotiate and execute a Project Specific Funding Agreement with the City of Livermore for Construction Capital and Construction Support for the delivery of the Isabel Avenue (Route 84)/I-580 Interchange Project in Livermore (ACTIA 23). Approval of the PSFA would encumber the remaining Measure B funding in an amount of \$19,422,000 for a total project allocation of \$26,529,000.

This item was given concurrence at the Work Program Committee meeting on June 13, 2008.

Summary

The Isabel Avenue (Route 84)/I-580 Interchange Project in Livermore is partially funded through the State Proposition 1B Corridor Mobility Improvement Account (CMIA) program, which was approved by the California Transportation Commission (CTC) on February 28, 2007. Projects with CMIA funding are on a strict delivery schedule, and construction for the project is expected to begin in Fall 2008 and to be completed by early 2012. Final design is nearing completion and the project is on schedule. In order to advertise the project construction, all funding must be allocated. Approval of the PSFA would encumber the remaining Measure B funding in an amount of \$19,422,000 for a total project allocation of \$26,529,000. The approved 2008-09 Strategic Plan included the appropriate allocation.

Discussion

The project will improve the connection from I-580 to the future Route 84 Expressway alignment along Isabel Avenue. The project will be constructed in three separate construction contracts, including construction of the new interchange at I-580, which will be administered by Caltrans and two City-administered construction packages on the local streets leading to the new interchange at Portola Avenue and Isabel Avenue.

The project is sponsored by the City of Livermore. The City took the lead on the project development in cooperation with Caltrans. Final design, by a consultant retained by the City of Livermore, is nearing completion. The total cost of the project is estimated at \$153 million, and is funded by Measure B (\$26.529 million), CMIA funds (\$68 million), SAFETEA LU funds (\$11.3 million) and local funds for the balance.

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Isabel Ave. (Route 84)/I-580 I/C (ACTIA 23) – Approval of Construction PSFA***

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The Authority's Local Business Enterprise/Small Local Business Enterprise (LBE/SLBE) goals will not apply to this PSFA as this project is utilizing State and Federal funds. However, the utilization of LBE/SLBE firms will be reported. Legal counsel will review the PSFA prior to execution. It is not anticipated that there will be any unusual terms or conditions in the agreement.

Fiscal Impact

Approval for staff to negotiate and execute a Project Specific Funding Agreement for Construction Capital and Construction Support would have a fiscal impact of \$19,422,000 for a total project allocation of \$26,529,000. Adequate funds are included in the 2008/09 Strategic Plan.



ACTIA BOARD AGENDA ITEM # CC1G
MEETING DATE: 06/26/2008

MEMORANDUM

TO: Authority Members

FROM: Christine Monsen, Executive Director *CM*
Arthur Dao, Deputy Director
Michele Bellows, Project Controls Team

DATE: June 19, 2008

SUBJECT: *Route 84 Expressway Project in Livermore (ACTIA 24) – Approval of Authorization to Negotiate and Execute Amendment No. 1 to the Project Specific Funding Agreement (ACTIA Agreement No. A07-0053) with the City of Livermore for Final Design/Right-of-Way Support to Include Legal Support Costs*

Recommendation

Staff recommends that the Board approve Staff to negotiate and execute Amendment No. 1 to the Project Specific Funding Agreement (PSFA No. A07-0053) with the City of Livermore for Final Design, and Right-of-Way Support for the delivery of the Route 84 Expressway Project in Livermore (ACTIA 24). Approval of the amendment to the PSFA would encumber funding in an amount of \$30,000 for the legal fees and court costs associated with the right-of-way acquisition process during fiscal year 2008-09, and a total of \$500,000 until June 2011, when acquisition is estimated to be complete.

This item was given concurrence at the Work Program Committee meeting on June 13, 2008.

Summary

The Route 84 Expressway Project in Livermore is in the final phase of environmental clearance and design is proceeding concurrently. The project has the largest Measure B capital commitment of all of the highway projects in the ACTIA Expenditure Plan and is funded with Measure B funds and anticipated funding from the Tri-Valley Transportation Development Fees (TVTDF). The escalated (2008/09) Measure B and TVTDF funding identified for the project is \$106.5 million. The project is in the early stages of design and the current project cost estimate is being prepared.

