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Date: June 30, 2011
Reference No.:
Circular Letter No.: 340-036-11

Distribution:

Special:

Circular Letter

**TO: PUBLIC AGENCIES, STATE DEPARTMENTS AND COUNTY SCHOOLS –
AGENCY EXECUTIVE OR AGENCY ELECTION OFFICER**

**SUBJECT: CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM'S (CalPERS)
2011 BOARD OF ADMINISTRATION SPECIAL ELECTION RUNOFF
MATERIAL**

The initial phase of the election for the 2011 Board of Administration Special Election failed to elect a candidate by a majority vote (at least 50% of votes cast plus one vote). Pursuant to CalPERS regulations (Cal. Code Regs., Title 2, Section 554. 6), a runoff election will be conducted between the two candidates who received the highest number of votes in the first election, Michael Bilbrey and Richard H. Ross.

We are again requesting your assistance in the upcoming CalPERS 2011 Board of Administration Special Election Runoff process. It is important the Agency Election Officer reviews the enclosed runoff election material and follows all instructions. The enclosed material includes everything you will need to help facilitate the runoff election process.

- *Instructions To The Agency Election Officer;*
- *Certificate of Delivery, CalPERS-BRD-185R, due completed to CalPERS by July 14, 2011;*
- *Employer Report of CalPERS Eligible Voters, for election reference only;*
- If applicable, a ballot package for prompt delivery to each identified member for whom CalPERS had no address or the address was determined to be invalid.

A ballot package containing an official runoff ballot, candidate statement booklet and return envelope was mailed on June 30, 2011 to eligible active and retired members for voting in the runoff election. The envelope containing the voted official ballot must be received or postmarked no later than the July 28, 2011 deadline date at the address shown on the envelope. The member must sign the reverse side of the envelope, or the envelope will be invalid and the vote will not be counted.

If you have questions regarding this information, contact the CalPERS Board Election Office at (916) 795-3952, local, or (800) 794-2297, toll free. Thank you for your cooperation.

KIMBERLY A. MALM, Chief
Operations Support Services Division

Enclosures

Instructions to the Agency Election Officer
Certificate of Deliver