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Circular Letter

November 2, 2015

TO: **ALL CALPERS EMPLOYERS**

SUBJECT: **2015 ANNUAL MEMBER STATEMENTS**

The purpose of this Circular Letter is to inform you that your employees may access their 2015 Annual Member Statements (AMS) on or after November 16, 2015. Your employees can access their AMS by logging into their my|CalPERS account at **my.calpers.ca.gov**. The AMS will include the member's accumulated service, a breakdown of contributions and interest, name of employer(s), and retirement formula(s) as of June 30, 2015.

If your employee would like to receive their AMS by mail in future years, they can log in to **my.calpers.ca.gov** and update their mailing preference, by going to the **Profile** tab and selecting **Mailing Preference**.

For employers, the *Present Employer Statement Report* is available to generate on demand in my|CalPERS. This report displays summarized AMS information for your employees including current contributions, posted interest, total service credit, and retirement eligibility status. The information provided within the report is current as of the month it's generated.

For detailed information on accessing reports in my|CalPERS, please review the online student guide; [Course 205: So You Want to Run a COGNOS Report?](#). The guide can be found within the my|CalPERS Technical Requirements area of the CalPERS website, by going to **Employers** and then selecting **my|CalPERS Employer Reports (COGNOS)**.

If you have questions about the AMS or *Present Employer Statement Report*, please visit our website at **www.calpers.ca.gov** or contact the CalPERS Customer Contact Center at **888 CalPERS** (or **888-225-7377**).

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Member Account Management Division