To continue to advance the project, staff is requesting approval for staff to negotiate and execute Amendment No. 1 to the PSFA for Final Design and Right-of-Way Support, with the City of Livermore, to include legal support costs as eligible costs. Legal support is needed to assist the right-of-way acquisition effort.

Background

The project will provide substantial additional capacity to the Route 84-Isabel Avenue Corridor connecting I-580 to I-680. This Route 84 Corridor is considered one of three regionally significant corridors serving the Tri-Valley, the other two being I-580 and I-680. Current studies indicate that improvements to Route 84 not only will provide additional capacity for Route 84 itself, but the improvements will also improve local traffic circulation in Livermore, Pleasanton, and Dublin as well as the overall highway system in the Tri-Valley. The sponsor of the project is the City of Livermore, and the Authority is the co-sponsor.

The Route 84 Expressway Project in Livermore has the largest Measure B capital commitment of all of the highway projects in the ACTIA Expenditure Plan and is funded with Measure B funds and anticipated funding from the Tri-Valley Transportation Development Fees (TVTDF). The escalated (2008/09) Measure B and TVTDF funding identified for the project is \$106.5 million. The project is in the early stages of design and the current project cost estimate is being prepared.

The project approval and preliminary engineering/environmental clearance work is being performed by URS Corporation, through an engineering services contract with the Authority and under project oversight by Caltrans. The public meeting was held on October 30, 2007 and the draft environmental document public circulation period was extended until December 28, 2007. The final environmental document has been completed and is awaiting approval and certification from Caltrans.

Eminent domain attorneys at Wendel, Rosen, Black and Dean are assisting the project with legal expertise regarding the right-of-way acquisition for the project. At this time, it is anticipated that 35 parcels will be affected that include sliver takes, utility easements, and temporary construction easements. The project does not require any full property takes, but does require acquisition of some quarry property, which may require eminent domain proceeding. Early planning for the right-of-way acquisition is underway, since the right-of-way certification process is on the critical path on project schedule.

Fiscal Impact

Approval for staff to negotiate and execute Amendment No. 1 to the Project Specific Funding Agreement for Final Design and Right-of-Way Support (ACTIA Agreement No. A07-0053) to include legal services during the Right-of-Way phase would have a fiscal impact equal to the contract amount, which is estimated to be \$30,000 for fiscal year 2008/09, and total \$500,000 through June 2011, but may have a net savings to the project costs. Adequate funds are included in the adopted 2008-09 Strategic Plan.



MEMORANDUM

TO: Authority Members

FROM: Christine Mosen, Executive Director *CM*
 Arthur Dao, Deputy Director
 James O'Brien, Project Controls Team

DATE: June 19, 2008

SUBJECT: *Approval of Authorization to Execute Amendments to Various Project Specific Funding Agreements to Reflect the Adopted FY 2008-09 Strategic Plan and to Extend Agreement Expiration Dates*

Recommendation

Staff recommends that the Board authorize staff to amend Project Specific Funding Agreements (PSFAs) to revise Measure B funding allocations to the projects shown in Table 1 below to reflect the recently adopted FY 2008-09 Strategic Plan and to extend Agreements' expiration dates.

This item was given concurrence at the Work Program Committee meeting on June 13, 2008.

Summary/Discussion

Once Measure B funds are allocated for a capital project, the funds are encumbered in a Project Specific Funding Agreement (PSFA) to make them available to the project sponsor for reimbursement of eligible project costs. As the Strategic Plan is updated, certain changes to the agreements are required to make the agreements consistent with the Strategic Plan. The changes to the agreements include adjusting the total agreement amounts to reflect new allocations approved by the Authority and revising the distributions of previous allocations based on revised project schedules. The projects for which the funding agreements need to be amended are listed in Table 1 below:

