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Special:

Circular Letter

TO: All CalPERS Employers

SUBJECT: CalPERS OUTDATED FAX NUMBER SECURITY

This memo is to advise you of important information about fax numbers previously assigned to CalPERS that; (1) carry a "326" or "231" prefix used by our headquarters office, and (2) fax numbers previously assigned to some of our relocated regional offices.

We have learned that at least one of our former fax numbers has been reassigned by the telephone company to a private business. Because many of our fax numbers have been previously published in our member publications, Web sites, business cards, and other correspondence to our employers, we are taking extra precaution to protect CalPERS members from faxing documents to reassigned numbers, potentially breaching their personal information. CalPERS is implementing corrective actions to prevent this problem from occurring in the future, including purchasing the rights to all previously held fax numbers that have not been reassigned by the phone company.

In the meantime, we are asking for your help to ensure that these numbers are not used in your current day-to-day operations. Please take a moment to ensure that you have taken the following steps:

- Review and update all CalPERS phone directories or lists that contain fax numbers beginning with "326" or "231". This also includes removing and updating any old fax numbers assigned to our relocated regional offices as follows:

Previous Fax Numbers:

San Francisco (415) 369-8501
Mountain View (650) 428-4601
Orange (714) 935-2628

New Fax Numbers:

Walnut Creek (925) 746-8501
San Jose (408) 451-8001
Orange (714) 939-4701

- Review and update, or discard all old publications and business cards.
- Review and update any internal Web sites.

If you have any questions, please contact our Employer Contact Center toll-free at **888 CalPERS** (or **888-225-7377**).

Lori McGartland, Chief
Employer Services Division