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# **Circular Letter**

**TO: ALL CALPERS EMPLOYERS**

**SUBJECT: UPDATED IMPLEMENTATION DATE FOR THE NEW my|CalPERS**

The purpose of this Circular Letter is to announce the planned implementation date of the new my|CalPERS business system. Circular Letter 200-017-10 regarding the New my|CalPERS Update dated February 18, 2010, indicated that we were in the process of performing an in-depth design and data analysis to determine the corrective actions that would form a recovery plan.

Today, during an open session, the recovery plan and project schedule proposals for a two-phased implementation of my|CalPERS were presented to our Board of Administration. The recovery plan is contingent upon the completion of the required contract amendments that are currently in progress. September 19, 2011, is the proposed my|CalPERS implementation date. The system will be introduced to our employers first, then to our members two to six months later.

The implementation date is dependent upon conducting successful system testing to meet critical checkpoints throughout the project's advancement. This approach will allow us to assess the system's performance and make corrective actions at each checkpoint before progressing to the next phase of the project. All along the way, we will keep you apprised of the project's progress.

For our business partners who will submit electronic files to CalPERS, the Public Employer Readiness Team (PERT) will continue to support you with tools to assist you in developing the new file formats and submission processes. Meantime, no action is required by those employers who will be online reporters submitting their data directly through the my|CalPERS system.

If you have questions or would like further assistance, please contact PERT at CalPERS\_PERT4U@calpers.ca.gov, or call our Employer Contact Center toll free at **888 CalPERS** (or **888-225-7377**). PERT is here to help you through the entire readiness process so you can prepare your systems and staff to experience the benefits of the new my|CalPERS.

Lori McGartland, Chief  
Employer Services Division