Table 1: Projects Requiring Amendments to Funding Agreements Based on the 2008-09 Strategic Plan				
No.	Project	Sponsor	Amendment Type/Purpose	
			Revise Distributions of Previous Allocations (No change in Total Amount)	Revise Agreement Amounts to Reflect 2008-09 New Allocation Amounts (\$ x 1,000)
3	Oakland Airport Connector	BART	No	\$ 1,710
4	Downtown Oakland Streetscape	Oakland	Yes	NA
7A	Telegraph Ave. Bus Rapid Transit	AC Transit	Yes	NA
7B	San Pablo Ave. Rapid Bus Service	AC Transit	Yes	NA
7C	Telegraph Ave. Rapid Bus Service	AC Transit	Yes	NA
8	I-680 Express Lane	ACCOMA	Yes	\$ 21,197

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Table 1: Projects Requiring Amendments to Funding Agreements Based on the 2008-09 Strategic Plan				
No.	Project	Sponsor	Amendment Type/Purpose	
			Revise Distributions of Previous Allocations (No change in Total Amount)	Revise Agreement Amounts to Reflect 2008-09 New Allocation Amounts (\$ x 1,000)

Table 1 (cont.): Projects Requiring Amendments to Funding Agreements Based on the 2008-09 Strategic Plan				
No.	Project	Sponsor	Amendment Type/Purpose	
			Revise Distributions of Previous Allocations (No change in Total Amount)	Revise Agreement Amounts to Reflect 2007-08 Allocation Amounts (\$ x 1,000)
10	I-880/Broadway-Jackson I/C	Alameda	No	\$ 2,500
11	I-880/Washington Ave I/C	San Leandro	Yes	NA
13	Lewelling/East Lewelling	Alameda County	No	\$ 6,069
14A	I-580 Aux. Lane – WB Fallon to Tassajara	ACCMA	Yes	\$ 1,000
14B	I-580 Aux. Lane – WB Airway to Fallon	ACCMA	Yes	\$ 1,186
17B	Hesperian/Lewelling – Stage 2	San Leandro	Yes	NA
18B	Westgate Extension – Stage 2	San Leandro	Yes	NA
22	I-680/I-880 Cross Connector	ACCMA	Yes	NA
24	Route 84 Expressway	Livermore	No	\$ 19,422
25	Dumbarton Corridor Improvements	SMCTA	Yes	NA
26	I-580 Corridor/BART to Livermore	ACCMA	Yes	\$ 500

In addition to the Agreement amendments generated by the allocations to projects in the 2008-09 Strategic Plan, the following projects require PSFA amendments to extend the agreements' expiration dates:

- Oakland Airport Connector (ACTIA 3), Right-of-Way Support and Capital Phase – extend the PSFA from June 30, 2008 to June 30, 2009 to allow sufficient time for complete acquisition.

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- Telegraph Avenue Rapid Bus Service (ACTIA 7C), Utility Relocation, Construction and Equipment Acquisition Phases – extend the PSFA from June 30, 2008 to June 30, 2009 to allow sufficient time for final construction activities and project close-out.
- Downtown Oakland Streetscape (ACTIA 4), Construction Phase – extend the PSFA from June 30, 2008 to June 30, 2013 due to a delay in the project as a result of deteriorating basements. The City of Oakland cannot proceed with any sidewalk work in the Downtown area until the basement deterioration issues are resolved.
- Lewelling Boulevard/East Lewelling Boulevard (ACTIA 13), Right-of-Way Support Phase – extend the PSFA from December 31, 2007 to December 31, 2008 to coincide with the Right-of-Way Capital Phase PSFA.
- Route 84 Expressway (ACTIA 24), Preliminary Engineering/Environmental Phase – extend the PSFA from June 15, 2008 to September 30, 2008 to provide the necessary time to obtain the environmental clearance.
- Dumbarton Corridor Studies (ACTIA 25), Preliminary Engineering/Environmental Phase – extend the PSFA from April 11, 2007 to June 30, 2010 to provide the necessary time to obtain the environmental clearance.

Fiscal Impact

Approval of the recommended action will allow for the amount of Measure B funds allocated in the 2008-09 Strategic Plan (a total of \$53.6 million) to be encumbered in funding agreements with project sponsors. Once the funds are encumbered in the agreements, they are made available for reimbursement of eligible project costs. The amendments to adjust the expiration dates of various agreements will not have a fiscal impact.