



Financial Statement Preparation and Audit Process Roles and Responsibilities

April ————— October

November

December - January

March

CalPERS Management prepares:

- Basic Financial Statements (BFS)
- Notes to Basic Financial Statements
- Management Discussion & Analysis
- Required Supplementary Information
- Other Supplemental Schedules

External Auditors Audit:

- Basic Financial Statements (BFS)
- Notes to Basic Financial Statement
- Other Supplemental Schedules
 - Administrative Expenses – All Funds
 - Investment Expenses
 - Consultant and Professional Services
 - Statement of Changes in Assets & Liabilities – Agency Funds

External Auditors Review Only Required Supplementary Information

- Management's Discussion & Analysis
- Schedules of Funding Progress
- Schedules of Employer Contributions
- Schedules of Claims Development

END OF FIELDWORK

Legal Letter provided to External Auditors

CalPERS Management Presents:

- Draft Basic Financial Statements

External Auditors Present:

- Draft Independent Auditor's Report (audit opinion) on the Draft Basic Financial Statements (BFS)
- Required Communications Report

CalPERS Management reviews and signs the Management Representation Letter

External Auditors review Draft Comprehensive Annual Financial Report and issue signed Independent Auditor's Report (Opinion)

Basic Financial Statement Report issued to:

- Board of Administration
- State Controller's Office
- California State Auditor
- Governor of California
- Secretary of Senate
- Chief Clerk of the Assembly
- Other Interested Parties

CalPERS Management Prepares Final Comprehensive Annual Financial Report (CAFR). It Includes:

- Government Finance Officers Association Award, prior year
- Introductory Section
- Financial Section (BFS)
- Investment Section
- Actuarial Section
- Statistical Section
- Compliance Section

CalPERS Management submits Comprehensive Annual Financial Report for Government Finance Officers Association Award, current year

Comprehensive Annual Financial Report posted on CalPERS external website

External Auditors prepare Management Letter on audit issues and recommendations

CalPERS Management responds to external audit issues and recommendations

Legend

- CalPERS Management
- External Auditors

Certain dates may be subject to slight change